

**A Meeting of the Brinkburn & Hesleyhurst Parish Council will be held on
Tuesday 17th May 2022
(immediately following the Annual Parish Meeting at 7.30 p.m.)
In the Memorial Hall, Rothbury Road, Longframlington**

AGENDA

- 1) Apologies for Absence.** Notification from councillors who are absent from this meeting
- 2) Minutes of Previous Meeting** - To approve the minutes of the meeting held **Tuesday 15th March 2022**
- 3) Matters arising out of Minutes.** To receive updates on the following matters not appearing elsewhere on the agenda including:
- 4) Correspondence** – To receive significant items of correspondence – See also Correspondence List
- 5) Finance**
 - a) Notification of receipts since the last meeting
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting.
 - c) Requests for donations.
 - d) Bank Reconciliation to 17th May 2022.
 - e) Approval of Accounts to March 2022 – pre- Annual Return including JBC proportional accounts for Brinkburn & Longframlington
 - f) Annual Governance and Accountability Return for 2021/22
 - i) To consider and agree any actions arising from the report of the internal auditor
 - ii) To agree the 2021/22 Statement of Control
 - iii) To approve 2021/22 – Certificate of Exemption
 - iv) To approve Sections 1 - Annual Governance Statement;
 - v) To approve Section 2 - Accounting Statement; Explanation of Variances; and Final End of Year Bank Reconciliation to be submitted with AGAR
 - vi) To agree the period for the Exercise of Public Rights
 - g) VAT Return 2021-22
 - h) Annual Insurance
- 6) Planning** – To note and discuss any planning issues since previous meeting.
- 7) Highways**
 - a) Highways and Footpaths Report – (JS)
 - b) Report on any issues raised/ to raise with Highways Department
- 8) Wingates Wind Farm Community Fund**
- 9) Coquetdale Cluster Meeting**
 - a) Report from last meeting - JS
 - b) Items for next Cluster Meeting Agenda
- 10) Cemetery & Joint Burial Committee Reports**
 - a) Longframlington Cemetery
 - b) Rothbury JBC
- 11) Police Update.**
- 12) Communication with Residents.** To discuss further the proposal for a Social Event.
- 13) Rothbury Woodland Creation Project.** To consider the Parish Council's proposal to the development.
- 14) Lee Farm Woodland.** To discuss further the proposal to create a woodland cemetery.
- 15) BHPC's position on Donations.**
- 16) Funding of BHPC's 25% contribution to VAS Children Playing Signs**
- 17) Emergency Resilience Planning** including recruitment of volunteers
- 18) Any Other Business**
- 19) Items for Next Meeting**
- 20) Date of and Venue for Next Meeting.**

Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.

Garth Rhodes, Clerk, 5 Wardle Terrace, Longframlington, NE65 8AB, Tel: 01665 570347, Email: Clerk@Brinkburn.net