

IRTON PARISH COUNCIL
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Minutes of the meeting of Irton Parish Council held on Wednesday 22nd July 2026, at 7.00pm in the Seamer and Irton Memorial Hall.

Present: Cllr J Luckock (Chair), Cllr S Luckock and Cllr Palmer-Jenkinson

In attendance:

Clerk: Mrs E Jewell

10 members of the public in attendance

MINUTES

17/26 Apologies for Absence

- i. To receive apologies for absence and record these in the minutes;
- ii. To consider the approval of the reasons for absence given by councillors.

Apologies received from Cllr Joyce.

It was RESOLVED to accept and approve these apologies.

18/26 Declarations of Interest

- i. To receive, consider and decide upon any applications for dispensation;
- ii. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

It was NOTED that no declarations of interest were received

19/26 Previous Minutes

- i. To confirm the minutes of the meeting held on 26 May 2026, as a true and accurate record;
- ii. To receive information on the following ongoing issues and decide further action where necessary:
 - a. To receive an update from the Clerk regarding the defibrillator battery and to retrospectively approve the purchase of the battery under delegated powers.

It was RESOLVED unanimously to approve the minutes of the meeting held on 26 May 2026 and agree as a true and accurate record. The Defib battery was purchased under delegated powers and will be approved on the payment schedule.

20/26 Finance

- i. To approve the Bank Reconciliation to the end of June 2026.
- ii. To approve the Payment Schedule - July 2026.
- iii. To approve the Budget vs Actual to end of June 2026

It was RESOLVED unanimously to approve all financial documents and the following payments:

Payee	Description	Amount	Power
HugoFox	June Website Hosting	£11.99	LGA 1972 s142

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HugoFox	June Email Hosting	£11.99	LGA 1972 s142
HugoFox	July Website Hosting	£11.99	LGA 1972 s142
E Jewell	Clerk Salary inc Holiday Pay – June	£277.12	LGA 1972 S112
E Jewell	Clerk Salary Inc Holiday Pay – July	£276.92	LGA 1972 S112
HMRC	Income Tax – June 26	£69.20	LGA 1972 S112
HMRC	Income Tax – July 26	£69.40	LGA 1972 S112
Steroplast	Defibrillator Batter	£270.00	LGA 1972 s137
J Luckock	Reimbursement for Dog Waste Bags	£36.97	Litter Act 1983
HugoFox	July Email Hosting	£11.99	LGA 1972 s142
Seamer & Irton Memorial Hall	Meeting Room Hire May 2026	£25.00	LGA 1972 S134(4)

21/26 Report of North Yorkshire Councillor

- i. To receive a report from Councillor Heather Phillips
- ii. To receive an update in respect of the Plant Stand Business on Porritt Lane

*Cllr Phillips provided a verbal report. She updated the Council in respect of the property on Porritt Lane selling plants unlawfully. The matter was raised with Highways who said they would do a site visit. She is not sure if this has happened yet. The property is up for sale in any event and so the matter may resolve itself in due course. No updates relative to Irton. Updates and maintenance happening at Woodland Crematorium. There is also a push to get SEND children to go to mainstream schools and to integrate them into schools. There is to also be another meeting in respect of Scarborough Harbour and West Pier. **The above report was NOTED.***

22/26 Legislative Updates

- i. To receive an update in respect of a legislative change for Data Protection Complaints Handling and to approve amended Data protection Policy.
- ii. To receive an update regarding the publishing of councillors addresses on ROIs.

*The Council considered the amended Data Protection Policy. **It was RESOLVED unanimously to approve the amended document. Councillor's addresses are to be removed from website and ROIs.***

23/26 Council Assets

- i. To consider and approve any necessary repairs, refurbishment or replacement of benches, and associated expenditure arising.
- ii. To consider and agree an inspection of Council assets.

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It was RESOLVED unanimously to replace 3 x wooden benches with plastic ones from NBB Recycled under Section 19 Local Government (Miscellaneous Provisions) Act 1976. Measurements to be obtained and benches will be ordered and delivered to the Chair's address.

24/26 Parish Emergency Plan

- i. To review and consider the proposed Parish Emergency Plan prepared by Cllr Palmer-Jenkinson and to approve it if no further amendments are required.

It was NOTED that due to lack of progress on the newsletter, no further amendments have been made to the Parish Emergency Plan. The item is to be added to next agenda.

25/26 Correspondence

- i. To receive correspondence from a member of the public regarding boulders on Porritt Lane and to agree any further action to be taken.

*Correspondence was received regarding boulders that had been placed onto grass verges and that they were preventing a safe pathway. Some residents were present and explained that the boulders had been placed there to deter parking to allow them to remain clear as a walkway. Cllrs will look into it and whether alternative measures could be put in place. Item is to be placed onto the agenda for September. **The above was NOTED.***

26/26 Insurance

- i. To review the Council's insurance renewal and consider alternative quotes;
- ii. To approve the insurance provider for the 26/27 period.

It was RESOLVED unanimously to continue with Zurich. Clerk will make payment for the renewal.

27/26 Newsletter

- i. To agree an updated timetable and items to be covered in the newsletter.

It was RESOLVED unanimously that Cllr Palmer-Jenkinson will take over the newsletter. Submissions to go to her and timetable to be set up.

28/26 Village Maintenance

- i. To receive an update regarding the current village maintenance and grass cutting arrangements and to consider concerns raised regarding the standard of service provided by North Yorkshire Council;
- ii. To consider and determine the Council's position in respect of correspondence to North Yorkshire Council concerning service delivery, disputed works and the

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potential withholding of payment; and, if correspondence is to be drafted or considered at the meeting, to consider resolving to exclude members of the public under the relevant legislative provisions;

Letter to be drafted by Cllr J Luckock and sent round to Cllrs to approve.

- iii. To consider the future provision of village maintenance and grass cutting services, including whether to seek quotations or tenders from alternative provides and any interim arrangements required pending the appointment of a contractor.

It was highlighted by members of the public the poor state that the village was in with poor grass cutting, areas missed and looking generally untidy. The Council agreed that they were unsatisfied with the service that had been provided by North Yorkshire Council, especially as the price had gone up substantially and the service now received was worse than before. Cllr J Luckock had made enquiries of other contractors to see if they would be available to help tidy the village up however he received no response. In addition, he had been told that very few companies collect grass cuttings because of the equipment required.

It was proposed by Cllr J Luckock and seconded by Cllr Palmer-Jenkinson and RESOLVED unanimously that correspondence should be drafted and sent to North Yorkshire Council expressing the dissatisfaction with the service and the intention to dispute any invoices received. In addition, a further tender process will be undertaken over the winter period to try and find a new company to provide village maintenance services. A tender specification had already been prepared by the Clerk which was mostly agreed except with the removal of the grass cutting collection. This is to be advertised on a wider basis then before.

Items for next meeting

- i. To receive any items from the Council and members of the public for consideration at the next meeting of the Council.

Tree preservation Orders
Speeding in the village
Pavement

Next Meeting – 23 September 2026 – 7pm

Public Participation

Members of the public expressed disappointment regarding the standard of grass cutting in the village and commented that some areas appeared untidy. Concerns were also raised that some local trees had been cut but branches had been left behind. Members of the public further raised concerns about vehicles speeding through the village, particularly in relation to the safety of children, and noted that dog fouling and inappropriate parking continue to be ongoing issues.

With no further business to be transacted, the Chairman closed the meeting at 20:20pm.

Signed.....

Chairman

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Date.....

Prepared by Clerk/RFO: Mrs E Jewell
26.7.26

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Bank Reconciliation

<u>Details</u>	<u>Expense</u>	<u>Income</u>	<u>Balance</u>
OPENING BALANCE (2026-2027 Fiscal Year)			£ 11,663.26
INCOME			
NYC Precept - (1st Payment)		£ 4,150.00	
NYC - Grass cutting 2025-26		£ 389.90	
NYC - Grass cutting 2026-27		£ 403.16	
HMRC VAT Reclaim		£ 268.00	
Total - Income		£ 5,211.06	£ 16,874.32
EXPENSES			
Accounts passed for Payment - May	£ 1,325.57		
E Jewell - SLCC Contribution	£ 66.66		
Hugofox	£ 11.99		
Steroplast - Defib Battery	£ 270.00		
E Jewell - June Salary	£ 277.12		
HMRC - June Tax	£ 69.20		
Hugofox	£ 11.99		
Total - Expenses	£ 2,032.53		£ 14,841.79
CLOSING BALANCE (June 2026 Bank Statement)			£ 14,841.79

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Accounts Passed For Payment**Date:** 16/07/2026

<u>Payee (Details)</u>	<u>Amount</u>	<u>Chq. No.</u>
<u>Accounts Paid</u>		
Hugo Fox	£ 35.97	Debit
Website Hosting June 2026	£ 11.99	
Emails - June 2026	£ 11.99	
Website Hosting July 2026	£ 11.99	
Clerk	£ 620.70	BACS
Net Salary inc Holiday Pay - June 2026	£ 277.12	
Net Salary inc Holiday Pay- July 2026	£ 276.92	
SLCC Contribution	£ 66.66	
HMRC	£ 138.60	BACS
Tax Payable on wage June 2026	£ 69.20	
Tax Payable on wage July 2026	£ 69.40	
Steroplast	£ 270.00	BACS
Defibrillator Battery	£ 270.00	
<u>Accounts Unpaid</u>		
Hugofox	£ 11.99	BACS
Emails - July	£ 11.99	
Seamer & Irtton Memorial Hall	£ 25.00	BACS
Meeting Room Hire - July 2026	£ 25.00	
Total	£ 1,102.26	

Approved for Payment:

Irton Parish Council
Budget and Reserves

	Budget 2025-26	Actual 2025-26	Budget 2026-27	Actual June 2026
Income				
NYC - Taxation (Precept)	8,300	8,300	8,300	4,150
NYC - Model Agreement (Grass Cutting)	470	467	0	0
HMRC - VAT Reclaim (Previous Year)	450	541	260	268
Other	390	1,358	0	793
Total Income	9,610	10,666	8,560	5,211
Employment Expenses				
Salary	3,744	3,730	3,744	936
Holiday Pay	412	371	408	103
Expenses	0	0	0	0
Payroll Service	0	0	0	0
Other	0	121	0	0
Total - Employment Expenses	4,156	4,222	4,152	1,039
Administrative Expenses				
Stationery, Printing & Postage	150	72	150	0
Website	175	274	290	72
Insurance	520	241	300	0
Internal Audit	270	300	300	300
ICO Registration Fee	40	47	47	0
YLCA Membership Fee	145	158	165	173
Meeting Room Hire	150	125	150	75
Other	0	0	0	67
Total - Administrative Expenses	1,450	1,217	1,402	687
Operational Expenses				
Grass Cutting	2,300	0	4,300	0
Asset Maintenance	300	125	300	0
Defibrillator Sundries	200	0	200	270
Additions & Improvements	1,500	948	1,500	0
Other	200	974	0	37
Total - Operational Expenses	4,500	2,047	6,300	307
Reserves				
Opening Balance	8,484	8,484	11,664	11,664
Income	9,610	10,666	8,560	5,211
Expenses	-10,106	-7,486	-11,854	-2,033
Total - Reserves (Year End)	7,988	11,664	8,370	14,842
Cashflow (months of expenses)			8.5	