

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 5th November 2013 in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present:) Alison Richey (Chairman), Ambrose Oliver, Tim Oliver, Pat Parr, Peter Rawlinson, Bill Smyth, Richard Wall and Heather James (Clerk). 5 members of the public were also present.

1. **Apologies:** Richard King (Vice Chairman) , Geraldine Dyer (Ward Councillor)
2. **Declarations of interest:** Roger Harper
3. **The minutes of the meeting on 1 October 2013:** The minutes were approved and signed as a true record of proceedings. *Proposed: Tim Oliver, seconded: Bill Smyth*
4. **Matters Arising from 1 October 2013**
 - a. **Playground and Skatepark:** Ed Smith has returned and filled in the gaps in the rubber matting surface. Bill has been carrying out weekly risk assessment checks and filling in the forms for the Clerk to keep on file. Thank you Bill.
Action: Bill Smyth
 - b. **Older Person's Housing:** Awaiting outcome of Parish plan questionnaire.
 - c. **Footpaths and stiles:** Pat has received a letter from Cathy Hill stating that the footpaths in the field behind the school are not being kept in good repair, Pat is to report. Another villager has reported problems on using the footpath from Rock Hill Road through to the donkey sanctuary . Pat to report. **Action: Pat Parr**
- d. **Highways:** There is some hedging which has collapsed into the road along New Road between Stone Hill Road and Green Hill Lane. The Clerk is to report to highways. Court Lodge barn the property of John Lumley, there is foliage over-hanging the road, the Clerk is to write and ask if it can be cut back. There is a survey to be carried out for KCC highways, Pat and Tim are to carry out. **Action: Clerk ,Tim Oliver, Pat Parr**
- e. **Emergency planning:** The Emergency planning committee have the paper work in place, Peter is to send out electronically.
Action: Peter Rawlinson
- f. **Wheelie bins:** Following a request to ABC for another bin for Rob to use for the rubbish he collects while street cleaning, the answer was no. All rubbish generated by people who book the hall should be taken away by those who have booked. The wheelie bins should be used for people who clean the hall or by Rob. It has been suggested that some signs be put on the wheelie bins to make it clear they are not for general public use.
Action: Clerk
- g. **Culverts:** Kevin Gore the engineer for highways has been sent plans of the area in question, Peter has been keeping Bob Seaton informed of action taking place. There is water gushing out from a burst pipe in Forstal Road which is damaging the highway. The Clerk is to report. **Action: Clerk, Peter Rawlinson**
- h. **Benches:** Bill has asked Anthony Hicks to clean and treat the benches on Elm Close, he will carry out the work in the Spring when the weather improves.
- i. **Southern Water:** Adrian Catchpole from Southern Water had a meeting with Bill and the Clerk to ascertain what works would be carried out to repair the track from Rock Hill Road to the sewage works. Adrian thought the work could be completed by his work force. He also agreed to send out Southern Water's contractors to manage hedging around sewage works.

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- j. Code of Conduct:** Following some amendments from ABC the Code of Conduct will be discussed and approved at the December meeting.
- k. Poppies:** Bill has purchased the poppy seeds to put onto the bank between the upper rec and the cricket field once Richard Hopkins has roughed up the ground. It was proposed to put poppy seeds on the bank between Elm close and the car park, this was agreed so Bill is to purchase some more seeds and ask Richard to rough up the ground in this area as well. **Action: Bill Smyth**
- l. Mowing:** Following a meeting with Countrywide Groundworks and Bill a quote has been received which Bill has compared with Heber Horticultural, the company who had the contract before. It was decided that cost wise the parish should continue with Heber.
- m. Solar Farm Pluckley:** At the October meeting Peter had mentioned the solar farm at Pluckley, now a letter has been received from Pluckley Parish Council requesting that Egerton back Pluckley in petitioning against the solar farm. **Action: Clerk**
- n. ABC Site Submissions 2013:** ABC are preparing a new plan to cover the period to 2030 for homes, business and other facilities. Within Egerton two areas have been put forward but ABC stress it is very important to note that at this stage the council has not made any assessment of the information received. Nothing will happen until assessments have been made and a full consultation is made with Parishes.

Correspondence:

All circulated by email in advance unless marked with a *

Action

Michael Steed sent a letter about the state of the tree at rear of Hall. Alison and Bill were copied in to the letter.

*Due to the tree being in a dangerous state Bill asked Ray Jiles to deal with the tree before the storm.

Note

Kent Police & Crime commissioner newsletter: All 10/10

Rural Conference feed back: All 15/10

Came & Co Insurance parish matters Autumn : All 15/10

KALC training in your area 1) Maidstone with five subjects

2) Gravesend 12/12 Pat is to attend an emergency training module.

Envirocology- scanned letter: All 15/10

Ashford Voice: All 15/10

KALC KCC survey: All 22/10 Pat and Tim to carry out

Community grant (Geraldine) : All 22/10

Winter maintenance: All 22/10 Salt bins to be checked and if necessary shovels to be purchased.

Joint ABC/Parish finance: Finance committee 22/10 A meeting of the finance committee is to be arranged.

Electoral Commission Consultation-standing for election: All 22/10

*English Rural housing Association –Annual report.

*Rural matters magazine.

Rural News 132 : All 31/10

Pluckley solar farm: All 5/11

WW1 monies: Richard suggested that maybe the war memorial within the church yard might benefit from some work, it was decided that this was not necessary.

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*Stagecoach 123 service letter. A reply has been received and Stagecoach have requested some time to try and rectify the problem with the bus time table.

6.Accounts:

Approval of the accounts for the month, for cheques to be signed: Proposed : Roger Harper,

Seconded: Peter Rawlinson

Expenditure		Cheque No	£
Heber Horticultural	September / October	1227	639.84
Reimburse Clerk	Various -stationery	1228	40.07
Rob Hopkins	Street cleaning April/Sept	1229	327.25
R Jiles	Tree work	1230	250.00
KALC	Good cllrs guide book	1231	2.50
Green Thumb	Late summer treatment	1232	70.00
Cancelled	Incorrect amount	1233	
Clerk salary	November	1234	514.45
HMRC	November	1235	128.80
Cancelled	Incorrect payee name	1236	
Physio control	1 st responder equipment	1237	724.80
			2,697.71

Income:

Donations	1 st responders	500001	354.00
			354.00

Bank Reconciliation as at 30 September 2013 (Latest statements)

Current Account latest Statement Balance as at 30 September 2013 = £25,976.17 Less un-presented cheques as follows:

Physio control UK	1st responder	1216	2155.20
Clerk salary	September	1220	536.83
HMRC	September	1221	138.52
Heber Horticultural	August Mow	1222	407.40
Mr S Richey	1 st Responder equipment	1223	214.21
PKF Littlejohn	External Audit	1224	240.00
Clerk salary	October	1225	514.65
HMRC	October	1226	128.60
			4,335.41

Actual balance = £21,640.77 as at 30 September 2013

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- **7.Public Discussion**

Alison Richey closed the meeting at 9.15 pm for the public discussion, The meeting re-opened at 9.25pm.

- **8.Planning**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

13/01036/AS	Egerton	Weald North	2 Goodwin House, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Single storey side extension, rear dormer loft conversion and new detached garage
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Comment: Support an extension but do not like the way it looks, as if a bolt on not pleasing extension. Compared to the Laurels, Mundy Bois Road. Trees to be kept.
Letter of comment on file from Lois.

Decided planning applications:

13/01003/AS Withdrawn By Applicant	Egerton	Weald North	Newlyn, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP Two storey front and side extensions to include veranda to master bedroom and new front porch
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- **9.AOB**

Any other business/information:

- Code of Conduct
- Meeting with AK Paving – Bill 21/10 Quote received PC to accept.
- Meeting with Countrywide Grounds- Bill 4/11
- Ambrose- Molly’s steps, Would like the steps to be cleared of debris for safety, **Bill and Tim to check.**
- Poppies
- Bill-Temporary sign Stonebridge Green . Alison is to keep in touch as business is to apply for planning for permanent sign.
- Pat-Christmas tree for 7th December. The Parish Council is to fund the Christmas tree for the Glebe.
- Ambrose-Chestnut tree. Villagers appreciate that the tree has been saved by Parish.
- Photographs for insurance . Peter is to carry out.
- Roger noted that the dog waste bin by the skate park needs to be emptied, the Clerk will contact Colin Leek ABC dog warden. **Action: Clerk**
- Richard Wall explained that the Parish Plan questionnaire is ready for approval by ABC, there are six pages. When all finalised it is to be delivered and then collected within a set time frame.

The meeting closed at 10.15

Next meeting: Tuesday 3rd December 2013 at 8.00pm