

# URPETH PARISH COUNCIL

Lucy Gladders Clerk to the Parish

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12 September 2023

## To: All Members of Urpeth Parish Council

Dear Councillor,

I hereby give you notice that a **Meeting of Urpeth Parish Council** will be held on **TUESDAY, 19 September 2023, 2023** at **6.30 PM** in **Edenfield Communal Room, West Pelton DH9 6SR** to consider the undermentioned items of business.

**Lucy Gladders**  
Clerk to the Council

## A G E N D A

1. Apologies for absence
2. Declarations of Interest, if any
3. Minutes of the Meeting held on 25 July 2023 (attached)
4. Public Questions / Representations
  - (i) Representatives from Beamish Museum will be in attendance to discuss current issues and topics of relevance to the parish area.
5. County Councillors Report
6. Communications Working Group
  - (i) To approve the working groups Terms of Reference (attached)
  - (ii) To note the minutes of the working group held on 16 August 2023 (attached)
  - (ii) To consider and comment upon the draft newsletter (to be circulated at meeting)
8. Neighbourhood Plan update following meeting held 13 September 2023.
9. Monthly Accounts (August attached – September to be circulated at the meeting)
10. External Audit Annual Review of the Return for the year ended 31 March 2023 (attached)
11. Allotments
  - (i) To consider correspondence received.
  - (ii) To agree a date for the next Allotment Committee site visit.
  - (iii) Cutting back of Willow at West Pelton along flood wall.
12. Ward / Area Matters
  - (i) To receive and consider updates in respect of parish wards.
13. Remembrance Sunday Service 2023
14. Any other business, as in the opinion of the Chair, is of sufficient urgency to warrant discussion.