

Bulwick Parish Council

Parish Clerk (Acting)
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BULWICK
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NN17 3DY

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Agenda for Full Council Meeting to be held on Wednesday 16th September 2026

Date	16 th September 2026	507	Time	7.15pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET			
To the members of the Council	Cllr A Lashmar Cllr S Macdonald Cllr C Ortega McLean Cllr H Connon Cllr S Morris			
You are summoned to attend the	Meeting of Bulwick Parish Council to be held on the above date, time, and place for transacting the following business.			
Agenda				
2609.242	TO RECEIVE AND APPROVE REASONS FOR APOLOGIES - Members to approve apologies for absence (LGA 1972 Sch12, para 40).			
2609.243	TO RECEIVE DECLARATION OF INTERESTS - Members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct.</i>			
2609.244	TO AUTHORISE THE CHAIR TO SIGN AS A CORRECT RECORD OF THE PROCEEDINGS: Minutes of the Ordinary Council Meeting held on 22 July, and the Staffing Committee Meeting held on 20 August 2026. (LGA 1972 Sch12 P41(1)).			
2609.245	<u>PUBLIC SESSION (*)</u> The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. <i>Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council. Decisions cannot be made on items not on the agenda.</i>			
2609.246	<u>COMMUNITY MATTERS</u> - To discuss and action the following RECRUITMENT OF NEW PARISH CLERK – Update from the Chair DEFIBRILLATOR – REGISTRATION & TRAINING – Cllr AL to update. PLANTERS – Cllr HC to update. Confirm purchase process for planter materials.			

	COMMUNITY SPEED WATCH - Update from N Yates / Cllr AL. SIGNAGE – To agree what needs to be replaced or added within the village – to include fingerposts, speed signs and dog waste. RESILIENCE– Update on local Emergency / Flood planning – Cllr AL. LOCAL PARISH COLLABORATION – Update on co-operation opportunities – Cllr AL. SECURITY - Overview of Neighbourhood Watch & discuss options for Parish Patrols this winter. Cllr AL.																																														
2609.247	PLANNING APPLICATIONS (Town & Country Planning Act 1990 Sch 1 para 8.) The planning applications are updated live on NNC’s website - please refer to their website for the latest information on an application). To consider / note the following planning applications - 26/01954/LBC I Proposal: Listed Building Consent: Single Storey Extension with associated internal alterations. The Old Rectory, Church Lane, Bulwick, NN17 3ET – BPC supported 26/01973/HFUL Householder planning permission: Single Storey Extension and associated internal alterations. The Old Rectory, Church Lane, Bulwick, NN17 3ET – BPC supported																																														
	HIGHWAYS CLERK’S UPDATE AND CORRESPONDENCE																																														
2609.247	BULWICK ACCOUNTS AND FINANCES To <i>note</i> CURRENT account balance stands at £16,503.51 on 12.09.26 (Accounts & Audit 2015 Reg 4) To <i>note</i> SAVINGS account balance stands at £2,423.91 on 12.09.26 (Accounts & Audit 2015 Reg 4) INVOICES - to <i>approve</i> payments for the following (Accounts & Audit 2015 Reg 4) NB Amounts taken from Bank account, and all in order as expected. Paperwork for these AND those from 22 July meeting to be wet signed in this meeting. <table><tr><th>DATE</th><th>TO WHOM</th><th>REASON</th><th>COST</th><th>POWERS & DUTIES</th></tr><tr><td>4.09.2026</td><td>DCK Payroll Solutions</td><td>Payroll Overdue from July 26</td><td>18.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>31.08.2026</td><td>Unity Bank</td><td>Service Charge</td><td>£7.00</td><td>LGA 1972 S111</td></tr><tr><td>26.08.26</td><td>Hugo Fox</td><td>Email/Website host</td><td>20.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td>25.08.2026</td><td>DCK Payroll</td><td>Payroll Nil return fee</td><td>£6.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>14.08.2026</td><td>Valda Energy</td><td>Street Lights - Electricity</td><td>52.38</td><td>PCA 1957 Highways Act 1980 S301</td></tr><tr><td>13.08.2026</td><td>Hugo Fox</td><td>Email/Website Host</td><td>23.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td>11.08.2026</td><td>DCK Payroll</td><td>Payroll Admin Fee</td><td>£15.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>4.08.2026</td><td>Bulwick Church</td><td>Venue Hire x 2 May & July</td><td>£60.00</td><td>LGA1972 SS133</td></tr></table>	DATE	TO WHOM	REASON	COST	POWERS & DUTIES	4.09.2026	DCK Payroll Solutions	Payroll Overdue from July 26	18.00	LGA 1972 S101, S111, S112	31.08.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111	26.08.26	Hugo Fox	Email/Website host	20.99	LGA 1972 S142, TCSA 2014	25.08.2026	DCK Payroll	Payroll Nil return fee	£6.00	LGA 1972 S101, S111, S112	14.08.2026	Valda Energy	Street Lights - Electricity	52.38	PCA 1957 Highways Act 1980 S301	13.08.2026	Hugo Fox	Email/Website Host	23.99	LGA 1972 S142, TCSA 2014	11.08.2026	DCK Payroll	Payroll Admin Fee	£15.00	LGA 1972 S101, S111, S112	4.08.2026	Bulwick Church	Venue Hire x 2 May & July	£60.00	LGA1972 SS133	
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	31.07.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111
	30.07.2026	PCC Northants	Community Speed Watch Equipment	£150	
	27.07.2026	H. Keech	Clerks Wages	282.96	LGA 1972 S101, S111 & 112
	27.07.2026	DCK Payroll Solutions	Payroll	18.00	LGA 1972 S101, S111, S112
	27.07.2026	HMRC	PAYE	£70.80	LGA 1972 S101, S111, S112
	27.07.2026	Hugo Fox	Email/Website host	20.99	LGA 1972 S142, TCSA 2014
	INCOME - to note income into CURRENT account (Accounts & Audit 2015 Reg 4)				
	DATE	FROM WHOM	REASON	INCOME	
	INCOME - note income into Instant Access SAVING account (Accounts & Audit 2015 Reg 4)				
	DATE	INCOME	REASON	TOTAL	
	30.06.2026	Unity Trust Bank	Interest @1.95%	£11.73	
	BPC RESERVES – Agree amount to be lodged in our existing bank saving account, to build up towards our agreed reserves of £11,000				
2609.248	ITEMS FOR NEXT MEETING OR GENERAL INTEREST				
2609.249	DATES FOR FUTURE MEETINGS Wednesday 18th November 2026 @ 19.15hrs Dates for 2027 to be agreed All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.				
2609.250	EXCLUSION OF THE PRESS AND PUBLIC: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media to be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest due to the confidential nature to the business to be transacted.				
2609.251	STAFFING/HR MATTER: To pursue recruitment process for the position of Clerk – Staffing Committee (Cllrs HC (Chair), AL, SMo)				
2609.252	CLOSE OF MEETING				

Signed

Anne Lashmar - Chair to Bulwick Parish Council
Published 12th September 2026

Please note, this is a public meeting, and you may be filmed, recorded, and published.

Copies of all council papers are available to download at <https://www.bulwickparishcouncil.gov.uk>