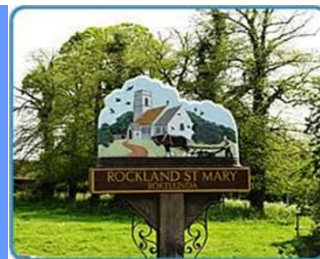


Rockland St Mary with Hellington Parish Council

Charlotte Rust, Parish Clerk

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Date: Wednesday 1st November 2023

Time: 7.30pm

Place: Parish Room, Rockland St Mary

Councillors are hereby summoned to this Parish Council Meeting of Rockland St Mary with Hellington Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session.

Charlotte Rust, Parish Clerk & RFO

AGENDA

1. Welcome from the Chair.
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve minutes of Parish meeting of 4th October 2023.
5. **Matters arising from October's meeting:**
 - 5.1 SAM2/Speed watch.
 - 5.2 Low Common flooding.
 - 5.3 Maintenance of public footpaths on farming land.
 - 5.4 Substation lease.
 - 5.5 Sign for Staithe car park.
 - 5.6 Grit bin.
 - 5.7 Caretaker contract.
6. **Reports from:**
 - 6.1 District Councillor, Cllr Vic Thomson.
 - 6.2 County Councillor, Cllr Kay Mason-Billig.
 - 6.3 Parish Clerk.
 - 6.4 Cllr P Francis – Footpaths.
 - 6.5 Cllr J Harkin – Environmental and Wildlife matters.
 - 6.6 Cllr J Sayles and Steven Gildersleeve (SG), Caretaker – Blackhorse Dyke and Staithe Car Parks, defibrillators.
 - 6.7 Cllr J Rogers – Bird Hide Working Group.
7. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
8. To approve website provider.
9. To review the play area inspection report.
10. **Correspondence:**
 - 10.1 Millenium Mileposts.
11. **Planning:**
 - 11.1 To receive any new planning applications and make comment.
 - 11.1.1 2023/3095 - Variation of condition 2 of 2023/0587 - Given constraints of double door sizes and to maintain an equal division we have had to

slightly adjust the configuration of the bay setting out on the elevations to suit.

- 11.2 To receive the results and updates on any outstanding applications.

- 11.2.1 2023/2608 - Replacement roof and external render to porch. APPROVED WITH CONDITIONS.

12. Policies:

- 12.1 To implement mandatory policies:

- 12.1.1 Internal Control Policy.

- 12.1.2 Lone Home Worker Policy.

- 12.2 To approve:

- 12.2.1 Risk Assessment and Management.

- 12.2.2 Financial Regulations.

- 12.2.3 Data Protection Policy and Committee Terms.

- 12.2.4 Emergency Plan.

- 12.2.5 Wildlife Policy.

13. Finance:

- 13.1 To sign updated Mandate form.

- 13.2 Budget 2024/25.

- 13.3 To received Statement of Accounts as of 1st November 2023.

- 13.4 To note any receipts.

- 13.5 To approve any payments of invoices and other expenses received since last meeting. See Payment Schedule.

- 14.** To discuss items to add to the agenda for next Parish Council meeting.

- 15.** Parishioners final word.

- 16.** To confirm next meeting on Wednesday 6th December at 7.30pm at The Parish Room, Rockland St Mary.