



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL
HELD ON THE 3rd OCTOBER 2018 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, J Britt, M Cockett, P Culver, C Huggens, S Knowles, M Michaelas, N Osborne, A Ratcliffe & A Walmsley. Cllr. J Moore representing Harrietsham Parish Council.

Mrs. M McFarlane (Clerk & RFO) 6 Members of the public.

PUBLIC PARTICIPATION

(7.30pm – 7.50pm)

The PCSO reported on anti-social behaviour in the village and hamlets, with damage to cars and a shop window, there was also a vehicle theft from the Square. CCTV footage is being inspected. A task force will provide extra police presence in the areas identified.

The Community Warden flagged up a scam concerning the sale of lifeline equipment. Please contact Age UK or Golding Homes for advice if you need such items. Always report suspicious door step sales people on 101 or ring Crime stoppers. Age UK are offering a telephone befriending service, free of charge.

The Chairman apologised for any upset caused to a person who made a complaint about a councillor, the matter will be dealt with in confidence. A business owner suggested alternative parking which may be available for shop owners in the Square. Cllr. Greenwood will investigate further and report back.

A Neighbourhood Plan team member requested Cllrs. support the public consultation event on Saturday 6th October and circulated a task rota with time slots for completion.

A resident reported the street lights at Cherry Close are still unrepaired, although one lamp post has been replaced. Concerns were raised about the lack of PCSO presence at the meetings, it was agreed to work with Harrietsham Parish Council and invite the Police Crime Commissioner to a meeting. Cllr. Moore will discuss with HPC and report back.

The Chairman thanked Cllr. J Moore from HPC and the members of the public for attending this evening. The meeting opened at 8.07pm.

18/63 APOLOGIES

The Council accepted apologies for absence from:

Cllrs. P Scrivens & B Ryan. Borough Cllrs. J & T Sams. (submitted report noted)

County Cllr. S Prendergast.

18/64 TO RECEIVE DECLARATIONS

Declarations to changes to the Register of Interests. No declarations received.

Declarations of Interest on Agenda items. No declarations received.

Requests for dispensations. No requests received.

18/65 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.

No notification received.

18/66 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING

Cllr. M Ballard proposed, Cllr. S Knowles seconded, and it was **RESOLVED** that the minutes of the

meeting held on Wednesday 1st August 2018 are a true record and were approved and adopted.



18/67 PROGRESS OF RESOLUTIONS (For information purposes only)

Cllr. Knowles is progressing the Ham Lane play area resurfacing improvements.

Cllr. Britt will discuss the roles and tasks allocation of the Emergency Plan with the Clerk.

Cllr. Ratcliffe is working on details for the proposed nursery at the allotment site.

Cllr. Ballard is monitoring road safety issues in and around the Faversham Road junction.

18/68 NEIGHBOURHOOD PLAN REPORT

The public consultation event on the 6th October will record appraisals and comments of the plan.

The time line for the referendum will be late spring/early summer 2019.

Cllr. Greenwood proposed, Cllr. Ratcliffe seconded and it was RESOLVED to sign the contract with Sibley Pares for advice on the future proposals for William Pitt Field.

In order to make ready the site for possible nursery provision, Cllr. Greenwood will speak with the village handyman about the removal of the debris at the allotment site. A sample of the soil for analysis may need to be undertaken beforehand.

18/69 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING

Cllr. Osborne will speak with P. Palmer to confirm recommended height of hedge works at the picnic site and report back.

Cllr. C Huggens proposed, Cllr. N Osborne seconded, and it was RESOLVED that the recommendations contained in the report of the meeting of the **15th August 2018** (no September meeting) be approved and adopted.

18/70 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS

The original objections to proposed development of land north of Tanyard Farm have been withdrawn, following discussions which agreed improved drainage, the provision of open space and position of play park facilities.

Consideration of the application for development south of the railway has been deferred until the next planning meeting, for the NHP consultant to consider the infrastructure detail.

Cllrs. objected to the removal of a condition regarding development at the Lenham School, which meant less parking provision on the site, which would cause extra parking issues in Ham Lane.

Cllr. Osborne reported on a possible enforcement issue relating to car parking conditions at Lenham Heath Road, the Clerk will enquire if conditions have been met.

Cllr. M Cockett proposed, Cllr. A Ratcliffe seconded, and it was RESOLVED that the recommendations contained in the report of the meetings on the **15th August 3rd, 19th September and 1st October 2018** be approved and adopted.

18/71 TO RECEIVE REPORTS FROM COUNCIL SPOKEPERSONS

Cllr. Culver will organise the CCTV equipment annual maintenance, he reported a new Head teacher should be in office at the primary school by Easter 2019.

Cllr. Huggens found the advice given at the KALC allotment training session very informative.

Cllr. Moore (HPC) reported on the new council office and the programme of A20 improvements being undertaken which should offer increased safety measures for both drivers and pedestrians.

Cllrs. Walmsley, Ratcliffe, and Osborne continue to work with the Lenham Wanderers to provide possible improved sporting facilities.



18/71 TO RECEIVE REPORTS FROM COUNCIL SPOKESPERSONS CONTINUED:

Cllr. Britt stated he was awaiting a response from Highways England following the site meeting to discuss a possible lorry park on farm land alongside the M20 at Sandway & Platts Heath.

Cllr. Michaelas reported on open dialogue with the PCSO and a watching brief being undertaken, concerning possible county lines activity in the Square, by youths from outside the area.

18/72 REPORTS FROM OUTSIDE MEETINGS

Cllr. Greenwood attended a NHP consultation briefing in London which had useful information for the Lenham Neighborhood Plan. Meetings with developers for the NHP are ongoing.

18/73 FINANCE

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
Made by Falcon. Web-site service. September.	4944	60.00
KCC. Training. GDPR Conference. Cllr. Britt.	4945	25.00
PMC Planning. NHP consultancy July & August.	4946	7200.00
PKF Littlejohn LLP Audit assurance review 2017-2018.	4947	480.00
KCC Supplies. Office/administration goods.	4948	84.00
Came & Company. Annual Insurance policy.	4949	2029.15
Dods Parliamentary Comms. NHP training. Cllr. Greenwood.	4950	210.60
Peter Brett Assoc: Transport survey August.	4951	13604.00
Lotus Print NHP banners/flyers Reg 14 books/posters.	4952	2567.20
Peter Brett Assoc: Transport survey September.	4953	12500.00
M McFarlane. Admin costs Aug/Sept/Oct.	4954	380.54
Down to Earth. Village handyman. .	4955	1120.00
Aspen Tree Surgeon. Allotment tree works.	4956	2340.00
Jen Contractors. WCs cleaning, dog bins & litter Aug/Sept.	4957	1824.00
Amiga Fire & Security Ltd. Monthly maintenance. Sept/Oct	4958	108.00
R Greenwood. Chairman's allowance 2 nd payment	4959	275.00
Salaries & expenses detailed as Appendix A and are filed with a signed copy of these minutes.		
To note receipt of income (Details of income to be tabled) No income received.		

Cllr. J Britt proposed, Cllr. A Ratcliffe seconded, and it was RESOLVED to make the payments.
Cllrs. N Osborne and M Cockett signed the cheques on behalf of Lenham Parish Council.

b) Grant Applications

Cllr. M Ballard proposed, Cllr. R Greenwood seconded, and it was RESOLVED to grant Young at Heart 60+ Club £350.00 for the well-attended popular group.

c) Annual Governance& Accountability Return for the year ended 31st March 2018

The Clerk notified, and it was noted by members, the successful completion of AGAR (annual audit)

The Notice of conclusion of audit documents have been publicised.

Cllr. M Cockett proposed, Cllr. Greenwood seconded, and it was RESOLVED to accept the AGAR.

18/74 CORRESPONDENCE RECEIVED (For information only)

Cllr. Ballard has information about grants from the Railway Board.

CROP thanked the council for the £250 grant.

The meeting closed 9.30pm