

LILBOURNE PARISH COUNCIL

DRAFT Minutes of the ANNUAL PARISH COUNCIL MEETING held Wednesday 31st May 2017, 7.00pm at the Village Hall

In attendance: Cllr Andy Hemmings (Chairman) Cllr Ben Berridge (Vice-Chairman), Cllr Jan Alexander, Cllr Louise Tarplee, Cllr Nigel Morley, Cllr Eve Hurley, District Councillor Alan Chantler

One member of the public was present.

1. Election of Chairman

It was **RESOLVED** to elect Andy Hemmings as Chairman. The acceptance of office forms were completed and witnessed by the Clerk. **ACTION : Clerk to send to Monitoring Officer.**

2. To receive apologies for absence: Cllr Harmesh Loi, County Councillor Malcolm Longley, Faye Howells-Palin (Bus Administrator)

3. Declarations of Interests: Cllr Hemmings declared in relation to Lilbourne Play Area and Park Committee. Cllr Berridge declared in relation to Lilbourne Play Area and Park Committee and Lilbourne Youth Club committee. Cllr Tarplee declared in relation to Lilbourne Village Hall Committee and Lilbourne Youth Club committee.

4. Minutes of Last meeting (as circulated): The minutes of the meeting dated 26th April 2017 were signed as a true copy of that meeting.

5. Public Participation

No comments were made.

6. Lilbourne Village Bus:

ACTION : Clerk to circulate CCTV policy now in place in respect of minibus.

Photo still awaited from Cllr Hemmings for ID badges. **ACTION : Cllr Hemmings to send photo to Faye to enable badges to be made.**

The MiDAS training had been completed by drivers.

7. Wind Farm Report

The sum of £12258.64 had been received for the 2015 and 2016 payments plus interest. **ACTION : Clerk to chase remaining sum for previous years.**

8. Lilbourne Village Hall

- The Calor gas tank replacement will now need to be at the front or side of the Village Hall. **ACTION : Cllr Hemmings and Berridge to meet with the CALOR representative to confirm the best site.**

- A grant has been sought to help with the cost of the Calor gas tank, currently asking residents to vote for the Village Hall project via the Calor gas website.
- The Summer Ball is the next event
- The curtains have been sent off for adjustment
- **ACTION : Clerk to look into insurance claims following break in to Village Hall and to speak to Youth Club about on-going risk assessments and storing of equipment.**

9. Reports to Council

Cllr Chantler reported the following :

- Purdah has been in place due to the Elections and for the forthcoming general election.
- End of year reports have been completed.
- The development consent order governing DIRFT III is still in place and the developers continue to develop the site using this consent
- **ACTION : Cllr Alexander to forward e mails to Cllr Chantler in order for him to look into the parish council's purchase of land surrounding the playing-field.**

10. Correspondence

- Cllr Berridge reported a complaint had been received from a resident regarding the grass cutting at Station Road which he has dealt with.
- Clean Green co-ordinator to attend the Annual Parish Meeting to be held at the end of June.
- An e mail had been received asking for consent to scatter ashes on an existing headstone. It was **RESOLVED** to offer no objection to the request.
- An application form was considered for a headstone to an existing plot.
ACTION : Clerk to check if pink polished granite acceptable under Burial ground regulations.

11. Planning

No matters to discuss.

12. DIRFT, A5 and M1

- An e mail had been received from David Mellor from Prologis stating work taking place to Hillmorton Lane and should be completed within two weeks.
- **ACTION : Clerk to request no access to A14 be replaced in a more permanent sign**

13. Highways, Signs

No matters to discuss

14. Rights of Way

ACTION : Clerk to chase up Definitive Map from NCC

15. Environment and Village Maintenance

- Dog waste bins to be replaced
- Village Handyman has completed 12 hours this month
- Wooden post quotes are still to be obtained
- **ACTION : Clerk to chase up replacement signs for village**
- **Clerk to chase up broadband line request.**
- A member of the public spoke regarding his offer to refurbish the phonebox and the postbox. The work would be done free of charge but the cost of materials would need to be met which would be approximately £600. He would need to provide a formal quote and provide a copy of the insurance certificate. **ACTION : Clerk to look into the consents required and grants available. Cllr Hemmings to forward Clerk Play Area and Park Committee constitution.**

16. PCSO Liasion

- **ACTION : Clerk to e mail Sgt Dobbs to ask for updates and more contact from our PCSO and invite to Annual Parish Meeting.**

17. Playing Field and Play-Area

- The play area inspection has been completed. **ACTION : Clerk to re-circulate to Councillors for comment**
- Komplan have sent through plans for additional play area equipment. **ACTION : Clerk to re-circulate**
- **ACTION : Cllr Berridge to provide spec for fencing for play area**

18. Burial Ground

No matters to discuss

19. Grass Cutting/Utilities

No matters to discuss

20. Finance

A new website is being set up by the Clerk and will be set up shortly.

It was **RESOLVED** to sign and approve the Annual Return for the year ending 31st March 2017.

Payments for approval : -

Clerk Salary	£328.12
Bus Admin Salary	£315.00
Bus Driver Salary	£438.24
Village Handyman	£96.00
Clerk stationery costs and new e mail yearly fee	£74.89
Lilbourne Village Hall (Wind Farm grant allocation)	£7825.75
Lilbourne Garage (minibus repair)	£30.00
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4 Counties (April grass cutting)	£576.00
E-ON (Power 1/1/17 – 30/3/17)	£74.24
The Play Inspection Company	£120.00
Tudorcare Ltd (First aid training)	£450.00
HMRC (April Tax)	£12.20
E Hurley (Printer costs for newsletter)	£39.89
F Ryan (domain name cost for e mail)	£28.78

Windfarm fund received 15/16 and 16/17 allocation £12,258.64

21. **AOB**

Cllr Tarplee noted the limited areas for dog walkers in the village which was noted.

22. **Date of next meeting :**

28th June 2017, 7pm, Lilbourne Village Hall , Annual Parish Meeting

Meeting Closed 8.15pm