

Minutes of the Annual Meeting of Aslockton Parish Council held in the Thomas Cranmer Centre, Aslockton, Nottinghamshire, on Monday 14th May 2018

Parish councillors present: Cllr M Barker (Chair), Cllr K Auckland, Cllr R Sharpe, Cllr C Haslam (Vice-chairman), Cllr J Brown, Cllr A Crowley (left at 8.30pm)

Present: County Cllr F Purdue-Horan; Borough Cllr M Stockwood (arrived at 19.38pm); the clerk, 2 members of the public.

18.017 Apologies

None.

18.018 Declarations of pecuniary or personal interest

None.

18.019 Public Meeting

Mrs Fiona Barker:

- spoke in favour of installing a bench and two planters on the triangle of grass between Cranmer House and St Thomas Drive. She had looked at options and checked that Highways would not have any objections. See 18.029 below.
- reported that the half barrel planters have been removed from Main Street and could be repaired and used again.
- requested help from parish councillors with the watering of the village planters – Cllrs Crowley, Sharpe and Auckland all offered to assist.

Cllr Purdue-Horan: NCC is set to award LIS funding of £25k to the Whatton & Aslockton Playing Field Committee following a successful application for support in installing new play equipment.

18.020 Adoption of the minutes of the meeting held in April

APC resolved to adopt the approval copy of the minutes; these were signed off by the chairman.

18.021 Election of Chairman for the year ahead

Cllr Haslam proposed Cllr Barker – this was seconded by Cllr Sharpe and agreed unanimously. Cllr Barker signed a declaration of office.

18.022 Election of Vice-Chairman for the year ahead

Cllr Barker proposed Cllr Haslam – this was seconded by Cllr Auckland and agreed unanimously. Cllr Haslam signed a declaration of office.

18.023 Planning

Applications to consider or decision notices: none.

Cllr Barker noted that ground works had commenced at the site of proposed housing on Old Grantham Road prior to planning permission being given – and a large part of the flood bank for the Smite had been removed. Cllr Barker had reported the flood bank removal to the Environment Agency who are to investigate as this should not have been done. RBC confirmed that a decision had not yet been made with regard to the planning application.

18.024 Clerk's Report

The report was received + noted by the councillors.

The clerk attended the Town & Parish Forum on 2nd May. Presentation slides had been circulated.

18.025 Co-option of a new councillor

Cllr Barker proposed; Cllr Haslam seconded and all agreed to co-opt Mrs Sarah Marshall.

Cllr Marshall offered to work on behalf of APC with the Archbishop Cranmer School to improve communications and support the school's 'adoption' of Aslockton Station.

18.026 Whatton + Aslockton Playing Field

Cllr Haslam had circulated the recent set of committee minutes to keep APC updated on discussions.

APC noted that:

- despite the resolution of the WAPFT at their meeting of 19th March 2018 to support three specific options in terms of replacing the pavilion; some committee members - namely representatives of the two remaining sports clubs who use the field - continue to talk about wanting a building built on a grander scale with more than just basic changing/toilet/kitchen facilities
- WAPFT is the decision-making body; the Playing Field Committee is a management committee and the sports clubs are customers.
- sports club members have been maintaining the site – APC agreed that it would be preferable for the committee to pay a grounds manager/contractor to do maintenance work.
- there is a need to look at the WAPFT constitution in advance of the next meeting of the Trust which is to be held on the 18th June 2018.

18.027 New post box on Abbey Lane

Ongoing. Request has been acknowledged but no further communication received from Royal Mail.

18.028 Highways - road surfaces and reports made to VIAEM

Stones have been put along the edge of verges on Abbey Lane

APC would like to see action on New Lane.

Cllr Haslam to report via the NCC website a poor surface repair outside Belvoir House.

Some temporary pothole filling in on Dark Lane was noted – but all agreed more attention is needed.

18.029 Benches

The option of refurbishing and relocating the bench currently on Cliffhill Lane was discussed. The bench could be moved to the triangle in front of Cranmer House/St Thomas Drive. Cllrs Auckland and Crowley said the bench on Cliffhill Lane was used by residents so APC decided it should stay in situ.

APC agreed to purchase an additional bench to be placed on the grassy area by the entrance to St Thomas Drive. Cllr Stockwood offered to contribute to the cost from her borough councillor fund. Cllrs Barker and Haslam to look at which type of bench to buy and seek costings.

18.030 Abbey Close Allotments

Outstanding work to be done on plot 17 and plots 1-3.

18.031 Finances

For payment:

Clerk's take home pay: basic hours	£306.14
Pension (employee's £17.82 + employer's £57.34)	£75.16
Work from Home	£74.71
Office ink/stationery	£20.26
Reimburse M Barker (sadorin/hammerite + compost)	£40.98
RBC – allotment rent	£209.00
Annual grant to Whatton & Aslockton Playing Field Trust	£900.00

The following was agreed – payments to be ratified next meeting as not on the agenda for 14th May:

G Redford – reimbursement of website domain renewal £31.18

D Dixon - audit fee £65.00

St Thomas Church/TCC - contribution to the replacing of defibrillator batteries £100.00 (this followed a letter to APC asking for prompt action to help get the defibrillator up and running again asap).

Proposer to all of the above Cllr Barker; seconder Cllr Sharpe

Statement of accounts for April 2018 was approved. Proposer Cllr Barker; seconder Cllr Sharpe

Review of governance – finance related - documents + asset register for the new financial year completed.

The 2017-18 annual return – governance statement and accounting statement was approved.

18.032 Chairman's Business

Cllr Barker had refurbished the bench by the Smite; asked the parish council's contractor for verges to do a cut (extra to the Highways cuts) and was in the process of arranging for a contractor to take on one or two footpath cuts (again extra to those organised and paid for by the Rights of Way team).

Cllr Barker noted that an overgrown hedge at Cranmer Cottage had been cut back.

18.033 Councillors Reports

Cllr Stockwood spoke as she had not been present earlier in the meeting:

- Summarised the topics covered at the Town and Parish Forum (see 18.024) and said there will be more information to follow.
- To become mayor of RBC on 24th May – a councillor is invited from each parish to attend a reception at the RBC offices that evening. Cllr Sharpe hoped to attend for APC.
- On 8th July the RBC civic service with reception afterwards will be held at St Thomas Church, Main Street, Aslockton. All welcome.

Cllr R Sharpe:

- The scheduled meeting of the Thomas Cranmer Centre Committee had been postponed.
- Asked if the defibrillator access code could be made more widely available. Other councillors said that when you ring 999 in an emergency; the ambulance service will pass on the code.

Cllr Haslam:

- Some footpaths need clearing/cut back – Cllr Barker said the first footpath cut of the year which is paid for by NCC had not yet been done.
- Noted overgrown hedges (Field Bungalow + on Chapel Lane) - Cllr Barker to talk to residents.

Cllr Brown:

- Aslacr Park: the drain meant to take away water to the north of the site is full of vegetation. The attenuation ponds have been quite full. Surface water will go under the road but existing ditch water is not draining off. Cllr Barker said he was in contact with Avant Homes on the matter.
- Presented an Orston NHW information card which she had picked up at the police local area priority setting meeting. APC decided that the useful telephone numbers could be put on APC's website and in a future village newsletter.

18.034 Correspondence received

Items were noted and/or taken away by councillors for them to look through.

18.035 Items for the June agenda

Playing Field - WAPFT constitution
Post box on Abbey Lane
Revision of Standing Orders
Purchase of a new bench

17.036 Details of next meeting

7pm on Monday 11th June 2018, Thomas Cranmer Centre, Main Street, Aslockton.

The meeting of 14th May closed at 21.00 hours. M Sharratt, Parish Clerk.