

Worldham Parish Council
Minutes of Meeting held on 6th September 2023, 8pm
East Worldham Village Hall

Present Cllr W Brock (Vice-Chair), Cllr S Butler, Cllr T Godbert, Cllr C Sole, Cllr B Bagnell
Also present Pamela Hibbins, Clerk to Parish Council. 0 members of the public, Dstr Cllr Phillip Davies,

27.74 **Chair's Announcement –**

27.75 **Apologies for absence –** Cllr R Twining (Chair), Cllr D Ashcroft, Cllr P Davies

27.76 **Declarations of Interest -** none

27.77 It was **RESOLVED** to approve the minutes of the Annual Parish Council Meeting held on the 5th July 2023
Proposed: Cllr S Butler, Seconded: Cllr C Sole **Action: Clerk**

27.78 **District Councilor's Report**
None were in attendance.

27.79 **Public Questions –** the Chairman adjourned the meeting to hear public questions

A member of the public was in attendance and raised the planning application

Meeting reconvened

27.80 **Financial Report:** The Clerk advised that the bank balances are as follows:
The Clerk reported the Quarter 1 Receipts and Payments Summary (Appendix 1).

Bank Balance as below

Current Account as 30/06/2023: £ 10,129.68
Instant Access Account (quarterly statements as 29/06/2023) : £ 29,828.46
Worldham Community Benefit Fund (quarterly statements as 02/06/2023): £22,088.58
Less cheques o/s £0

TOTAL £62,046.72
Receipts ledger balance **£62,046.72**

Payment Schedule:

It was **RESOLVED** to approve the following payments and to pay the HMRC penalty fine if the appeal is unsuccessful.

Proposed: Cllr T Godbert, Seconded: Cllr B Bagnell

Payment Schedule
September 2023

	Payee	Description	Net	VAT	Total
06/09/23	P Hibbins - Clerk	Salary August 2023 (£585 new salary =WAH £24 - TAX £5.40)	£603.60	£0.00	£603.60
06/09/23	HMRC	Tax August 2023	£5.40	£0.00	£5.40
06/09/23	P Hibbins - Clerk	Expenses - Post box (Parish Priorities survey)	£46.95	£0.00	£46.95
06/09/23	P Hibbins - Clerk	Travel to Printers (Liphook - Alton return 13 each way £11.70)) & Jalsa mtg (£9 return)	£20.70	£0.00	£20.70
06/09/23	P Hibbins - Clerk	Expenses - Paper and printer ink cartridge (50/50 with KPC)	£45.98	£9.20	£55.18

06/09/23	BHIB	Insurance Premium 1st September 2022 - 31st August 2023	£1,164.20	£0.00	£1,164.20
06/09/23	EHDC	Uncontested election costs	£95.00	£0.00	£95.00
06/09/23	Wildly Upbeat Printers	Parish Priorities print outs	£182.00	£4.00	£186.00
06/09/23	Castle Water	V.hall water - 01 Jul 2023 - 31 Aug 2023	£13.71	£0.00	£13.71
06/09/23	Kish Sharma	V.Hal - paper towels and swing bin liners for kitchen and hand wash for washrooms	£5.70	£0.00	£5.70
06/09/23	HMRC	Penalty (currently being challenged)	£100.00	£0.00	£100.00
			£2,283.24	£13.20	£2,296.44

Payments received

	Payor	Description	Net	VAT	Total
	n/a		£0.00	£0.00	£0.00
			£0.00	£0.00	£0.00
			£0.00	£0.00	£0.00

To note the following payments were made in August.

	Payee	Description	Net	VAT	Total
02/08/23	P Hibbins - Clerk	Salary July 2023 (£585 new salary =WAH £24 - TAX £5.40)	£603.80	£0.00	£603.80
02/08/23	HMRC	Tax June 2023	£5.20	£0.00	£5.20
02/08/23	SSE	V.hall elec - 2nd quarter 2023-2024	£513.46	£26.38	£539.84
02/08/23	Kish Sharma	Filament bulbs - wall lights	£4.38	£0.00	£4.38
			£1,126.84	£26.38	£1,153.22

Internal auditor:

It was **RESOLVED** to continue with Do the Numbers Ltd as the Council's internal auditor at the cost of £200 for each of the following financial years 2023/2024 as the Council were happy with previous work and wished to continue.

Proposed: Cllr W Brock. Seconded; Cllr C Sole

Action Clerk

Notice of Conclusion of Public Rights

It was noted that the exercise of Public Rights ended on Friday 14th July 2023. The Parish Council received no requests.

Insurance

It was **AGREED** no additions needed to the policy and to continue with the current long term agreement with BHIB Insurance at the cost of £1164.20

Proposed: Cllr S Butler. Seconded; Cllr B Bagnell

Action Clerk

Update on previous applications noted in **Appendix 2**

SDNP/23/02797/FUL Pookles Lane Cottage, Worldham Hill, East Worldham, Alton, Hampshire GU34 3AT

Demolition of exiting extensions and garage, construction of new two storey extension and outbuilding

Deadline 8th September 2023

It was **AGREED no objection** as long as the barn is restricted to commercial use and not for residential use for family. The additional floor area was noted for family/extended family use only

Proposed: Cllr C Sole, Seconded: Cllr B Bagnell

Action: Clerk

SDNP/23/03367/HOUS The Cottage Church Lane East Worldham Alton Hampshire GU34 3AS

Extension of existing roof dormer.

Deadline 12th September 2023

It was **AGREED no objection**.

Proposed: Cllr W Brock, Seconded: Cllr B Bagnell

Action: Clerk

27.82

Jalsa Salana– To consider and agree request

It was **AGREED** for Cllr T Godbert and Cllr W Brock to join the Jalsa Salana External Liaison Panel. The primary objective of this liaison group is to keep the group members updated on Jalsa Salana matters, with the potential for dissemination of relevant information to residents. Additionally, this group aims to facilitate volunteer support from Jalsa Salana UK to neighbouring villages and areas.

Proposed: Cllr C Sole, Seconded: Cllr B Bagnell

Action: Clerk

27.83

Grants – To consider and agree grant requests

The Parish Council has received and reviewed an application for a grant from East Worldham Church Parochial Church Council who are seeking a donation of £500+ to provide maintenance of the churchyard and hedges etc for the whole year for the benefit of Worldham residents.

It was noted that it was a worthwhile cause but it was **RESOLVED** to not grant this application as the fund cannot be used for the ongoing running costs for an organisation.

Proposed: Cllr C Sole, Seconded: Cllr S Butler

Action: Clerk

The Parish Council has received and reviewed an application for a grant from Mary Trigwell who is seeking a donation of £100 to provide maps for the welcome packs for new residents to the parish.

It was **RESOLVED** to grant this application as a key document for the parish Welcome Pack.

Proposed: Cllr B Bagnell, Seconded: Cllr W Brock

Action: Clerk

27.84

Celebration Event – To consider the event and agree any actions and budget.

Preparations were made for the Celebration event at the East Worldham Village Hall. A budget of up to £300 was **AGREED** for the event, to be funded by the Worldham Community Benefit Fund.

Proposed: Cllr T Godbert, Seconded: Cllr W Brock

Action: Clerk

27.85

Date of next meeting

Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 4th October 2023.

27.86

Items for next agenda

27.87

The Chair closed the meeting at **9.25pm.**

Signed:

Date:

Worldham Parish Council
DRAFT Minutes of Meeting held on 6th September 2023 7.30pm
East Worldham Village Hall

APPENDIX 1

SUMMARY RECEIPTS & PAYMENT ACCOUNT
1st QUARTER ENDED 30 JUNE 2023

Annual Budget	Actual-v- Budget		Figures shown exclusive of VAT		
		RECEIPTS	£	£	
			Q1		
16648	8324	Precept	8,324.00		
50	67	Bank Interest	67.30		
1000	1208	VAT repayment	1,207.63		
1500	739	Village Hall Wayleav	739.00		
4	0	e	-		
0	0	S106	-		
1000	1108	Other income	1,108.37		Includes ALL Grants for Jubilee including WCBF £1,750
4560	5616	Worldham Community Benefit Fund		5,615.82	
24762	17062				
		TOTAL RECEIPTS		17,062.12	
		PAYMENTS			
7450	1827	Net Salaries & Allowances (Apr-June 2023)		1,827.00	
0	0	Pension Contributions (e'ers & e'ees)		-	
120	18	Travel costs	18.45		
50	0	Chair's Allowance	-		
160	66	Stamps & Stationery	65.84		
0		Banking Charges			
0	0	Equipment Purchase	-		
1000	185	Repairs & maintenance	185.00		Includes repairs to data port - SID
2000	0	Village Hall Electricity	-		
150	30	Village Hall Water Rates	29.90		
100	62	Inspections/Septic tank	62.04		
410	312	Subscriptions & Fees	311.90		Includes Banking Charges of £18
		Audit			
400	200	fees	200.00		
0	1532	Jubilee event	1,531.93		JUBILEE SPEND
0		Professional fees			

600	600	Grant allocation	600.00	
400	0	Grass cutting	-	
2100	0	Playground maintenance & Inspection		-
1500		Tree survey and works		
500	98	Training	98.00	Includes core training for S.Butler
775	0	Election costs	-	
1200	0	Insurance & ICO	-	
1000	0	Other (Grants)	-	
1000	330	VAT on payments	330.39	
	1326	Worldham Community Benefit Fund		1,325.67
20,915	6586	TOTAL PAYMENTS		<u>6,586.12</u>

BALANCE BROUGHT FORWARD on 01/04/2023		51,570.72
ADD Total Receipts (as above)	17,062.12	
LESS Total payments (as above)	<u>6,586.12</u>	
Balance Carried forward		
30/06/2023	<u>62,046.72</u>	

These cumulative funds are represented by:		
Instant Account Balance	10,129.68	
Treasurers Account Balance	29,828.46	
Worldham Community Benefit Fund Balance	22,088.58	
Less: Cheques drawn but not debited as at 30.06.23	-	
		<u>62,046.72</u>

Signed: P Hibbins
Responsible Finance Officer to Worldham Parish Council

Date: 29/08/2023

APPENDIX 2

Existing Planning Applications updated 09/08/2023						
Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Case Officer	Parish Council Comments	Decision
SDNP/23/02541/PA30	The Oast House Wick Hill Farm Lane Hartley Mauditt Alton Hampshire GU34 3BP	Prior Notification - Proposed change of use of existing agricultural building to flexible commercial use (Class E) under Class R of the Town and Country Planning (General Permitted Development) Order 2015 as amended.	03/07/2023		No objection	Prior Approval Not Required
SDNP/23/00680/	3 Windmill Fields Church Lane East Worldham Alton Hampshire GU34 3AR	Replacement external wall finish and front porch, retrospective consent, and proposed single storey rear extension.	18/05/2023		No objection	Approved
SDNP/23/00680	4 Windmill Fields Church Lane East Worldham Alton Hampshire GU34 3AR	Single storey rear extension	18/05/2023		No objection	Approved
SDNP/23/01452/FUL	St Nicholas Church Little Wood Lane West Worldham Alton Hampshire GU34 3BD	Proposed extension and access Improvements	22/05/2023		No objection	Approved
SDNP/22/05022/FUL	Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU	Change of use of the storage area on Oakland Farm and associated land holdings from Agriculture (Sui Generis) to Open Storage (Class B8) by the Ahmadiyya Muslim Association, for the provision of storage space in the form of shipping containers and new landscape	18/05/2023		Object	In progress

SDNP/23/01295/APNR	Land Behind and Including Pookles Lane Cottage Worldham Hill East Worldham Alton Hampshire	Application to determine if prior approval is required for the formation of a private way for agricultural use.	11/04/2023		No objection	Application Withdrawn
SDNP/23/01088/LIS	Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ	Listed Building consent - External alterations to provide new set of double doors to lower ground level on the side elevation and alterations to steps outside these doors to allow access to the garden. Doors to match existing double doors on the house	19/04/2023		No objection	Approved
32038/012	Worldham Park Golf Club, Cakers Lane, East Worldham, Alton, GU34 3BF	Three Padel Tennis Courts together with associated walls and infrastructure	03/03/2023		No objection	Approved
SDNP/22/05608/FUL	Storage Facility Shelleys Lane East Worldham Alton Hampshire	One light industrial unit following demolition of three redundant Romney agricultural barns.	20/03/2023		No objection	Approved
SDNP/22/05653/HOUS and SDNP/22/05654/LIS	Pullens Hartley Lane, West Worldham, Alton. Hampshire GU34 3BH	Listened building consent – Porch and dining room extension following demolition of existing conservatory and rear entrance porch, along with associate internal changes and external restoration/repairs and a new single storey gym extension to the existing unlisted modern barn.	10/02/2023		No objection	Application in progress
SDNP/22/05231/PA16	Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU	Application to determine if prior approval is required for a 17.5 metre high lattice mast mounted with 6 No. antennas, 2 No. 0.6 metre dishes, 2 No. equipment cabinets located within a compound measuring 8 metres x 6 metres comprised of 1.8 metre high close boarded fence. On behalf of an electronic communications code operator for the purpose of an operator's Electronic Communications Network.	07/12/2022	Janet Mullen	Support a full planning application to be made. Would like more consideration and information reference screening of the mast.	Prior Approval Required and Refused
59174/001	Land at junction of Cakers Lane and Clays Lane	Change of use of land to provide an enclosed dog exercise field including a 1.9m high wire deer fence and gate, field shelter, parking area with associated track	09/06/2022	Lisa Gill	No Objection	Approved

SDNP/21/04283/LDE	Smiths Farm Worldham Hill East Worldham Alton GU34 3AT	Lawful Development Certificate for an Existing Use - Use of building for ancillary residential purposes in association with Smiths Farm.	18/10/2021	Kate McLoughlin	NO OBJECTION	Decision pending
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