

## **Yattendon Parish Council**

### **MINUTES of the PARISH COUNCIL MEETING**

Held on **Thursday 18<sup>th</sup> February, 2016 at 7:30pm** in Yattendon Village Hall.

Councillors present: Gordon Robertson (Chair), Anne Harris (Vice-chair), Dean Foster, Wendy Mole and Philip Bickford Smith.

In attendance: Sarah Marshman (Clerk), Virginia von Celsing (District Councillor) and Rob Morley (Frlsham & Yattendon Parochial Charities).

The meeting started at 7.30pm.

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**1 Apologies for absence**

Apologies were received from Cllr. Chris Turner and David Slack (Managing Director, Yattendon Estates).

**2 To receive any declarations of pecuniary interests by members or the Clerk**

There were none.

**3 To receive: Questions or comments from members of the public**

**Representations from any member who has declared a pecuniary interest**

There were none.

**4 To approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> November, 2015**

It was resolved that the minutes be accepted as a true record and were signed by the Chairman.

**5 Matters arising from the minutes of the Council Meeting on 12<sup>th</sup> November, 2015**

Superfast broadband – Gigaclear have now been chosen by West Berkshire Council to continue the implementation of SFBB. It should be implemented by the end of 2016.

Parish website – the website stopped working. The Clerk has managed to resolve the issue and advised that extra pages may need to be put on to cover the transparency code. The Clerk will contact the company that designed the website for a quote to carry out this work.

**8 To consider if the council should opt out of the automatic procurement of audit for smaller authorities**

It was resolved the council should not opt out of this process.

**9 To arrange new dates for using the Speed Indicator Device**

WM attended the recent SID course. The system has changed and there is now an online form that residents can use to report speeding. This information will be forwarded to the parish council and it will be their responsibility to carry out use of the SID. WBC also wants parishes to carry out at least two sessions of SID each year. WM and PBS will arrange a date

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Chairman

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Date

for the next session. The Clerk was requested to forward any emails received under the new system to WM.

**10 To discuss arrangements for the Annual Parish Meeting**

Issues raised at the previous APM were discussed. Of the two cars dumped in the car park one has been removed with the other to be removed within the next week. However, another car was dumped there over the Christmas period. WM will look in to this.

The following will be contacted to see if they will talk at the meeting: Roger Sansom re the Village Hall, West Berks Brewery, Social Club, Tennis Club, Keep fit, David Slack re Yattendon Estates and Rob Morley re Frilsham and Yattendon Parochial Charities.

AH will organise soft drinks and snacks. The Clerk will ask CT if he can organise the wine.

The APM will take place on Thursday 28<sup>th</sup> April.

**7 To consider nominating two trustees to the Frilsham and Yattendon Parochial Charities**

Rob Morley spoke about the new Frilsham and Yattendon Parochial Charities. This is in place although neither the charity nor the parish council have received confirmation from Reading Almshouse Charity that they agree with the new arrangement. The F&Y Parochial Charities will consist of two trustees nominated by Frilsham Parish Council and two from Yattendon Parish Council with two co-opted trustees.

The Clerk is to send the final sum of money held in the Deane and Pocock charity account held by the parish council to the charity as soon as the Christmas vouchers have been reimbursed.

It was resolved to nominate Gordon Robertson and Anne Harris as the two trustees.

**11 Planning Applications**

**a) To consider new applications**

There were no new applications.

**b) To receive an update on planning applications since the previous meeting**

| App. Ref.       | Location  | Proposed Work                          | Response             | WBC Decision   |
|-----------------|---|--|----------------------|----------------|
| 15/03365 /HOUSE | Silver Birches, Burnt Hill, Yattendon, RG18 OXD | Proposed single storey side extension. | <b>NO OBJECTIONS</b> | <b>Granted</b> |

**6 To receive a report from our District Councillor, Virginia von Celsing**

West Berkshire Council's budget has been dramatically reduced. They are consulting on their budget proposals at this time.

**12 To receive the finance report and approve cheques due for payment**

|  | <u>RECEIPTS</u>                  | <u>PAYMENTS</u> |
|--|----------------------------------|-----------------|
| <b>Balance at last meeting 12th November, 2015</b> | <b>£3,953.69</b>                 |                 |
| Miss J. Lovelock                                   | Litter picking 01/10/15-31/12/15 | £125.00         |

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Chairman

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Date

|   |   |                         |
|---|---|-------------------------|
| The Society of Local Council Clerks           | Contribution towards subscription fee for 2016/17 | £21.29                  |
| Clerk   | Salary & expenses                                 | £435.87                 |
| HMRC  | PAYE  | £43.60                  |
| D. Fowler & W. Mole                           | Courtesy lights Aug - Feb                         | £24.69                  |
|   |   | <hr/>                   |
|   |   | £3,953.69      £650.45  |
| <b>Balance at bank on 18th February, 2016</b> |   | <b><u>£3,303.24</u></b> |

#### Deane and Pocock Charity

|   |                         |
|---|-------------------------|
| <b>Balance 12th November, 2015</b>            | <b>£1,698.00</b>        |
| <b>Balance at bank on 18th February, 2015</b> | <b><u>£1,698.00</u></b> |

### **13 Correspondence**

Thank you cards for the Deane and Pocock vouchers were received from Mrs. M. Neale, Mrs. D. Davies and Mr. & Mrs. Marder.

The following documents had been received: Heritage in West Berkshire report, Corporate Plan and Integrated Risk Management Plan 2015-2019 from the Royal Berkshire Fire Authority, Countryside Voice & Fieldwork from CPRELCR magazine, Upstream from the West Berks Countryside Society, and Clerk and Councils Direct.

### **14 Matters for consideration and information**

Philip Bickford Smith will be added as a signatory on the Unity Trust Bank accounts.

### **15 Date of next meeting**

Thursday 28<sup>th</sup> April – Annual Parish Meeting

Thursday 12<sup>th</sup> May – Annual Parish Council Meeting

Meeting closed 9pm.

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Chairman

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Date