

**Minutes of the Planning Committee Meeting
held on Wednesday 12th May 2021**

A meeting of the Planning Committee was held on Wednesday 12th May 2021 at 6.00 pm via Zoom where members of the public were also invited.

The following Councillors were present: -

Cllr. B. Hadley (Chaired the meeting in the absence of the former Chair up to and including Item 3, and observed thereafter)

Cllrs. A. Davis (new Chairman), L. Hicks, M Macklin, P Millett, N. Randall, L. Wilkins

Observers: Cllr. A. Roberts; District Cllrs N. Maunder and R. Keeling

1. **Apologies for Absence:** None.
2. **Declarations of Interest:** None.
3. **Election of Chairman and Vice-Chairman for 2021-22:** Cllr Hicks nominated Cllr Davis as Chairman, seconded by Cllr Macklin; Cllr Davis accepted the nomination. There were no other nominations received. 4 votes in favour, 1 abstention. Proposal carried. Cllr Davis chaired the remainder of the meeting. Cllr Macklin nominated Cllr Wilkins as Vice-Chairman, who declined to accept the nomination. Cllr Wilkins nominated Cllr Hicks as Vice-Chairman, seconded by Cllr Davis; Cllr Hicks accepted the nomination. Unanimous vote in favour.
4. **Minutes of the Planning Meeting 28th April 2021:** It was agreed that Item 3 of the Minutes of the 28th April would be amended to add "Cllr Davis was given permission to write separately to the relevant authorities in respect of the matter raised at Item 4 on 24th March relating to the proposed bus shelter on the Industrial Estate". Subject to that amendment, Cllr Davis proposed the Minutes be agreed as a true record of the meeting, seconded by Cllr Hicks. Unanimous vote in favour.
5. **Matters Arising:** There were no matters arising.

Cllr Roberts left the meeting at this point

6. **Bus-Shelter – Meadow Way:** NR relayed an update from Hacklings Transport which advised as follows:
 - The condition which required a bus shelter to be provided had been imposed by CDC as a Reserved Matter within conditions attached to the Outline consent granting planning permission for new units to be constructed within the Industrial Estate;
 - GCC approved the location when the Reserved Matter was subsequently dealt with by Hacklings Transport to satisfy the above planning condition, and this now forms part of a Sealed Agreement;
 - The Agreement requires the shelter to be maintained by Hacklings until May 2022 at which time it is due to be adopted by GCC, and at which time bus services may commence;
 - Given the concerns expressed by the community following its installation, Hacklings Transport have sealed the shelter to prevent its use up to the time of its subsequent adoption by GCC;
 - The locating of a bus-shelter on Meadow Way was not part of Hacklings Transport's original planning application, and the Parish Council was not consulted on this matter during the planning process;The Parish Council will liaise with GCC as a matter of urgency to ascertain whether the planning decision can be reversed in respect of the shelter. Given Police, Parish Council and community concerns regarding the potential for damage to the protective covering and ASB issues, the Parish Council will also request that the shelter be removed and stored in the interim period to prevent any problems arising whilst its enquiry progresses. County Cllr Paul Hodgkinson is also progressing this matter with GCC on behalf of the community. It was agreed to instruct the Clerk to respond to residents with an update in the meantime.

Cllr N Randall left the meeting at this point

7. Planning Applications

21/01335/FUL Appledore, Moore Road: Erection of a single storey rear extension

No objection

21/01560/FUL Newlands, Hilcote Drive: Two storey extensions to front and side including balcony at rear, single storey extension to side and rear and porch to front elevation

No objection

21/01465/FUL 3A Willow Court, Bourton Industrial Park: Proposed Change of Use of part of existing MOT Testing Centre to Bakery serving takeaway drinks and food

No objection. Comments: The Council is concerned to ensure there is adequate provision for compliant air extraction systems to be installed, and that particular attention is given to the restricted parking facilities, as a result of the high volumes of traffic and vehicular movements generated by the Testing Centre.

Cllr R. Keeling left the meeting at this point

8. **Licensing Applications**
C/21/00324/PRMA Drinks Made Here Ltd, 7 Willow Court, Bourton Industrial Park Application for new Premises Licence

No objection
9. **Decisions at variance to Bourton on the Water Parish Council's comments:** None.
10. **Bus-Shelter – Station Rd, by Cotswold School:** The Parish Council had previously indicated a preference for a bus shelter of a specific design/colour – the Clerk is instructed to remind Cotswold Transport Planning of the agreement to provide a shelter, not seating, and the subsequent decisions approved by the Parish Council at its Planning Committee Meeting on 10th February 2021 with regard to the shelter type, colour and location, for the purposes of its current discussions with the Cotswold School.
11. **CDC Programme of replacement of Cotswold District street signs:** The Committee noted CDC's Chief Executive comments, and agreed not to submit a comment in response to South Cerney Parish Council's informal consultation of Cotswold communities on the replacement programme.
12. **CDC Licensing: Joint consultation with other Gloucestershire licensing authorities in respect of future Taxi and Private Hire Licensing policy (circulated).** The Committee supports the proposed standardised policy and, in particular, the proposal for CCTV to be installed in all vehicles in order to provide increased safety for passengers and drivers alike.
13. **A. Hymers Street Trading Licence:** The Committee noted correspondence received from the trader and County Councillor (circulated) – no further action by the Committee at this time.
14. **GAPTC: Planning Training Course: "Planning in Plain English":** Cllrs Hicks, Macklin, Millett and Wilkins will attend the September course at a cost of £35 pp. Cllr Davis will also circulate details of an earlier CPRE planning training course to all committee members – it was noted the Council is not a member of CPRE at present.
15. **AOB:-**
 - Manor Fields: Concerns were expressed regarding the possible end-use of a wooden shed in the event this is used to serve refreshments. Toilets have not yet been provided at this site contrary to prior agreement. This particular matter is already in the hands of Enforcement Officers at CDC, and Cllr Maunder will request an update on progress. District Cllr Maunder is liaising with the relevant officers within CDC to clarify the process for ensuring agreed actions are properly implemented, and for the reporting, investigation and enforcement of any breaches.
16. **Date of Next Meeting:** Wednesday 26th May 2021 at 6.00 pm.

Signed.....

Date: