

Buildwas Parish Council

Clerk: Mr C Furnival (CiLCA)
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Chairman: Cllr L Pratt
Vice Chair: Cllr S Heath

16th May 2024

To all Members, Buildwas Parish Council
Copied to others for information

Dear Colleagues

NOTICE IS HEREBY GIVEN that the next Annual General Meeting of Buildwas Parish Council for the municipal year 2024/25 will take place on the 23rd May 2024 at 7:30pm to be held at Buildwas Village Hall. Members are summoned to attend for the transaction of business on this agenda.



Clerk of the Council

AGENDA

- 1. Election of Chairman**
To elect a Chairman to serve the municipal year 2024/25
- 2. Chairman's Declaration of Acceptance of Office**
The Chairman will be required to read out the declaration and sign.
- 3. Election of Vice Chairman**
To elect a Vice Chairman to serve the municipal year 2024/25
- 4. Vice Chairman's Declaration of Acceptance of Office**
The Vice Chairman will be required to read out the declaration and sign.
- 5. Apologies and declarations of Interest**
To receive apologies and record any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda.
- 6. Public Session**
The Chairman of the parish council will open the meeting and allow 15 minutes for members of the public to ask questions to the council, 3 minutes per person.
- 7. Minutes of the meeting held 28th March 2024**
Copies have been distributed to members of the Council and will be displayed on the website.
- 8. Matters arising, for information, from the 28th March 2024 minutes not otherwise on the agenda**
- 9. Confirmation of meeting dates and arrangements for 2024/25**
Members to adopt a calendar of meetings for the municipal year 2024/25

10. Confirmation of policies & procedures

Members to confirm the re-adoption of the following policies;

- a) Financial Regulations
- b) Standing Orders

11. Confirmation of bankers, auditors and cheque signatories

Members to consider the current arrangements and any recommendations as listed by the Clerk/RFO;

- a) Remain with Lloyds Bank PLC in F/Y 24/25
- b) Use the services of K. Eshelby for the audit year 24/25
- c) Remain with the current mandate and signatories; Cllrs: S. Heath, R. Jones, R. Wilcox and Mr Furnival.

12. Annual subscriptions

Members to consider approval of the following subscriptions to continue past current membership;

- a) Shropshire Association of Local Councils
- b) CPRE The countryside charity

13. Reports from West Mercia Police

To receive any reports from the Safer Neighbourhood Team.

14. Reports from Shropshire Council

To receive any reports from the Member for Severn Valley for information.

15. Correspondence

To consider any items for discussion or consider actions appropriate.

16. Highways/Road Safety along the B4380

To receive a report from Cllr Ling

17. Rights of Way

To consider any actions in relation to the protection and improvement to rights of way through this parish.

18. Buildwas Parish Plan (Community Led Plan)

To review any updates from the Working Group

19. Climate and Nature Action

To receive any updates on projects.

20. Reports from Parish Councillors

To receive any reports from Parish Councillors and any outside body reports for information.

21. Planning

To consider any planning applications and note those decided since the last meeting.

22. Finance reports

- a) To approve the latest reconciliation of banking statements and payments.
- b) To resolve that the council is exempt from external audit for 23/24.
- c) To approve the AGAR for 23/24.
- d) To note acceptance of the Internal Auditors report for 23/24 and any actions raised.