

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Thursday 15th January 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mr N Evelegh
Mr S Jenner

In attendance: Mrs D A Jenkins (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs J Sims and Cllr. Roger Manning

2. MINUTES OF THE PREVIOUS MEETING,

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mr N Evelegh and agreed unanimously.

3. MATTERS ARISING FROM THOSE MINUTES

Road Signs:

Following a conversation with the manager at Maidstone BC regarding the chevrons, who confirmed the matter is in hand, the Chairman is awaiting a telephone call from the person responsible for that department. If nothing further has happened in the next fortnight the Chairman is to write a letter.

After surveying the area around Bettenham Lane Mr Bryn Kemp has agreed that a warning sign of some kind is needed. However, nothing will happen before April when the new budget is received.

The Chairman hopes to meet with Highways in the spring, as he has in the past, to survey the village roads for any changes or repairs necessary.

Broadband:

Preparation work is currently taking place in the village. The live date is now believed to be 28th April 2004.

Local Plan Enquiry:

The Chairman spoke briefly to Cllr. John Smith who returned the papers he had been given to update himself on both the Brick Works site and Pork Pie Farm and who is in agreement with the Parish Council on both matters. The Chairman has also spoken to the law enforcement officer at TWBC who confirmed that matters regarding Pork Pie Farm are still with the lawyers. Mr N Evelegh asked if it would be correct to contact the ombudsman regarding the lack of action by TWBC regarding this matter. The Chairman felt that if the situation has not moved on by April then this route should be investigated.

Sawledge:

Mr David Holland had taken the Environment Agency to the site but it was decided more evidence is needed. The Chairman asked Councillors to report in confidence any activity seen in the area, and to note vehicle index numbers and/or company names.

Office Equipment:

It is possible that the Chairman will be able to purchase an eighteen months old laptop in the next couple of months, and therefore will wait before deciding to buy a new one. Mrs J Croucher is to speak to the Chairman with the telephone number of Printing at Cranbrook's supplier.

School Governors:

It was reported that Mrs J Sims, after investigating the post, had decided not to pursue the position. The Chairman asked Councillors to speak to people in the village in the hope of filling the post of Governor.

Finance:

The Chairman confirmed that the £25.80 paid to him last month was for the reimbursement of

Christmas tree

light bulbs. Mr L Gosbee was thanked for taking the tree down. The Chairman is to thank Mr Chris Edwards for having the tree on his land.

Play Equipment:

Mr H Lilley and Mr L Gosbee have yet still to meet to look at the damaged play equipment.

Bubhurst Lane:

Mr N Eveleigh reported that at present there are two cars parked in the lane. It is not known if anyone lives in

the caravan. There is a new owner in the property adjoining the field who it is believed will take an interest in the matter. The Chairman reiterated his earlier advice that Mr David Holland the enforcement officer at Cranbrook should be contacted if necessary.

Street Lights:

Mrs J Croucher reported that she had spoken to Mr Mike Ashbee regarding the lights, who told her that the units were changed about ten years ago. It was felt that they might need replacing again. The Chairman is to confer with Mr Ashbee.

Kent Structure Plan:

The Chairman reported that he had read Mr C Highwood's notes on the plan, which would be kept on file for future reference.

4. GROUNDS MAINTENANCE CONTRACTS

The Clerk confirmed that the contracts for tender had been sent and which are to be returned before the February meeting. The Chairman had spoken to Mr Anthony regarding the Bridgelands quote and although he personally doesn't deal with ground maintenance, he will ask the company to quote.

5. PRECEPT

It was proposed by Mr H Lilley, seconded by Mrs J Croucher and agreed unanimously to request a precept of £5000 from Tunbridge Wells Borough Council.

6. PLANNING

Applications:

TW/03/02547: Notification of Revised Planning Application Details for First floor extension and conservatory at 2 Sawmill Cottages, Dig Dog Lane, Frittenden.

It was proposed by Mr H Lilley, seconded by Mr L Gosbee and agreed unanimously to Recommend Refusal, on the grounds that the proposed conservatory is still too intrusive with regard to the adjoining neighbour's privacy and light; TWBC policy EN1 refers.

The Parish Council has no objection to the side extension and in principle no objection to a conservatory. However, it is felt that the current proposal needs to be reduced in height, preferably by lowering the floor level, in order to reduce the loss of light to the adjoining cottage.

Decisions:

TW/03/02517: Variation of Condition 8 (03/01625 refers) -insertion of enlarged window in east elevation at Park Farm, Cranbrook Road, Frittenden.

Permission granted.

7. CORRESPONDENCE

TWBC:

- LBC & Conservation Area new planning forms
- Planning training dates
- Borough News information request Code of Conduct training dates
- Various agendas & committee meeting minutes

Kent County Council:

- Public Services agreement 2
- Kent Partnership Vision for Kent progress report
- T. Wells area bus network
- Press release re Cliffe airport plans
- Ground maintenance prices 2004

Kent Highways:

Pedestrian facilities Knoxbridge- HL spoken to Bryn Kemp, Engineering & budget problems, Asked PC to bear with them.

KAPC:

- Parish News
- Notice of area meeting
- Copies of letters from Sandhurst PC re Planning Bill and Enforcement to TWBC & Minister for Housing & Planning

Kent Police Authority:

News letter & questionnaire

EDF Energy:

Contact email address

Audit Commission:

Inspection of Kent Districts information & questionnaire

NALC:

Local Council Review

8. FINANCE

Outstanding Accounts:

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously to pay accounts as follows:

Angley School Farm	£50.00
Seeboard	£8.90
Frittenden Memorial Hall	£11.00
MrsDJenkins: SalaryDec/Jan	£105.88
Expenses	£14.00

9. ANY OTHER BUSINESS

The Chairman had received a letter from Rosalind Riley, secretary of Frittenden Tennis Club, inviting him to a meeting on 25th January 2004 which is to be held to try and revive the failing club. At present people are using the court without paying. The Parish Council leases the court to the tennis club, so if the tennis club dies all responsibility and repairs will pass to the PC. The Chairman asked all Councillors to encourage villagers to attend the meeting. If the following result is that the club closes then the future use of the site will have to be considered.

The Chairman had received a call from Mr Lavey regarding fly tipping in Dig Dog Lane. Mr H Lilley visited the site and found a number of items that clearly had come from No.3 The Limes. There is no evidence that the owner actually dumped the rubbish himself, and he is not being accused of this. However, the Chairman did contact TWBC who are to write to the owner informing him that domestic waste belonging to him has been found in the lane.

Mr S Jenner remarked on the dangerous parking of vehicles at the junction with Mill Lane. The Chairman is to contact the police regarding this hazard.

Mr C Highwood read an article written in the newsletter of auctioneers Lambert and Foster, regarding the recent success of the animals bred at Angley School Farm. He thought this would be of interest to the PC in light of the donations we have given to help keep the farm operating, and to bear it in mind when the donations are decided next year.

The Chairman confirmed he will be unable to attend the next meeting and that Mr C Highwood will be in the chair.

There being no further business the Chairman closed the meeting at 9.25pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Friday 20th February 2004 at 8.00pm.

Present were: Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mr N Evelegh
Mr S Jenner
Mrs J Sims

In attendance: Mrs D A Jenkins (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr H Lilley, and Cllr. Roger Manning

2. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr S Jenner, seconded by Mr L Gosbee and agreed unanimously.

3. MATTERS ARISING FROM THOSE MINUTES

Road Signs:

The Vice-Chairman confirmed that the chevrons should be in place the following week.

It was noted that the hedge on the road to Headcorn adjacent to the railway-bridge is missing. This is within the parish of Headcorn but actually belongs to Railtrack. Both parties will have to be contacted in the aim of having the hedge replaced.

Office Equipment:

The Chairman is to report on any progress on his return.

Bubhurst Lane:

There has been no further change.

Tennis Club:

The Vice-Chairman reported on the meeting he had attended with other Councillors. This was a general discussion regarding the future of the club, including rules and regulations. It appears that a management committee is in place, although a Chairman, Secretary etc. need to be appointed. An AGM is planned for 31st March 2004 to be held at the Bell & Jorrocks at 7.30pm, hopefully with nominations for the available posts.

Dig Dog Lane:

The Vice-Chairman confirmed that the rubbish had been removed, paid for by the owner. The Parish Council will pursue all perpetrators of fly tipping in a name and shame policy where possible.

4. EXPERIMENTAL COMPOSTING

The Vice-Chairman introduced Mr Andrew Friday, the owner of the chicken farm at Knoxbridge, to talk about a planning application that he is in the process of submitting regarding the composting of chicken waste. Mr Friday explained the process of mixing chicken manure with garden waste over a period of eight weeks ending with a dry compost which it is believed will minimise the environmental effect, reduce the number of flies and will not smell. A trial period of six months composting 10% of the waste will begin in April if the application is approved. If the trial is successful and local residents are supportive then it is hoped that all the chicken waste will be processed in the same way. A number of residents from Knoxbridge had

attended the meeting, and were invited by the Vice Chairman to ask Mr Friday questions along with the Councillors. Questions ranged from traffic issues to odours, plus other possible processing sites within the Friday farms. Mr Friday confirmed that they are trying to improve the current situation, and if local residents are not in favour of the plan then they will proceed no further. The Vice-Chairman thanked Mr Friday for attending and for his informative speech.

5. GROUNDS MAINTENANCE CONTRACTS

Four sealed bids had been received by the Clerk and were opened at the meeting. It was noted that Bridgelands had not tendered. Mr L Gosbee declared an interest and took no further part in the discussions. It was proposed by Mr S Jenner, seconded by Mrs J Croucher and agreed unanimously to award the following contracts:

Contract 1 – to mow the Parish Field grass and the Mound within the field and under trees and surrounding areas - to KCC Landscape Services @ £533.25

Contract 2 – to mow the grass and cut the hedge at the War Memorial – to Mr L Gosbee @ £90.00

Contract 3 – to cut the Paddock Hedge – to KCC Landscape Services @ £84.00

Contract 4 – to cut the Hedge dividing the Parish Field and Laundry Lane - to KCC Landscape Services @ £86.10

6. PLANNING

Applications:

TW/04/00303: First floor extension at 2 Sawmill Cottages, Dig Dog Lane, Frittenden.

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher agreed unanimously to Recommend Approval subject to the size of the extension not exceeding the planning limit.

Decisions:

There were none.

Correspondence:

The Clerk had received a letter from Mr N Eveleigh requesting a proposal be discussed to write a letter to the Chief Executive of TWBC regarding enforcement at Pork Pie Farm, stating that if no progress is made by May then the Parish Council will consider speaking to the Ombudsman. Mr N Eveleigh also thought the local press should be notified. These issues were duly discussed. The Vice-Chairman reported that further activity is taking place on the site at present and therefore the Enforcement Officer could be requested to view. It is also believed the case is awaiting the Crown Court and is taking a long time to be heard. It was finally agreed that the Chairman write a letter to the Chief Executive requesting an update on the situation and informing him of the Parish Councils intention to contact the Ombudsman if the Borough Council does not act satisfactorily. However, it was also agreed not to go directly to the press at present.

7. CORRESPONDENCE

TWBC:

Applause, West Kent Touring Scheme events list
Easter Activities sessions in Frittenden
Research compendium database
Crime & Disorder audit meeting
Buildings at Risk survey
Code of Conduct Register of Interests changes
Precept 04/05 acknowledgement
Launch re Community Plan & Corporate Plan
Various agendas & committee meeting minutes

Kent County Council:
Doorstop selling awareness posters

Kent Highways:
Lengthsmen Pilot response unit

KAPC:
Amended date re Area Committee meeting
Planning Information day leaflet
Children's Playground inspection form
Parish News
Local Council Administration course news
Council of the year nomination form
PC Audit targets
Strategic rail authority consultation document

Kent Police Authority:
Newsletter

Mid Kent Water:
Business Plan

KRCC:
Kent village of the year information

West Kent Mediation Services:
Booklets

Hospice in the Weald:
Newsletter

Donation acknowledgements:
FPCC
Victim Support
Hospice in the Weald
British Red Cross
Cranbrook Citizens Advice Bureau
Frittenden pre-school
Frittenden primary school
Hawkhurst Cottage Hospital

8. FINANCE

Outstanding Accounts:

It was proposed by Mr L Gosbee, seconded by Mrs J Sims and agreed unanimously to pay accounts as follows:

Seeboard	£8.90
Kent County Council.....	£282.81
Frittenden Memorial Hall.....	£11.00
KAPC.....	£26.00
Mrs D Jenkins: Salary Jan/Feb.....	£102.03

Printing at Cranbrook..... £17.04

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9. ANY OTHER BUSINESS

Mr L Gosbee asked if the Clerk could look into the availability of spares for the play equipment. The Clerk is to do so.

Mrs J Croucher confirmed that she and Mr S Jenner had attended the Planning Training evening, which they had found both interesting and informative.

There being no further business the Chairman closed the meeting at 9.50pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 17th March 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr S Jenner
Mr N Eveleigh

In attendance: Mrs D A Jenkins (Clerk)

10. APOLOGIES FOR ABSENCE

Apologies were received from Mr L Gosbee, Cllr. John Smith and Mrs J Sims.

11. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr C Highwood, seconded by Mr S Jenner and agreed unanimously.

12. MATTERS ARISING FROM THOSE MINUTES

Road Signs:

The Chairman confirmed that finally the chevrons are in place.

Hedge on Headcorn Road:

The Chairman is to contact Highways regarding the missing hedge to ask who is responsible for replacing it. However, as it is not within Frittenden Parish boundaries it maybe for Headcorn Parish to follow up.

Office Equipment:

The Chairman confirmed that the laptop he has been offered at a nominal sum is not be available to us until Broadband has been installed in Frittenden. This should be within the next month.

Bubhurst Lane:

The Chairman advised that the local residents should contact the Enforcement Officer if they incur any problems.

Tennis Club:

The AGM is still to be held. However, at present the future of the Tennis Club looks secure.

Experimental Composting:

It was generally agreed that Mr Andrew Friday had approached the need to inform the public regarding his impending planning application in a positive way. Mr C Highwood had spoken to a member of Staplehurst Parish Council who confirmed they had the same concerns as Frittenden PC regarding the increase of traffic.

Parish Field:

The Chairman reported that there had been problems with cars on the playing field again. He has put more logs across the entrance in the hope of stopping the vehicles entering. A horse trailer had also been tied to a tree in the area whilst it was being painted. The culprit was unknown but the trailer has now gone.

Pork Pie Farm:

The Chairman had received a telephone call from Mr David Holland, the Enforcement Officer, confirming that he had received a letter with the necessary corrections from the Barrister dealing with the case which can now be put forward for the court hearing. The Chairman is in agreement with Mr N Evelegh that a letter should be written to Mr Rodney Stone, Chief Executive of TWBC, asking why the process has taken so long and to request a meeting with him. If this is not forthcoming then Mr Stone will be informed that it is the intention of the Parish Council to contact the Ombudsman. It was agreed that if a meeting were agreed then Mr H Lilley and Mr N Evelegh would attend.

Play Equipment:

The Clerk informed the Council that she had contacted Lapsett who had provided the climbing frame and horse regarding spare parts. A replacement seat and fixings for the horse will cost £24.00. It was agreed this should be ordered. The Chairman is to inspect the climbing frame before ordering parts as it depends on where the damaged bars are as to how much of the frame needs replacing.

13. HEADCORN AIRFIELD

The Vice-Chairman reported on the AGM, which was held two weeks previously. It was confirmed that the Chairman, Mr Jamie Freeman and the Vice-Chairman, Mr Colin Highwood, had retained their positions but the Secretary had changed. Mr C Highwood informed that a committee meeting had taken place after the AGM and the following was discussed:

1. There are to be aerobatics free days for two weeks each month in May, June, July and August.
2. It is not known exactly when the Sukkog aerobatics plane will be returning.
3. The new toilet block has been delayed and work will not now start until the autumn.
4. The museum will go ahead if a lottery grant is approved.
5. Government guidelines on Consultative Committees had been reviewed and it was confirmed that Headcorn Airfield is meeting the requirements in most cases.

14. PLANNING

Applications:

TW/04/00471: New vehicular access and car parking area at Charity Farmhouse, Headcorn Road, Frittenden.

It was proposed by Mr N Evelegh, seconded by Mr S Jenner agreed unanimously to Recommend Approval.

Decisions:

Appeal decision for garage at Whitsunden Farmhouse has been allowed.

Correspondence:

Mr S Jenner had been asked by the residents of Mill Lane to report to the meeting the issue of parked cars at the crossroad in the centre of the village. The Chairman advised that residents should complain directly to the police as force in numbers may help the problem to be addressed by the police. Mr N Evelegh suggested marking the road with paint so the drivers are aware of the distance from the crossroads where parking is legal. This was deemed a good idea and providing Highways do not object the Chairman is to action this, after confirming the legal distance requirements, which is believed to be 15mtrs from a junction.

15. CORRESPONDENCE

TWBC:

Update re Town/Parish Training sessions in December and January

Leaflet re Licensing Act

Joint working re press releases

Corporate Plan

Various agendas & committee meeting minutes

Seeboard have also been contacted and are to meet with the Chairman to assess both repair and replacement costs, as well as deciding on the most effective system for the villages needs. Mr H Lilley is to report his findings to the next meeting.

The Chairman has reviewed a letter received from TWBC regarding a survey of Buildings and Graves at risk in the Borough. He has also spoken to a member of this department who confirmed that a 90% grant has been received by FPCC and that three graves have subsequently been repaired. If there are either buildings or graves at risk in the village then grants are available for repairs.

Mr N Evelegh gave notice that he will be unable to attend the next meeting.

Mr N Evelegh also asked the Chairman if the large potholes at the top of Bubhurst Lane are to be repaired. The Chairman confirmed that he had spoken to Highways regarding these and others on the Biddenden Road, of which the latter have been repaired. The Chairman is to contact Highways again.

Mr S Jenner asked if it is possible to have an item on the agenda each month incorporating the Lengthsmen Pilot Response Unit. The Chairman verified this, which is to be named Road Report. The Clerk is to find the correspondence received on the unit to certify which jobs this team can complete.

There being no further business the Chairman closed the meeting at 9.42pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Thursday 22nd April 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mrs J Sims

In attendance: Mrs D A Jenkins (Clerk)

17. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. John Smith, Mr N Eveleigh and Mr S Jenner.

18. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr C Highwood, seconded by Mrs J Croucher and agreed unanimously.

19. MATTERS ARISING FROM THOSE MINUTES

Hedge on Headcorn Road:

It is unknown which part of Railtrack deals with boundary hedging and as the area of concern falls under the parish of Headcorn the Chairman is to obtain the address of the Clerk to Headcorn Parish Council and a letter is to be written to them.

Office Equipment:

Still awaiting Broadband to be connected to the village.

Parish Field:

There has still been the occasional car on the field, but the ground is now hard and there is less activity than previously.

Pork Pie Farm:

The Chairman confirmed that he had written a letter to the Chief Executive, Mr Rodney Stone, on 19th March 2004 detailing a timetable of unlawful events at the Farm and communications between the Borough Council and the Parish Council since 1985. A meeting has been requested with the Borough Council regarding the lack of action in the past, and future action to be taken by the Borough Council. A date has been set for Friday 21st May 2004. The Chairman is to attend along with the Vice-Chairman and Mr N Eveleigh and possibly Cllr. John Smith. The Chairman will report back once the meeting has taken place.

Play Equipment:

The Clerk informed the Council that she has ordered a replacement seat for the horse. The Chairman stated that three wooden dowels are needed in order to repair the climbing frame. The Clerk is to action this.

Planning Enquiry:

The Chairman confirmed his attendance, along with the Vice-Chairman on 24th March 2004. The Borough Council had hired a Planning Consultant to argue against the case of the Parish Council. The results of the enquiry will be published in the near future, however, the chairman does not hold out great hopes for the Parish Councils proposal for the Brick Works site.

Councillors Contacts:

It was confirmed that all names and telephone numbers are now published in the Parish Magazine.

Street Lights:

The Chairman confirmed that Mr Mike Ashbee had now cleaned all the lamps, which are looking much brighter, but the covers do need replacing as they are damaged. Mr H Lilley had a very successful meeting with Mr Dennis Bourne, from Seeboard, who surveyed the lights and said they had been well maintained and were in good condition. He did not feel any of them needed replacing completely and stated that spare parts can be purchased for them. He is going to contact the Chairman once a competitive source for spare parts has been found. One pole is due to be replaced by Seeboard as it has been declared unsafe. Mr Mike Ashbee has been informed.

Potholes:

The Chairman confirmed that following his request to Highways, the potholes in Bubhurst Lane were promptly repaired.

20. ITEMS FOR THE ANNUAL PARISH ASSEMBLY

Apologies for Absence
Minutes of the previous APA
Matters arising from those Minutes
To receive the accounts of the Charities
Highways
Village School (If the Chairman of governors is willing to speak)
Churchyard and cemetery
County Councillor?
Borough Councillor?
Any Other Business

The agenda will be finalised once people have been contacted to check their availability.

21. ROAD REPORT

The Chairman and Mr S Jenner had met with Highways Richard Emmett and Bryn Kemp to discuss the alternatives to reduce parking and increase visibility at the crossroads in the centre of the village. It was declared that yellow lines on the road are not possible and the bakery vans need to load up outside the bakery, so will have to park there at times. The owner of Poplar House is willing to trim his hedge to aid the site line looking right when exiting Mill Lane. It was also decided that laying kerb stones on the left corner and moving out the white line will enable cars to nose out further than present, aiding vision. A new road surface on the crossroads using a different colour tarmac and anti skid material to warn motorists of the hazard may also discourage people from parking in the area. Highways are to investigate the costs and funding available before initiating improvements to the junction.

The Chairman and Mr Richard Emmett also surveyed the village regarding other road and sign improvements. The gateway signs on entering the village are to be replaced with smaller signs in keeping with Kent policies. It was agreed that the 30mph sign on the Headcorn Road should be placed further out of the village, before the bend, at the same time. Mr Emmett will report back to Mr H Lilley after deciding which will be the most effective warning sign to erect at both ends of the narrow Bettenham Lane, of which one end comes under the jurisdiction of Ashford Borough Council.

Mrs J Croucher asked if it is possible for the gullies on the Cranbrook Road, near the new entrance to Saw Lodge Farm, to be cleaned out as in heavy rain the road floods in this area. The Chairman is to contact Highways.

22. PLANNING

Applications:

TW/04/00732: Erection of polytunnel at Frittenden Orchard, Cranbrook Road, Frittenden.

It was proposed by Mr C Highwood, seconded by Mrs J Croucher and agreed unanimously to Recommend Approval.

TW/04/00962: Two storey extension and conservatory extension to rear of existing kitchen at East lodge, Commenden Manor, Cranbrook Road, Frittenden.

It was proposed by Mr H Lilley, seconded by Mrs J Croucher and agreed unanimously that the Parish Council registers No Objection but notes that there have been extensions in the past and questions whether or not the current proposal fits with the County and Borough planning policies. If it does not the Parish Council Recommends Refusal.

Decisions:

TW/04/00303: First floor extension at 2 Sawmill Cottages, Dig Dog Lane, Frittenden.

Permission Granted.

Correspondence:

Having read the appeal decision for Whitsunden Farm, the Chairman noted a condition of granting the appeal. This states that by 4th June 2004 a planning application has to be submitted by the owners regarding soft landscaping around the new building. This matter will be monitored, as the appeal will become null and void if no application is forthcoming.

23. CORRESPONDENCE

A letter to the Chairman from Mrs Jill Watson, requesting a suitable nominee willing to stand for election onto a Patient Participation Group committee at Headcorn Surgery. There were no suggestions at the meeting. However, the notice does appear in the Parish magazine.

An invitation to attend the West Weald Police Forum on 29th April. The chairman confirmed he would be attending

TWBC:

Stakeholder Conference 05.05.04
Financial Assistance for SE in bloom competition
Cyclic Maintenance timetable 04/05
Borough News update & information request
Community Plan
Rural Lanes Practice note
Press releases
Various agendas & committee meeting minutes

Kent County Council:

Kent Trails newsletter
Tunbridge Wells local Board meeting 28.04.04

KAPC:

Training provision
Parish News

Kent Highways:

Best Value Review

Local Channel:

User group meeting 25.05.04

Mid Kent Water:

Leaflet on approved contractor for surfacing & reinstatement

Rotary Club:

North Downs Walk

Countryside Agency:
Vital Villages update

24. FINANCE

Outstanding Accounts:

It was proposed by Mrs J Sims, seconded by Mr L Gosbee and agreed unanimously to pay accounts as follows:

Seeboard	£8.90
Allianz Cornhill.....	£660.88
Frittenden Memorial Hall.....	£11.00
KAPC.....	£240.76
Mrs D Jenkins: Salary Feb/Mar.....	£100.00
Expenses	£6.72
Printing at Cranbrook.....	£14.00

The Chairman confirmed that he had performed his own check on the Parish Accounts, which had agreed with the Clerks. He stated the Parish Council is currently solvent with a total balance of £6332.35.

25. ANY OTHER BUSINESS

The Chairman noted the KAPC committee meeting on 12th May 2004, which he is unable to attend. Other Councillors were asked if they were able to attend, however, nobody was able to do so.

Cllr. John Smith had contacted the Chairman asking if Frittenden had any sites where flashing speed signs could be erected. Mr H Lilley told him of two locations on entering the village. The Borough Councillor is submitting a bid for a number of signs in the Cranbrook area.

The Chairman has been contacted regarding a planning application at Bethel Chapel, Biddenden Road. As the boundary has been shown incorrectly on the previous application, which the Parish Council approved, a new application will have to be submitted, as an amendment is not possible.

The Chairman had received a telephone call from the Environment Agency, which is currently investigating illegal dumping at Saw Lodge Farm. The situation is being monitored but hard evidence is needed. Councillors, and villagers alike, are asked to take index numbers of any vehicles thought to be dumping on the site and to pass these to Mr H Lilley. Any information received can be anonymously passed to the Chairman.

The Chairman requested that the date of the next meeting, the AGM, be altered, as he is unable to attend. It was agreed that the next Council meeting would take place on Thursday 27th May 2004. The clerk is to contact the village hall letting person. It was also agreed the Clerk should investigate reverting meetings to Wednesday evenings. A note will be sent to all Councillors once the dates of future meetings have been agreed.

Mrs J Croucher asked that as the Chapel at Pound Hill has been sold twice, and the conversion has started, how is Mr Harold Worth, as a tenant, affected. The chairman confirmed that apart from having a different landlord the planning application was the same and Mr Worth, as a protected tenant, will still receive the same benefits.

Mr L Gosbee asked if the speed limit on the Biddenden Road could be reduced from 40 to 30mph. The Chairman will mention this request at the next police meeting on 29th April.

There being no further business the Chairman closed the meeting at 9.32

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Thursday 27th May 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mrs J Sims
Mr S Jenner
Mr N Evelegh

In attendance: Mrs D A Jenkins (Clerk), Kent County Cllr. Roger Manning

26. APOLOGIES FOR ABSENCE

There were no apologies.

27. ELECTION OF CHAIRMAN

It was proposed by Mr C Highwood, seconded by Mr N Evelegh and agreed unanimously that Mr H Lilley be re-elected as chairman.

Mr H Lilley thanked everybody for their support. However, he did ask the Councillors to think about a replacement for the position over the next year as he does not want to continue as Chairman for ever.

28. ELECTION OF THE VICE-CHAIRMAN

It was proposed by Mr H Lilley, seconded by Mrs J Sims and agreed unanimously that Mr C Highwood be re-appointed as Vice-Chairman.

Although Mr C Highwood is happy to be in this position for another year he also urged the Councillors to think of another suitable candidate for this post for the future.

29. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mr C Highwood and agreed unanimously.

30. MATTERS ARISING FROM THOSE MINUTES

Hedge on Headcorn Road:

The Chairman confirmed that he had contacted the Clerk to Headcorn Parish Council who hopefully will follow the situation up.

Office Equipment:

Part of Frittenden is now linked to broadband. The Parish Council should hear about the purchase of the computer in the next month.

Parish Field:

There are no problems at present.

Pork Pie Farm:

The Chairman confirmed his attendance, along with the Vice-Chairman and Mr N Evelegh, at the meeting scheduled with Tunbridge Wells BC, where the Borough Council were requested by Frittenden PC to adhere to a timetable of events. This was agreed. A Planning Consultant has been employed by TWBC, which is hoped will help matters. The Chairman stated that the site has been tidied up recently.

Play Equipment:

The Chairman confirmed that the new rocking horse seat had arrived and been fitted by himself. Lappsett had also provided the Parish Council with four free metal bars to replace the broken dowels on the climbing frame as wooden ones are no longer easily available. These had been cut, and welded, to the correct length by Forge Garage. The Chairman had replaced one rung but asked for help in replacing two more. The fourth rung is a spare. The Clerk is to write to Lappset thanking them for the free rungs.

The Chairman also felt the benches could be situated in their agreed positions now. Concrete foundations will need to be made first for the benches to be bolted to.

Planning Enquiry:

The Chairman stated that although nothing official has been said he has been advised that the Brick Works site is in the process of being sold to a joinery company. Mr H Lilley is to contact the Planning Office regarding condition of consent at the site. It was generally agreed that this could be a good thing and in keeping with the area. It is hoped that if the sale does go through the new owner will tidy the surrounding land. It is presumed that the partly built cottages on the site opposite, also owned by Salvessens, is not being sold with the Brickworks site. It is hoped these buildings will now be completed and sold separately.

Street Lights:

The Chairman is still waiting to hear from Seeboard regarding spare parts.

Potholes:

The Chairman confirmed that he has contacted the Highways division responsible for the roads within Ashford BC, regarding the potholes on Biddenden Road at Buckhurst Bridge. Hopefully these will now be filled.

Road Report:

The Chairman has spoken to Richard Emmett from Highways who confirmed that the Gateway signs into the village would be replaced, subject to budget, and at the same time the 30mph sign on Biddenden Road would be moved out as far as Sand Lane. It was also agreed the 30mph sign on the Headcorn road would be re sited before the bend into the village.

The Vice-Chairman had received a complaint from a parishioner regarding lack of visibility for cars exiting Biddenden Road due to parked cars at the crossroads. The Chairman confirmed that improvements to the crossroads are due. Mr L Gosbee asked if a sign could be erected asking divers not to park in the vicinity. The Chairman is to investigate.

It was confirmed that an untaxed BMW has been parked opposite Mill Lane causing an obstruction. The Chairman is to contact DVLA.

West Weald Police Forum:

The Chairman confirmed his attendance at the last meeting.

Speed Checks:

The Chairman stated that Cranbrook Police are due to receive a new laser gun. He has been assured that Frittenden will get the use of this.

Change in Meeting Dates:

The Clerk has sent a letter to all Councillors advising them of the meeting dates for the rest of the year. Mr H Lilley stated that he may arrive late for the next meeting. The Vice-Chairman is to start the meeting if this is the case. Mr N Eveleigh confirmed that he is unable to attend the November meeting.

Flashing Speed Signs:

Mrs J Croucher asked if anything further had been heard regarding Frittenden having these on the road into the village. The Chairman replied that he had asked Highways; however, he felt that the village would be a very low priority.

31. MATTERS ARISING FROM THE ANNUAL PARISH ASSEMBLY

The Chairman asked the Clerk to write to High Weald Housing Association regarding the decoration of the flats at Bakery Close.

The Chairman has asked the police to patrol the playing field for vehicles being slept in overnight, when they are in the village.

The Chairman confirmed he has cut the undergrowth at Laundry Lane, which is not under the control of TWBC and could not be done by the Lengthsmen Response Unit.

The Chairman stated the person to contact at Highways Ashford division is Emma Tonks.

32. ACCOUNTS FOR THE YEAR 2003/2004

The Clerk has completed the accounts which have now been inspected by Mr B Millard as internal auditor. It was proposed by Mr N Evelegh, seconded by Mr S Jenner and agreed unanimously to pay an honorarium to Mr Millard of £50.

It was proposed by Mr L Gosbee, seconded by Mr N Evelegh and agreed unanimously to approve the accounts for the year ending 31st March 2004.

It was proposed by Mr H Lilley, seconded by Mrs J Sims and agreed unanimously to approve the Statement of Assurance for these accounts.

33. PLANNING

Applications:

TW/04/01316: LBC – replacement fenestration (raised hip over doors) and replace brick piers with oak posts at Balcombe Farmhouse, Biddenden Road, Frittenden.

TW/04/01318: Raised hip roof above replacement French windows at Balcombe Farmhouse, Biddenden Road, Frittenden.

It was proposed by Mr C Highwood, seconded by Mr N Evelegh and agreed unanimously to Recommend Approval subject to the views of the Conservation Architect.

A pre planning application had been received to site an Orange Base Station on land at Manor Farm. After much discussion it was generally agreed that this was the best site in the village that had been reviewed by Orange. The Chairman is to write to Orange advising them that the Parish Council would have no objection to this planning application being submitted.

Decisions:

TW/04/00471: New vehicular access and car parking area at Charity Farm House, Headcorn Road, Frittenden.

Permission Granted.

TW/04/00732: Erection of polytunnel at Frittenden Orchard, Cranbrook Road, Frittenden

Permission Granted.

Correspondence:

TW/03/02272: Confirmation of Withdrawn Application for a new Nursery Manager's dwelling at Gould Farm Nurseries, Gould Farm, Mill Lane, Frittenden.

34. CORRESPONDENCE

TWBC:

Information re Parish Councillors for Website

Notice of Elections

Playing facilities survey

Sports news

Transport Strategy

Various agendas & committee meeting minutes

Kent County Council:

A letter from Kent County Cllr. Roger Manning, with regard to KCC Local Boards and Community Grants, and Small Community Capital Projects for which he was invited by the Clerk to address the Parish Council.

Following an apology for not being able to attend any of the Parish Council's previous meeting since his appointment Cllr. Manning introduced himself and gave a brief synopsis of his career background and his remit at Kent County Council, which is to review the structure at Highways Department and restructure as necessary.

Cllr. Manning informed the Parish Council that Local Boards have been set up to forge the link between KCC and local villages. Meetings are held to allow people to speak directly to County Councillors therefore bypassing the district councils. The next meeting is to be held in Paddock Wood on July 14th and Councillors were urged to attend.

A one off Member Community Grant has been made available by KCC and Cllr. Manning has been allotted £10,000 for his area which covers five parishes, including Frittenden. He has decided, therefore, to divide the sum equally awarding Frittenden PC the sum of £2,000 to be spent as wished. He would like to see this grant used as a kick start to a larger project, although it can be used to fund a small one off project that has been unattainable otherwise.

A community Grant of £500,000 is also available to be distributed in chunks of £20,000 to be applied for by the Parishes. The success of an application, which will be approved by a Board of Cabinet Members, will depend on the necessity of a project. Cllr. Manning feels the presentation of a case is crucial.

The Chairman thanked Cllr. Manning for attending the meeting and his informative speech. He asked the Parish Councillors to bring their thoughts on how any grant should be utilised to the next meeting.

KAPC:

Minutes of a meeting held on 12.05.04

Parish News

Serpa newsletter

Car allowances update

Training bursaries

Clerks Information Day leaflet

SE Road works information leaflet

Kent Highways:

Temporary traffic signals notice

Mid Kent Water:

Final Business Plan 2005-2010

Hawkhurst Parish Council:

Copy of letter to MP re Bus services in Weald, support requested

Kent & Medway Biological Records Centre:

Article for parish magazine

Boundary Committee:
Periodic Electoral Review of Kent County Council final recommendations (No changes to Frittenden)

NALC:
Local Council Review Countryside Agency

35. FINANCE

Outstanding Accounts:

It was proposed by Mr L Gosbee, seconded by Mr N Eveleigh and agreed unanimously to pay the Clerk the sum of £219.45 for working 28 ½ hours this month.

It was proposed by Mr S Jenner, seconded by Mrs J Croucher and agreed unanimously to pay accounts as follows:

Seeboard	£8.90
Lappset UK Ltd.....	£39.00
Frittenden Memorial Hall.....	£11.00
Mrs D Jenkins: Expenses.....	£7.56
Printing at Cranbrook.....	£20.36

36. ANY OTHER BUSINESS

Mr L Gosbee commented on the hedges at Pound Hill which are in need of a cut. The Chairman believes this is in hand.

Mr L Gosbee was also concerned about the concrete foundations which have been left on the Parish Field following the removal of the Pavilion. This is to be looked at.

Mrs J Croucher stated that the verge at the corner of London Lane is overgrown and obscuring visibility.

There being no further business the Chairman closed the meeting at 10.08pm

June Minutes – Missing

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Thursday 21st July 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mr S Jenner
Mr N Evelegh

In attendance: Mrs D A Jenkins (Clerk)
Ms Julie Mellor TWBC and 8 parishioners

37. APOLOGIES FOR ABSENCE

Apologies were received from Mrs J Sims.

38. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr C Highwood, seconded by Mrs J Croucher and agreed unanimously.

39. MATTERS ARISING FROM THOSE MINUTES

Pork Pie Farm:

The Chairman confirmed that papers have been served. To date there has been no response but TWBC are pursuing the case through the High Courts.

Hedges:

The Chairman stated that all the hedges in question have now been cut.

Bakery Close:

The Clerk is to write to High Weald Housing Association again as a reply has still not been received. The grass outside the properties has now been mown.

Telephone Mast:

The Chairman had received further correspondence which confirmed the mast will be reduced in height from 17mtrs to 15mtrs, a pole tower rather than a lattice tower is to be used and a screening programme will be put in place, as requested. The Chairman also is to ask if a choice of colour is available for the mast. It is likely that a planning application for the Manor Farm site will be received in August.

Chevrons:

The signs have been replaced. However, if they are vandalised again the Borough Council will have to re assess the situation.

Verges:

It was confirmed that cuts take place in May/June and again in September with visibility splays taking place more often. The Chairman asked Councillors to contact Mr Richard Emmett at Highways directly regarding overgrown verges.

Correspondence:

The Chairman confirmed that he had written to the owner of the land at the rear of the village hall in a negative stance as agreed.

40. REFUSE COLLECTION

Ms Julie Mellor from TWBC addressed the meeting regarding the introduction of the brown bin scheme to Frittenden residents that currently receive the large collection vehicle, in late September early October. She explained why the system is necessary to reach recycling targets set by the Government and how successful the scheme has been in other parts of the Borough. Leaflets will be delivered to the relevant households explaining how the system works and with details of collections. The scheme is suspended over the Christmas period. Roads in Frittenden currently on the one man collection vehicle routes will not participate in the scheme until a later date. Ms Mellor confirmed that a meeting will be held in the village for residents before the new scheme comes into effect. The Chairman thanked Ms Mellor for her informative talk and she and the parishioners present then retired from the meeting.

41. PARISH FIELD

The Chairman has been in contact with the Clerk of Headcorn Parish Council with regard to the company used for the fencing of their village play area. A representative from Sovereign, the company used by Headcorn PC, met with Mr H Lilley and surveyed children's play area within the Parish Field. Sovereign are to send a quote for the work along with the types of fencing available.

The Chairman reported that he had been called out to the field, by a resident, to speak with youths who were riding motor cycles on the grass. A warning was given.

42. ROAD REPORT

Mr S Jenner reported that he had damaged a wheel on his vehicle whilst driving along the Headcorn Road as the haunches are bare along the road. The Chairman is to contact Mr Richard Emmett.

43. PLANNING

Applications:

MA/04/0998: Amendment or renewal of condition - variation of Condition 3 – No aircraft shall land or take off from one hour after sunset until one hour before sunrise on the following day except (a) in emergencies (b) from 20th October until 20th March inclusive aircraft may land and take off from one hour before sunrise until 19.30 on each day at Headcorn Aerodrome, Shenley Road, Headcorn, Ashford.

It was proposed by Mr N Eveleigh, seconded by Mr S Jenner and agreed unanimously to Recommend Approval, on the condition that the flying hours applied for are not extended any further.

MA/04/1304: Amendment or renewal of condition – variation of conditions 4 and 5 – to allow propeller driven aircraft (but not including Gazelle type helicopters) to land and take off at a maximum take off weight not exceeding 5,700kg at Headcorn Aerodrome, Shenley Road, Headcorn, Ashford.

It was proposed by Mr S Jenner, seconded by Mr C Highwood and agreed unanimously to raise No Objection.

TW/04/01580: Rear extensions and new flue at front at Hepplewhite, Headcorn Road, Frittenden.

It was proposed by Mr C Highwood, seconded by Mr S Jenner and agreed unanimously to Recommend Approval.

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TW/04/01652: Single storey side extension at 2 Cressland Cottages, Knoxbridge, Frittenden.

It was proposed by Mr S Jenner, seconded by Mr N Evelegh and agreed unanimously to raise No Objection.

TW/04/01579: Alterations and extension and re-pitching of roof to provide first floor accommodation and New vehicular access at Haffenden Farmhouse, Bubhurst Lane, Frittenden.

It was proposed by Mr H Lilley, seconded by Mr N Evelegh and agreed unanimously to Recommend Approval.

TW/04/01727: LBC – Extend existing conservatory at 2 Poundlands Cottages, Biddenden Road, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to raise No Objection subject to the views of the Conservation Architect.

Decisions:

TW/04/01271: Conversion of redundant hopper hut to holiday accommodation at Ayleswade Farm, Ayleswade Lane, Biddenden.

Application withdrawn.

TW/04/00962: Two storey extension and conservatory extension to rear of existing kitchen at East Lodge, Commenden Manor, Cranbrook Road, Frittenden.

Permission Granted.

Correspondence:

There was none.

44. CORRESPONDENCE

The Chairman had received a letter from the new owner of Larchmere House regarding the possibility of either purchasing or leasing a piece of the Parish Field directly behind his property as a garden for the residents of the home. It was felt that the feasibility of a lease over 5 or 10 years should be investigated further as it could provide an income towards the maintenance of the field. However, the deeds will have to be checked and any legality will have to be looked into before further action can be taken. The Chairman is to reply to the owner in this stance.

TWBC:

Request re articles for Borough News
Refuse Scheme timetable
Grants re Christmas decorations
Leisure Services concessions poster
Parish Charter revised draft
Multi-sport activity poster
Parish seminar
Various agendas & committee meeting minutes

KCC:

Rights of Way contact details
Annual Plan 2004/5
Parish Website template offer
Kent Trails magazine

KAPC:
Parish News
Website password
BTCV Tree Warden Scheme

Kent Police:
Special constable recruitment campaign letter and poster

Kent Fire & Reserve Services:
Service performance plan 2004/5

Kent Benefits partnership:
Council Tax benefit outreach surgeries for over 60's

Kent Council for Voluntary Youth Services:
Rural Youth Conference 25.09.04

Winged Fellowship Trust:
Donation request

Audit commission:
Completion of Audit certificate

NALC:
Local Council Review magazine

45. FINANCE

Outstanding Accounts:

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously to pay accounts as follows:

Seeboard	£8.90
Frittenden Memorial Hall.....	£11.00
Mrs D Jenkins: Salary.....	£100.00

46. ANY OTHER BUSINESS

Mr L Gosbee reported that he had cleared the Parish Field of beer cans and other rubbish today. Two car doors were also seen on the field. The clerk is to contact Landscape Services as the grass underneath the willow tree has not been cut.

Mr N Eveleigh reported that Mrs Angela Parish is very disappointed that a member of the Parish Council is not on the school Governing Board. The Chairman replied that the Parish Council is no longer obliged to place a Councillor as a Governor. A letter had been received from the school asking if anyone on the Council was able to stand. However, nobody was in a position to do so.

There being no further business the Chairman closed the meeting at 9.57pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 15th September 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mr S Jenner
Mr N Evelegh

In attendance: Mrs D A Jenkins (Clerk)

47. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Roger Manning.

48. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously.

49. MATTERS ARISING FROM THOSE MINUTES

Pork Pie Farm:

The Chairman had received notice from Tunbridge Wells Borough Council that the case will be heard in the High Court on 13th December 2004.

Bakery Close:

The Clerk confirmed that she had spoken to High Weald Housing Association who stated that the building is to be re-decorated and changes are to be made to the doors and communal areas. Mr L Gosbee informed the meeting that work has started with the weatherboarding being replaced by plastic boards.

Telephone Mast:

Mr L Gosbee reported that there had been a delay in receiving the planning application as Orange had wanted to move the site of the mast on his land. However, this had been refused by him and Orange is now to submit plans for the original site.

Verges:

All verges have now been cut.

Land at Rear of Village Hall:

The Chairman had received a reply to his letter of opposition to building on the site. The owner of the land is open to discussion if village requirements alter in the future.

Refuse Collection:

TWBC representative Julie Mellor had spoken to the Chairman confirming that no parishioners attended the meeting held in the village regarding the new collection scheme. However, it is believed that villagers may have been unaware of this meeting. The Chairman is to contact Ms Mellor.

Parish Field:

Following informal conversations with residents in the village it has been decided that the notion to rent a piece of land to Larchmere should be abandoned. There has been strong opposition from parishioners and an issue was raised of others wanting to do the same. The owner of Larchmere has been informed.

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School Governor:

Mr N Evelegh requested that a Councillor be appointed as a link between the school and the Parish Council as none of them were able to stand as a Governor. It was agreed that this would be a benefit to all. Mr N Evelegh agreed to fill this role.

50. STAPLEHURST MARTYRS MEMORIAL

The Clerk had received correspondence from the Clerk at Staplehurst Parish Council regarding the Memorial which is in need of cleaning and restoration. A grant is being pursued from the Protestant Alliance by them, but as two of the Martyrs were from Frittenden a request for a donation and/or voluntary helpers was sent to Frittenden PC. It is hoped to complete the work for the centenary of the Memorial in April 2005. Mr H Lilley proposed that this was a worthy cause and a donation of 50% of Staplehurst PC's costs, up to the sum of £100 be offered. This was seconded by Mr N Evelegh and agreed unanimously. The Clerk is to contact Staplehurst Parish Council.

51. PARISH FIELD

The Chairman had received a quotation from Sovereign for fencing the play area at a total cost of £3067-16 for palisade fencing. It was decided that this was far too expensive and further quotes be obtained.

52. ROAD REPORT

Mr J Croucher reported that the haunches by the bridge over the railway line on the Headcorn Road are in need of repair. Also the road between the A274 and the Biddenden Road is broken at the edges. Mrs J Croucher is to speak to the Chairman of Biddenden Parish Council regarding this.

Mr S Jenner reported that the haunches at Hammer Stream are in need of attention.

53. PLANNING

Applications:

TW/04/02317: Conversion of chapel to dwelling with car parking and access (amendment – TW/99/01854 refers)

It was proposed by Mr H Lilley, seconded by Mr L Gosbee and agreed unanimously to Recommend Approval, subject to the following conditions:

1. The boundary dispute is resolved to the satisfaction of all sides.
2. The water supply to The Mitchells and Corner Farm are to be re-routed at the expense of the contractors.
3. A condition is attached to ensure the chimney, because of its low height, does not cause pollution or a nuisance to The Mitchells.

Decisions:

TW/04/00962: Two storey side extension and conservatory to rear of existing kitchen at East Lodge, Commenden Manor, Cranbrook Road, Frittenden.

Permission Granted.

TW/04/01271: Part retrospective conversion of redundant hopper hut to holiday accommodation and provision of residential curtilage, parking area and new vehicular access at Ayleswade Farm, Ayleswade Lane, Biddenden.

Withdrawn.

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TW/04/01316: LBC – replacement fenestration (raised hip roof over doors) and replace brick piers with oak posts at Balcombe Farmhouse, Biddenden Road, Frittenden.

Consent granted.

TW/04/01318: Raised hip roof above replacement french windows at Balcombe Farmhouse, Biddenden Road, Frittenden.

Permission Granted.

TW/04/01357: Lawful development certificate (Existing) Caravan for residential occupation by Game Keeper at Saw Lodge Farm, Cranbrook Road, Frittenden.

Notification of Grant of Certificate.

TW/04/01361: Single storey conservatory at Great Bubhurst, Bubhurst Lane, Frittenden.

Permission Granted.

TW/04/01362: LBC - Single storey conservatory at Great Bubhurst, Bubhurst Lane, Frittenden.

Consent granted.

TW/04/01580: Rear extensions and new flue at front at Hepplewhite, Headcorn Road, Frittenden.

Permission Granted.

TW/04/01652: Single storey side extension at 2 Cressland Cottages, Knoxbridge, Frittenden.

Permission Granted.

TW/04/01727: LBC – Extend existing conservatory at 2 Poundlands Cottages, Biddenden Road, Frittenden.

Permission Refused.

Appeal re change of use to unrestricted B8 use at Four Acres, Cranbrook Road, Frittenden.

Appeal allowed and planning permission granted.

Correspondence:

There was none.

54. CORRESPONDENCE

The Chairman has received an invitation to a Civic Dinner & Dance on 9/10 but is unable to attend.

Headcorn Surgery Newsletter from Mr John McFrederick, Frittenden's representative on the Patient Committee.

A letter received from the Mayor of Tunbridge Wells, to Mr H Lilley, requesting donations to his Toy Appeal. A note is to be placed in the Parish Magazine asking if parishioners want to donate individually. It was proposed by Mr H Lilley, seconded by Mr N Eveleigh and agreed unanimously to donate the sum of £50 from the Parish Council.

TWBC:

Kent Highways Partnership
Audit Commission report
Stakeholder Conference news
Local Plan Review amendment
Community Plan leisure projects
Town/Parish Council evening seminar update
Advise Sessions posters
Draft licensing policy
Revised information re Planning Documents
Various agendas & committee meeting minutes

KCC:

Unauthorised encampments leaflet
Community Warden appointment update
Kent & Medway Structure Plan

Office of Deputy Prime Minister:

Consultation on draft Code of Conduct of Government Employees

KAPC:

Committee Meeting notice 1.9.04 and May meeting minutes
Finance Information day leaflet
SE road works information leaflet
Safety surfacing brochure
Update on SE Plan
NALC salary awards
Playing Fields Association newsletter
Parish News

Environment Agency:

Kent Flood Fair notice 19.9.04

Campaign to Protect Rural England:

Notice of conference 25.9.04

Society of Local Council Clerks:

Training Day

BTCV:

Pond & Tree Warden Schemes

NALC:

Local Council Review

55. FINANCE

Outstanding Accounts:

It was proposed by Mr S Jenner, seconded by Mr N Evelegh and agreed unanimously to pay accounts as follows:

KCC Commercial Services.....	£362.64
Mr L J Gosbee.....	£45.00
Lappset UK.....	£6.83

Seeboard	£17.80
Printing at Cranbrook.....	£9.00
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Audit commission.....	£141.00
Frittenden Memorial Hall.....	£11.00
Mrs D Jenkins: Salary.....	£127.05
Mayors Toy Appeal.....	£50.00

56. ANY OTHER BUSINESS

The chairman reported that the Brick Works site has been sold to Howard Brothers of Battle, makers of stonework and joinery. The site has been cleared. It is expected that they will develop the area having small industrial units. There will be traffic, but only small lorries will access the site.

The October meeting will only take place if absolutely necessary. Mr H Lilley is away for most of October, Mr C Highwood is away between 18th-24th October and Mrs J Croucher is also away. Planning Applications are to be sent to the Clerk who will liaise with Councillors as necessary.

Mrs J Croucher asked if the farmhouse at Saw Lodge Farm has changed it's restriction from an agricultural dwelling. The Chairman confirmed that although no application has been received to date to have the restriction removed, he has spoken to TWBC who have told him an application is currently being written.

Mr N Eveleigh confirmed that the motor home in Bubhurst lane has been removed following an enforcement notice being served.

There being no further business the Chairman closed the meeting at 9.25pm

October Minutes Missing

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 17th November 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mr S Jenner

In attendance: Mrs D A Jenkins (Clerk)

57. APOLOGIES FOR ABSENCE

Apologies were received from Mr Nick Eveleigh, Mrs J Sims and Cllr. Roger Manning.

58. MINUTES OF THE PREVIOUS MEETING

An amendment was made to page 1174, Road Report from 'Mr' to 'Mrs' J Croucher. The acceptance of the minutes then took place being proposed by Mr C Highwood, seconded by Mr L Gosbee and agreed unanimously.

59. MATTERS ARISING FROM THOSE MINUTES

Refuse Collection:

The Chairman has spoken to Ms Julie Mellor who stated that leaflets had been distributed to those residents involved in the scheme informing them of the meeting date in the village.

School Governor:

Since Mr N Eveleigh offered his services as a link between the Parish Council and the School, the Chairman has received a letter from the Headmistress informing him that they are looking for a full time Governor resident in the village. Mr L Gosbee informed the meeting that Mr Mike Fitzgerald maybe willing to stand and has been in contact with the Chairman of Governors regarding this position.

Staplehurst Martyrs Memorial:

The Clerk confirmed that she had been in contact with Staplehurst Parish Clerk regarding the donation and is currently awaiting a quotation of costs.

Road Report:

Mrs J Croucher stated that before she could contact the Chairman of Biddenden Parish Council the road had been repaired.

Brick Works:

Mrs J Croucher asked if the new owners of the site were advertising units to let on the premises. The Chairman replied that he was aware that this was their intention. The site has been tidied up and only small businesses would be run from the units.

Mrs J Croucher also asked if Salvessens still intend to build the houses they have permission for on the opposite side of the road. The Chairman stated that he had been in contact with Judith Norris, however, she is no longer acting for them. The general consensus was that as the foundations have been built the houses will be completed at some point in the future.

Saw Lodge Farm:

The Chairman has spoken to Mr David Prentice who confirmed that a planning application is imminent. If this is not received an enforcement issue will have to be issued. The Chairman is prepared to write to Rodney Stone regarding the matter if necessary.

Planning:

The Chairman had received a letter from TWBC regarding restrictions on right to buy in the borough. The Clerk is to reply in support of these restrictions.

60. BUDGET

A copy of the budget for the year ending 2005/2006 had previously been sent to all Councillors. The Chairman ran through the budget explaining figures where necessary. The precept will have to increase by the sum of £500 to cover the necessary outgoings for next year. This is without any allowance for a transfer to the Capital account. It was proposed by Mrs J Croucher, seconded by Mr S Jenner and agreed unanimously to accept the budget.

61. PRECEPT

It was proposed by Mr H Lilley, seconded by Mr C Highwood and agreed unanimously to set the precept for the year 2005/2006 at £5500.00. The Clerk is to write to TWBC requesting this sum.

62. PLAY AREA

The Clerk had obtained a quote for fencing from Steve Relf at Cranbrook Fencing of £487.14 +VAT for flat tops to the palisade. An increase of approximately £50 would be charged for rounded tops. The Chairman is to contact Steve Relf. It was agreed that Mr H Lilley be authorised to spend a maximum budget of £750.00 for fencing after confirming and possibly upgrading the strength and durability of the wood being used before going ahead.

63. COMMUNITY WARDEN

The Chairman had received a telephone call from Carol Bell who confirmed that a Community Warden, shared between Benenden and Frittenden, is to start in January. Ms Bell requested a base in the village for the use of facilities for the Warden. The Chairman offered his house. However, another base is also needed for when the Chairman is not at home. Mrs J Croucher was asked if the village hall could be used. She is to bring this up at the next Village Hall Committee Meeting.

64. HEADCORN AIRFIELD

The Vice-Chairman had recently attended a meeting where the following points were raised:

1. The owner of Shenley Park Caravan site is concerned about the number of planes flying over his property. On occasion the wind makes the planes veer rather than going straight ahead at the end of the runway. Figures for July/Aug/Sept '03 were found to be 12700 and the same period '04 10262.
2. A telemast has been erected at Summerhill – the distance from the airfield is acceptable.
3. The owner of New House Oast is concerned re engine failures over the property. This is due to testing at 500ft.
4. Headcorn PC is raised concerns about an influx of helicopters due to the recent planning. This will be restrained by parachuting and the lack of fixed lighting. Five take offs and landings per annum are required to keep the status.
5. A few complaints had been received concerning horses.
6. A flypast was due over the old Staplehurst Airfield where awaiting dignitaries were disappointed when parachutes interrupted play.
- 7.

65. ROAD REPORT

Mrs J Croucher commented on the uneven road surface between Pound Hill and Sand Lane on the Biddenden Road. The Chairman is unsure of how the new system of KCC being responsible for Highways will work and whether pending projects in the village will happen. He will speak to Richard Emmett regarding this.

Mr C Highwood said that the pothole at Hammer Stream had still not been filled. This is a Lengthsmen job. Mr H Lilley is to contact them.

66. PLANNING

Applications:

TW/04/02729: Removal of Condition 6 – (TW/93/00045 refers) at Larchmere House, Biddenden Road, Frittenden.

The chairman had previously dealt with this application by telephone with the Councillors.

It was proposed by Mr H Lilley, seconded by Mr C Highwood and agreed unanimously to Recommend Approval.

TW/04/02317: Notification of revised planning application details – Conversion of chapel to dwelling with car parking and access at The Bethel Chapel, Biddenden Road, Frittenden.

Noted.

TW/04/02808: Telecommunications installation comprising of a 17m lightweight lattice mast with 3no. dual band dual polar antennas and 4no. 600m transmission dishes attached to the structure along with a 6 pack of equipment cabinets enclosed in a 6m x 6m fenced compound at Manor Farm, Biddenden Road, Frittenden.

It was proposed by Mr H Lilley, seconded by Mr S Jenner and agreed unanimously to Recommend Approval.

TW/04/02890: Retrospective – Farm building for calf rearing and general purpose agricultural storage in use under existing farming system at Pork Pie Farm, Grandshore Lane, Frittenden.

It was proposed by Mr H Lilley, seconded by Mr L Gosbee and agreed unanimously to Recommend Refusal on the grounds that we can't determine this properly until the legality of residency on the site is decided. However, we will reconsider if residential status is granted providing an Agricultural Viability report is received.

Decisions:

TW/04/02013: Single storey side extension to existing garage and conversion of existing roof space to form room including 2no. dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden.

Permission Granted.

TW/04/02016: LBC - Single storey side extension to existing garage and conversion of existing roof space to form room including 2no. dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden.

Permission Granted.

Correspondence:

There was none.

67. CORRESPONDENCE

The Chairman has received an invitation to the Mayors Christmas reception.

Notification of West Weald Police Parish Forum.

A letter had been received from Volunteer England regarding suitable sites for an IT Pod. The Chairman has registered Frittendens interest but hasn't yet had a reply.

The Chairman had received an e-mail from Nick Bolton regarding the piece of land adjacent to the village hall which has been illegally fenced off preventing access to his land. The Chairman is to send a suitable reply informing him that the matter is being investigated.

TWBC:

Letter of thanks from the Mayor re donation to Toy Appeal
Relations improvement between TWBC and parishes
Notification of Local Plan closure
Xmas grant acceptance
Stakeholder Conference News
Training Planning day 24/11
Crime Audit & Outline Strategy
Various agendas & committee meeting minutes

KCC:

Kent Highways partnership update
Women's and Children's Services
Improving Local Paths leaflet
Kent Rural directory

Office of Deputy Prime Minister:
Ethical framework regulations

KAPC:

Notice of AGM and Annual Report
Training update
Quality Council guide
Minutes of meeting 1.9.04
Notice of Meeting 8.12.04
Parish News
Playing Fields Association newsletter

Office of lord Lieutenant of Kent:
Leaflets regarding the post

John Aspinall Foundation:
Donation request

KRCC:

Notification of change of name

Hospice in the Weald:
Newsletter

NALC:

Local Council Review

Environment Agency:
Request on views of River Medway

DEFRA:

Clean Neighbourhoods Consultation

68. FINANCE

Outstanding Accounts:

It was proposed by Mr L Gosbee, seconded by Mr C Highwood and agreed unanimously to pay accounts as follows:

Seeboard	£17.80
Printing at Cranbrook.....	£21.36
Frittenden Memorial Hall.....	£11.00
Mrs D Jenkins: Salary.....	£170.45

Donations:

It was proposed by Mrs J Croucher, seconded by Mr S Jenner and agreed unanimously to send donations to the following for the year 2004/05:

Kent Air Ambulance	£50
Hawkhurst Cottage Hospital	£50
Cranbrook Citizens Advice Bureau	£50
Frittenden Pre-School	£50
Frittenden Parochial Church Council	£300
Hospice in the Weald	£30
British Red Cross	£30
Kent Youth	£30
Frittenden Primary School	£50
Victim Support	£25
Angley School Farm	£50

69. ANY OTHER BUSINESS

Mr L Gosbee raised his concerns regarding litter on the Parish Field. He is unable to dispose of it in local resident's wheelie bins, as he did before, as the rubbish is now collected fortnightly. Also residents at the flats have placed their own household rubbish in the litter bins on the field since the fortnightly collection. He has spoken to Julie Mellor requesting a wheelie bin solely for rubbish at the field, to be kept on his property, but has been refused. It was suggested the Parish Council pay £8 per month to have the rubbish collected weekly by Clearaway. The Chairman is to meet with Mr L Gosbee regarding this matter.

Mr L Gosbee asked the Chairman if the football nets on the field are to be replaced. The Chairman said that as they have been vandalised yet again he is disinclined to at present.

Mr S Jenner stated that a few residents had made complaints to him regarding the fortnightly rubbish collection. The Chairman said any complaints should be directed to TWBC, but better recycling skill were needed.

Mr S Jenner asked if and when the markings on the crossroads would be implemented. The chairman replied that due to changes at Highways he didn't know.

There being no further business the Chairman closed the meeting at 9.58p

A meeting of the Parish Council was held at Frittenden C of E Primary School, Frittenden on Wednesday 15th December 2004 at 8.00pm.

Present were: Mr H Lilley (Chairman)
Mr C Highwood (Vice-Chairman)
Mrs J Croucher
Mr L Gosbee
Mrs J Sims
Mr N Eveleigh

In attendance: Mrs D A Jenkins (Clerk)

70. APOLOGIES FOR ABSENCE

Apologies were received from Mr S Jenner.

71. MINUTES OF THE PREVIOUS MEETING

An amendment was made to page 1179, Saw Lodge Farm; "Mr David Prentice" was changed to "Mr David Holland." The acceptance of the minutes then took place being proposed by Mr C Highwood, seconded by Mrs J Croucher and agreed unanimously.

72. MATTERS ARISING FROM THOSE MINUTES

Christmas Decoration Grant:

The Chairman confirmed that he had spent almost all the £100 grant received on new lights for the tree outside Ivy House, which had been provided by Mr L Gosbee, and on the tree and lights on the village shop. The remainder is to be spent on spare bulbs. Mr Peter Gilham had kindly given a set of outdoor lights to the Parish Council. These decorated the village hall.

School Governor:

Mr H Lilley had conversed with the Head Teacher at the school who is aware of Mr Mike Fitzgerald's interest in the Governors position.

Brick Works:

The Chairman reported that following further investigations it has been confirmed that Ms J Norris is still acting on behalf of Salvessens, and she is to chase them on their plans for completing the houses they have started opposite the Brick Works site.

Mrs J Croucher stated that complaints had been made by residents regarding noise made by the new owners. The Chairman requested the residents involved contact him directly.

Play Area:

Mr H Lilley had met with Mr Steve Relf from Cranbrook fencing who quoted the sum of £974.15 inclusive of Vat for fencing the play area. This had been agreed by telephone with all Councillors.

Community Warden:

The Chairman confirmed that the Village Hall Committee had agreed to their facilities being used by the Warden, who will not be appointed for another two to three months.

Road Report:

Mr H Lilley has spoken to Mr Richard Emmett from Highways who stated that the projects pending in the village will not happen in this financial year but are in the budget for next. Pound Hill is not included in this. However, it is possible that the white lines on the roadsides will also be painted. Mr L Gosbee reported that the signs, which were agreed, at Bettenham Lane have never been installed. The Chairman is to chase this. Mr C Highwood confirmed that the pot hole at Hammer Stream had been filled but the camber had not been touched.

Pork Pie:

The Chairman had received a letter from the Borough Solicitor confirming that an injunction had been passed and the barn is not to be used for residential use. Mr Redford has three months to comply.

Litter on Parish Field:

Mr H Lilley has spoken again to Julie Mellor but is unable to acquire another wheelie bin. A letter threatening prosecution will be sent to known offenders. It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously that a contract is taken out with Clearways to collect the rubbish. Mr L Gosbee is to investigate.

Mrs J Croucher asked if a sign could be placed on the notice board informing people to recycle rubbish not to leave it on the field.

73. MEMORIAL HALL

Mrs J Croucher and Mr L Gosbee declared an interest.

Mr H Lilley outlined his involvement in the dispute over land adjacent to the Memorial Hall following an e-mail received from Mr N Bolton who has access over this land to his field. Mr Alan Burgess had recently erected a fence between his property and the Memorial Hall, blocking access, claiming the land belonged to his deceased father. Although correspondence had been sent asking him to remove the fence he had not done so. Mr Ivor Jauncy, Chairman of the Memorial Committee, who attended the Parish Council Meeting, confirmed that he also wrote to Mr A Burgess to no avail. The deeds for the village hall have consequently been sourced, and are in the possession of Mr Jauncy, which confirm that the land does belong to the Memorial Hall. A resolution was passed "that the Chairman is authorised to obtain advise from all sources open to him, short of expenditure of public money, to assist the Memorial Hall Committee, when requested, to resolve the dispute over the boundary of 1 Weald View in order to restore the land to the Memorial Hall and protect the vehicular right of way as shown in the Hall deeds." This was proposed by Mr H Lilley, seconded by Mr C Highwood and agreed unanimously by those able to vote.

74. NEXT YEARS MEETING DATES

The meeting dates for next year, which are to revert to a Wednesday evening, are as follows:

19 th January	18 th May APA	17 th August	14 th December
16 th February	25 th May	21 st September	
16 th March	15 th June	19 th October	
20 th April	20 th July	16 th November	

The Clerk is to circulate a list to Councillors.

75. ROAD REPORT

Mrs J Croucher reported that at Burnt Wood there are posts devoid of signs which had previously warned of ice, and are they to be reinstated over the winter. The Chairman is to investigate.

76. PLANNING

Applications:

TW/04/03106: Erection of Horse Walker at Marsh Cottage, Mill Lane, Frittenden.

It was proposed by Mr L Gosbee, seconded by Mr N Eveleigh and agreed unanimously to Recommend Approval.

TW/04/03151: Conversion of existing barn to residential annex at Rockdene, Rocks Hill, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to Recommend Refusal as the building is a long way from the main residence, and therefore in the future could be sold as a separate dwelling. It would also mean another residence, which is not architecturally interesting, in an area of special landscape.

TW/04/03149: Certificate of lawful development (existing) – use as dwelling house without complying with agricultural occupancy condition at Saw Lodge Farmhouse, Cranbrook Road, Frittenden.

It was proposed by Mr H Lilley, seconded by Mrs J Croucher and agreed unanimously to Recommend Refusal. The Parish Council is to ask the Borough Council to rigorously investigate this. The Parish Council remain vehemently opposed to the granting of a certificate and will help the BC in anyway they can as they believe the land has been used for agriculture up to 1999. In view of this they would also ask the Enforcement Officer to investigate the status at Mallards View.

Mr L Gosbee and Mr C Highwood agreed to speak directly to Mr Peter Turner regarding the movements at Saw Lodge Farm.

Decisions:

TW/04/02164: Temporary residential caravan for agricultural worker at Pork Pie Farm, Grandshore Lane, Frittenden.

Permission Refused.

TW/04/02422: Two storey side extension to dwelling house to incorporate bedrooms, family room and music room at Shenlands Farm, Ayleswade Lane, Biddenden.

Permission Refused.

TW/04/02467: Renewal (TW/99/01949 & TW/94/1196 refer) – conversion of barn/dairy to one dwelling at Buckhurst Farm, Biddenden Road, Frittenden.

Permission Granted.

TW/04/02474: Change of use of redundant chapel to a dwelling at Providence Chapel, Biddenden Road, Frittenden.

Permission Granted.

TW/04/02475: LBC - Change of use of redundant chapel to a dwelling at Providence Chapel, Biddenden Road, Frittenden.

Permission Granted.

TW/04/02668: Notification of Grant of Certificate of Lawful Use or Development at Corner Farm, Biddenden Road, Frittenden.

Correspondence:

There was none.

77. CORRESPONDENCE

The Chairman had not heard anymore regarding the IT Pod but will report back when he has.

Mr H Lilley confirmed that he had attended the Chairman's Meeting.

TWBC:

Minutes of Parish Charter Review
Play Area Improvements Grant
Consultation on draft Private Sector Renewal Strategy
Traffic Enquiries new contact details
Clerk's Information days at TWBC
Borough News
Various agendas & committee meeting minutes

KCC:

Grounds Maintenance Contract '05
Overview of Kent Design

KAPC:

Copy of letter to BC Leader re Chairman's Meeting

Environment Agency:

Flood Guide

Canterbury Oast Trust:

Donation request

Serpa:

Donation request

Victim Support:

Donation request

78. FINANCE

Outstanding Accounts:

It was proposed by Mrs J Croucher, seconded by Mrs J Sims and agreed unanimously to pay accounts as follows:

Seeboard	£8.90
Mr H Lilley.....	£100.00
Kent County Council (KCS).....	£463.81
Mrs D Jenkins: Salary.....	£108.80
Cranbrook Fencing.....	£979.15

79. ANY OTHER BUSINESS

Mr N Eveleigh asked if the debate regarding the dispute over land at the Memorial Hall would go into the press. The Chairman replied it would.

There was concern over the number of cars parked along the Biddenden Road on the bend at Weaversden.

Mrs J Croucher asked if the two mobiles sited at Grandshore Farm had planning permission and also the one mobile sited at the neighbouring house. This is to be investigated.

Mr L Gosbee reported on two incidents one when a car almost hit a child outside the school before crashing into the wall at Rondor and then driving off without stopping, and another with a car crashing into another car. He has spoken to Sgt. Bevan regarding this, and is currently campaigning on behalf of the school to have the speed limit in that area reduced to 20mph.

Mrs J Croucher reported that a resident, who fell recently, hit their head on the 30mph limit sign by the telephone box which has been pushed over.

There being no further business the Chairman closed the meeting at 9.33pm