

Pentewan Valley Parish Council

Anne Cruickshank, Parish Clerk & RFO

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Neighbourhood Development Plan Steering Group Meeting Wednesday 28 May 2025 at Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB

Minutes & Actions

Present: Cllr Stephen Street (SS) Mike Ward (MW), Janice Williams (JW), Cllr George Muskett (GM), Aurelie Fontan(AF), Pat Wood (PW), and Anne Barnes (Clerk).

1. Apologies

Apologies were received David Rudge (DR), Steve B Foster (SBF) and Cllr Jake Bonetta.

2. Review Previous Minutes.

The minutes of the meeting held on 30 April 2025 were reviewed. There were no outstanding issues.

3. Progress of the NDP

The NDP was with the Neighbourhood Planning team for SEA, HRA Screening.

ACTION The Clerk will email Neighbourhood Planning to find out progress if not received back by the 6th June 2025

Cllr Muskett had some feed back on the NDP which he will raise directly with SBF via email.

4. Public Engagement

The consultation platform link had been sent to the group for comments. The group discussed how the draft NDP could be used on the platform to inform residents of the details and the policies.

ACTION the clerk will arrange an online meeting with Go Collaborate. The group discussed strategies for informing residents and businesses to raise awareness of the NDP. Suggestions for events locations included Pentewan Village Hall, The Arts Centre, Watery Lane and attending events in the local area to promote the NDP. **ACTION** the clerk will update the consultation strategy. The Group will provide suggestions for promotion materials for the events.

5. Budget & Finance

Budget 2025-2026	Income to date	Expenditure to date	Current Balance
Carried Over (PVPC EMR)	682.94		
PVPC Budgeted	2,182.94	162.27	2,703.61
Locality Funding	-	-	
Project Totals	2,865.88	162.27	2,703.61

ACTION the clerk will advise as soon as NDP funding is announced and submit an application for funding.

6. Matters Arising

MW suggested that local community groups should be included in the promotion of the NDP and consultation, with leaflets, posters. **ACTION** A list of groups will be compiled and everyone to suggest local groups to be included.

7. Future Meeting Dates

Future meeting to be held at the Pentewan Village Hall at 7pm on the last Wednesday of the month unless stated 25 June 2025, 30 July 2025, 27 August 2025, 24 September 2025, 29 October 2025, 26 November 2025.

Meeting Closed at 19:48