

|  | Date     | Cat.                         | Type  | In/Out | From/To          | Detail   | Copied to / Action / Notes |
|--|----------|------------------------------|-------|--------|------------------|--|----------------------------|
| <b>Items in RED require decision / action. Other items may also require decision / action.</b> |          |                              |       |        |                  |  |                            |
| <b>AGENDA ITEM 1 - APOLOGIES.</b>  |          |                              |       |        |                  |  |                            |
| 0  | 21/05/18 | Apology                      |       |        | PCSO Alex Bishop | <p>"Brief report as below, with apologies for being unable to attend:<br/>                     In the morning - afternoon of 9th May, a camper van was broken into, whilst parked at Langdon Woods. A wallet was stolen.<br/>                     On the 18th May a handbag was also stolen from a vehicle at the same spot. I reiterate previous advice about not keeping any belongings inside vehicles left unattended, especially at beauty spots/isolated areas.<br/>                     We have had a number of reports of males selling generators and other tools from vans recently. These tend to be at properties having building work done. Be wary of purchasing items from such sellers as they may not come with buyer protection should the item be faulty. If you are concerned by the sellers technique or intimidated by the seller, please call Police, or Consumer Direct."</p>  |                            |
| 0A   | 21/05/18 | Apology                      |       |        | Cllr Glenn       | Cllr Glenn is unable to attend due to important work pressures.  |                            |
| <b>AGENDA ITEM 9 - COUNTY AND DISTRICT COUNCILLORS' AND POLICE REPORTS</b>                     |          |                              |       |        |                  |  |                            |
| <b>AGENDA ITEM 12 - REPORTS</b>  |          |                              |       |        |                  |  |                            |
| 1  | 26/04/18 | BLAP Parish Liaison Group    | Info  | In     | BLAP             | Notes from meeting held on 18 April + summary of responses to the WDDC questionnaire on devolution of assets and services  | Sent to all                |
| 1A   | 18/05/18 | BLAP Parish Liaison Group    | Info  | In     | BLAP             | Next meeting is Wednesday 23rd May at 4.15pm.  |                            |
| 2  | 26/04/18 | BLAP Annual Assembly Minutes | Info  | In     | BLAP             | Includes info re LGR   | Sent to all                |
| 3  | 29/04/18 | WDDC Reserves                | Reqst | Out    | WDDC             | <p>"Chideock Parish Council wishes to put forward the following projects for consideration:-</p> <ol style="list-style-type: none"> <li>1. Continued enhancements / renovations to the Village Hall, which is owned, maintained and run by the Chideock Village Hall Trust. A specific project in mind is improved disabled access. The hall is a vital village resource and is used by many groups and organisations.</li> <li>2. Enhancement of the children's play area equipment at Clapps Mead Playing Field, which is owned and maintained by the Parish Council on behalf of the village. The area is well used by local children, children visiting relatives in the village and children staying at Golden Cap Holiday Park.</li> <li>3. Improvements to the exit of Bridleway 20 onto the A35. There is no footway on the A35 at this point and visibility is poor for walkers and for vehicles. The project would involve creating a refuge for pedestrians. This project is being run by the Chideock Society. There are also plans to provide a surface to the Bridleway where it crosses Clapps Mead Playing Field - this route is used to access Seatown via BW20, Mill Lane and BW18 and becomes a quagmire in wet weather. This would be a Parish Council project, as landowner.</li> <li>4. Renovation of the public toilets at Seatown."</li> </ol> |                            |

Actions and Information 2018.05.xlsx

|    |          |  |           |     |      |   |             |
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| 4  | 30/04/18 | WDDC Reserves                                    | Resp      | In  | WDDC | "Many thanks – do you have any idea of the cost of each project (in general terms) – that would help me with my discussion with members. I tend to think that if the council were to help with a project then it would need to be something that could be delivered fairly soon – to avoid any long term commitment whilst other funds or permissions are being sought."  |             |
| 5  | 30/04/18 | WDDC Reserves                                    | Resp      | Out | WDDC | "1. Continued enhancements / renovations to the Village Hall, which is owned, maintained and run by the Chideock Village Hall Trust. A specific project in mind is improved disabled access. The hall is a vital village resource and is used by many groups and organisations. <i>This is an on-going project, any amount would be welcome to add to other funding sources</i><br>2. Enhancement of the children's play area equipment at Clapps Mead Playing Field, which is owned and maintained by the Parish Council on behalf of the village. The area is well used by local children, children visiting relatives in the village and children staying at Golden Cap Holiday Park. <i>This is an on-going project, any amount would be welcome to add to other funding sources</i><br>3. Improvements to the exit of Bridleway 20 onto the A35. There is no footway on the A35 at this point and visibility is poor for walkers and for vehicles. The project would involve creating a refuge for pedestrians. This project is being run by the Chideock Society. <i>Two quotations have been received, one for £1,500, the other for £4,000.</i> It is hoped to have the work done early summer. There are also plans to provide a surface to the Bridleway where it crosses Clapps Mead Playing Field - this route is used to access Seatown via BW20, Mill Lane and BW18 and becomes a quagmire in wet weather. <i>This would be a Parish Council project, as landowner. No estimates have been asked for as yet, but it would be good to have it done before next winter.</i><br>4. Renovation of the public toilets at Seatown. <i>These are owned by WDDC, so I have no idea.</i> " |             |
|    |          | WDDC Reserves continued                          |           |     |      |   |             |
| 6  |          | WDDC Reserves                                    | Resp      | In  | WDDC | "I've asked our Property team as to the likely cost of renovating the public toilets. With regard to the other projects, I know that you don't have any firm costs, but in terms of me putting a report to committee to ask for an allocation from reserves I would really need to have a reasonable indication as to likely costs. We do have our own Leisure Development Fund and Village Hall Capital fund, which can give small grants (up to £5,000) for play area projects and village hall improvements. So we may be able to help without having to make a special case for money from reserves."   |             |
| 7  | 01/05/18 | WDDC Reserves                                    | Resp      | In  | WDDC | "Further to Tony Hurley's email to you regarding your request for funding please find attached application forms for the Leisure Development Fund. Although the deadline for the next round of funding has passed, Tony has said that as the panel is not meeting until the last week of May we can accept a late application from you (providing it is returned by 16th May 2018) for the village hall and play area projects. The next panel meeting is not until September and has a closing date of 1st August.<br>Tony also advises that although we have a match funding requirement, we could waive this for the village hall project, however we will need you to supply us with rough costings on your application."   |             |
| 8  | 02/04/18 | LGR meeting with WDDC and parish representatives | Meeting   |     |      | Cllr Murray and the Clerk attended. There was no significant new information.   |             |
| 8A | 18/05/18 | LGR meeting with WDDC and parish representatives | Notes etc |     |      |   | Sent to all |
|    |          |  |           |     |      |   |             |

| AGENDA ITEM 13 - A35 matters. |          |                                   |                 |     |                            |  |
|-------------------------------|----------|-----------------------------------|-----------------|-----|----------------------------|--|
| <b>8B</b>                     | 22/05/18 | CAZ versus LEZ                    | Reqs't          | Out | Simon Cox,<br>DEFRA, cc OL | Request for an answer to the questions originally sent to DEFRA on 11 April - see below  |
| <b>8C</b>                     | 11/04/18 | CAZ versus LEZ                    | Reqs't          | Out | DEFRA cc OL                | "Chideock Parish Council asks for clarification regarding Clean Air Zones in relation to Low Emission Zones.<br>Do CAZs replace LEZs?<br>Or do they run in parallel?<br>If so, when would a LEZ be used in preference to a CAZ, and vice versa.<br>The document "Clean Air Zone Framework , Principles for setting up Clean Air Zones in England", published in May 2017, does not consider air pollution in rural areas.<br>What action is planned to improve air quality in rural areas which have been designated as Air Quality Management Areas?"   |
| <b>9</b>                      |          | <b>Chideock A35 Working Group</b> | <b>Question</b> |     | <b>Cllr Elliot</b>         | <b>How effective is the Working Group? Is it still serving any purpose?</b>  |
| <b>10</b>                     | 16/04/18 | DVSA checks                       | Reqs't          | Out | DVSA                       | "Chideock Parish Council is pleased to see that the Eype service area is being used for DVSA vehicle checks and asks if any progress has been made with the site at Turks Head in Honiton. The Parish Council also asks if there are additional regulations for hauliers using tankers carrying inflammable / toxic substances and, if so, how these are enforced?"  |
| <b>11</b>                     | 30/04/18 | DVSA checks                       | Resp            | In  | DVSA                       | "We have just been able to commence some checks at Turks head.<br>Check conducted on April 25th - five HGVs encountered, all five and two TRLs inspected. Resulting in one Immediate prohibition being issued.14.23%<br>Eype<br>We have conducted two checks during the end of April which have resulted in:-<br>HGVs - seven inspections resulting in four immediate and one delayed prohibitions issued.71.43%<br>LGVs - Eight inspections resulting in three immediate prohibitions issued.37.5%<br>(As an aside, we are currently dealing with a complaint from the Refreshment people there over (in their opinion) our overuse of the site recently!)<br>As for Hazchem;<br>If you google<br>DVSA - type in the search box dangerous goods - then click on - Transporting dangerous goods<br>You get <a href="https://www.gov.uk/government/collections/transporting-dangerous-goods">https://www.gov.uk/government/collections/transporting-dangerous-goods</a><br>This makes good bedtime reading, but there is a summary of this on our Intranet (which I can't send you) which details what DVSA check at the roadside under the Hazchem scheme, which DfT give us an activity budget for every year.<br>The Police and HSE also carry out a sample of these checks every year." |

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| 12 | 10/05/18 | Parish Poll Result | Resp | Out | Sir Oliver Letwin MP | <p>"Following on from your email to Chideock Parish Council dated 19 March 2018, and the sequence of e-mails between yourself and Mr Alan Colville copied to the Parish Council, it would appear to be appropriate to update you on A35 matters, since there have been some significant developments. The main one is the Parish Council's response to RIS2, and the subsequent resolutions at the Council Meeting of 27 February (Minute No. 2106, see below) adopting the Parish Council responses the basis for policy and strategy. A full copy of the Parish Council response is attached for your information and comment.</p> <p>Subsequently the Parish Council has responded to the DfT Major Road Network consultation, and a copy of that response is also attached. The Parish Council notes that Mr Alan Colville has also responded to the RIS2 and MRN consultations.</p> <p>The two Parish Council responses address the fundamental questions arising from the Parish Poll, and you will see from the Minute mentioned above that the Parish Council is in the process of developing an Action Plan based on the RIS2 response.</p> <p>You will see that in the first instance, the Parish Council questions the fitness of the A35 for its SRN purpose, and seeks to engage with DfT and HE (South West Headquarters) on their strategy for any investment in improving the A35 in RIS1 and RIS2.</p> <p>The question of de-trunking in 2026 is likewise dependent on DfT and HE strategy for RIS2 and RIS3 for the road as a SRN or MRN.</p> <p>Chideock Parish Council would appreciate your participation in strategic discussions with DfT and HE senior management on the funding and strategic intentions they have for the A35 on the context of both SRN and MRN consultations."</p>  |  |
| 13 | 11/05/18 | Parish Poll Result | Resp | In  | Sir Oliver Letwin MP | <p>"Thank you for your email of yesterday morning.</p> <p>I would of course be delighted to do what I can to help the Parish Council persuade the authorities to release special funding for measures to improve road safety and to reduce pollution on the A35 at Chideock.</p> <p>I can also understand why the Parish Council wants to persuade others to move the A35 west of Dorchester out of the Strategic Road Network – and I would obviously be perfectly happy to facilitate discussion of this with Dorset County Council and its unitary successor – though I have to say that I am not optimistic about the likelihood of the new rural Dorset Unitary Council being willing to take over responsibility for this road.</p> <p>However, there is one point that is not clear to me from your email – and that is whether the Parish Council has now decided not to pursue with other neighbouring councils the possibility of a bypass lying wholly outside Chideock parish, following the result of the parish poll. If that is the decision of the Parish Council, then I shall of course not seek to arrange the meetings that I had been expecting to arrange with other neighbouring parishes and with DCC and Highways England about this issue. But I will obviously need to receive a very clear and unequivocal statement from the Parish Council that it does not intend to pursue this possibility, so that I can explain to constituents in Chideock that this is why I am not arranging the meetings I had been expecting to arrange.</p> <p>I look forward to receiving confirmation on this point from you, one way or the other, and I also look forward to hearing what steps you would like me to take in relation to facilitating meetings about the possibility of special funding and about the possibility of de-trunking."</p> |  |

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| 14  | 29/04/18 | Resurfacing  | Reqst  | Out | Andy Kirby,<br>Connect Balfour<br>Beatty | "The news that resurfacing is scheduled for June was greeted by councillors with some dismay but it was agreed that is better than increased noise, vibration and pothole repairs.<br>The Parish Council wishes to raise the following important points:-<br>1. Please ensure that ALL residents of Chideock receive a letter detailing the works, not just those who live on or near the A35. Any closure affects everyone, including those in North Chideock (part of which is in Symondsbury Parish) and Seatown. It also affects Char Valley Parish - perhaps notification could be sent to the Clerk for onward distribution ( charvalley@dorset-aptc.gov.uk ).<br>2. At the recent meeting at DCC mention was made of investigating the use of motorway standard covers - has this been progressed with the relevant utility companies?<br>3. There are grave concerns that when Wessex Water has funding for the water main replacement the work will inevitably have consequences for the resurfaced A35. I am sure that you have the same concern.<br>4. Please will you ensure that I, as Clerk, receive a copy of the householder letter either prior to it being sent out or at the same time. When the drainage works were carried out I was not notified until well after residents. |        |
| 15  | 08/05/18 | Resurfacing  | Resp   | In  | Andy Kirby                               | "We have gone out for a price and availability. We are expecting these quotes in by Friday this week. It is our intention to surface between the 30mph signs from Monday 11th June. We would imagine this will involve a week of night time closures. The week before this the utilities are coming in at night under traffic signals to carry out their works. As soon as I know I will let you know."  |        |
| 15A | 18/05/18 | Severance &<br>Safety Study -<br>Site Visit by WSP | Report |     | Cllr Carey                               |  | To all |
| 16  | 29/04/18 | Speed Watch  | Resp   | Out | PCSO Bishop                              | "The Parish Council wishes to thank you for taking this forward so quickly and hopes that the remaining obstacles can be overcome and the scheme up and running in the near future.<br>Please do keep me informed of progress."  |        |
| 17  | 29/04/18 | Weight checks -<br>mats                            | Info   | Out | David Groves,<br>Connect                 | Forwarded information from DVSA sent to CPC by Sir Oliver Letwin MP on 17 April 2017   |        |
| 18  | 30/04/18 | Weight checks -<br>mats                            | Resp   | In  | David Groves,<br>Connect                 | "I am unaware of the precise system that DVSA have been using elsewhere in the country, but from the wording of its response, a "chase up" from Sir Oliver Letwin in a few months would seem to be a good idea – it may "encourage" them to consider installing such a system!<br>The information on the Weight in Motion system I previously provided is able to provide instant advance warning to a mobile phone or similar, if a vehicle triggers the sensors. This system would be in addition to the previously provided details and quotation, and could be expensive (as it has to be manned) but if all are pulling in the same direction, perhaps Mr Letwin can convince the DVSA to start enforcement on a regular basis in and around Chideock.<br>Please keep me informed of any further developments so that I can offer assistance where appropriate."  |        |

**AGENDA ITEM 15 - PLANNING MATTERS - Determinations**

|   |          |   |          |     |                                  |  |   |
|---|----------|---|----------|-----|----------------------------------|--|---|
| 18A   |          | WD/CA/18/00142<br>LINNET<br>COTTAGE, MAIN<br>STREET       | Granted  |     |                                  | T1 & T2 Ash - Reduce by 50% - overgrown  |   |
| 18B   |          | WD/D/18/000057<br>1 GREENWICH<br>COTTAGES,<br>MAIN STREET | Approved |     |                                  | Construction of single storey lean to garage (Full)  |   |
| <b>AGENDA ITEM 15 - PLANNING MATTERS - Planning Other</b> |          |   |          |     |                                  |  |   |
| 19  | 29/04/18 | Seatown<br>Regeneration<br>Project                        | Resp     | Out | Simon Williams,<br>Consultant    | "The matter of taking over responsibility for the interpretation boards was discussed at the Parish Council meeting on 24 April 2018.<br>More information is required before any decision can be made -<br>- what is the insurance value per item?<br>- if "spare" copies can be done, how much would it cost to laminate them etc?<br>- if "spare" copies are not done, what would be the cost of reprinting, laminating etc?<br>- what is the life expectancy of the boards excluding accidental or intentional damage? "  |   |
| 20  | 01/05/18 | Seatown<br>Regeneration<br>Project                        | Resp     | In  | Simon<br>Williams,<br>Consultant | <b>"The insurable value will I guess be their cost which I am obtaining for Lamart this week as the design has changed from our original ideas and the quote we had.<br/>If I can secure spare copies they will be stored and will not need laminating, just fitting. Laminating is no longer done as part of their manufacture. They are very robust.<br/>If there were no spare boards and were damaged beyond repair and couldn't be replaced then so be it. All that would be needed is for the supports to be removed.<br/>I expect it is 10 –15 years but will check with Lamart."</b> | <b>There is little point in insuring the boards. It is possible that the AONB will take responsibility.</b> |
| 21  | 03/05/18 | NPPF Consultation   | Question | Out | Hilary Jordan,<br>WDDC Planning  | "Paragraph 66 on page 18 of the "National Planning Policy Framework Draft text for consultation" states<br>"Strategic plans should set out a housing requirement figure for designated neighbourhood areas24. Once the strategic plan has been adopted, these figures should not need re-testing at the neighbourhood plan examination, unless there has been a significant change in circumstances that affects the requirement."<br>Chideock Parish Council asks if West Dorset has housing requirement figures and, if so, what they are and how were they derived?"                      |   |

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| 22                               | 04/05/18 | NPPF Consultation                   | Answer | In  | Hilary Jordan,<br>WDDC Planning | "Thank you for your email. The NPPF consultation is indeed proposing that in future, local planning authorities should set housing requirement figures for any designated neighbourhood plan areas within their local plan area. We haven't done this yet, as it would have to be done within the new local plan, and we don't yet know whether this bit of the draft NPPF will change. We will be doing the next stage of consultation (preferred options) on the local plan from August to October, with reports going to committees in June, but I think we will be consulting on options for how we might set such numbers, rather than proposing actual numbers at that stage, as we will still be waiting for the final NPPF.<br>The draft NPPF also proposes a new standard methodology for working out housing requirements for whole local plan areas. For our local plan area (West Dorset, Weymouth & Portland) this methodology currently indicates a total of 780 homes per annum – which is very close to the existing local plan target of 775 per annum.<br>The WDDC response to the NPPF consultation was considered by Strategy Committee in April and the report is at <a href="https://moderngovdcp.dorsetforyou.gov.uk/ieListDocuments.aspx?CId=261&amp;MId=677&amp;Ver=4">https://moderngovdcp.dorsetforyou.gov.uk/ieListDocuments.aspx?CId=261&amp;MId=677&amp;Ver=4</a> (item 7 on the agenda)" |  |
| 22A                              | 21/05/18 | Tree Survey                         | Reqs't | Out | WDDC Tree Officers              | "Chideock Parish Council asks that a tree survey be carried out for Chideock Parish - the previous one was carried out many years ago and a significant number of trees have been removed since then.<br>Also, how can I find out which trees are protected by a TPO, as opposed to being in the Conservation Area? "   |  |
| <b>AGENDA ITEM 16 - FINANCES</b> |          |                                     |        |     |                                 |   |  |
| 23                               | 03/05/18 | Flow Meter Rent                     | Resp   | Out | Environment Agency              | "I have received the cheque for the Flow Meter rent - £125.<br>Given that this is due for review, can I assume that a cheque for the difference will be sent once the review has taken place?"  |  |
| 24                               | 03/05/18 | Flow Meter Rent                     | Resp   | In  | Environment Agency              | "I can confirm once the RPI figures are in, you will be receiving a cheque for the difference which I will send out to you once I have been instructed."  |  |
| 24A                              |          | <b>Updated Payments</b>             |        |     |                                 | <b><i>i.Clerk's Salary and Expenses for May - £261.69</i></b><br><b><i>ii.Chideock Village Hall Hire – May - £81.00</i></b><br><b><i>iii.WDDC for the For the Parish Poll - £850.70</i></b><br><b><i>iv.Theresa Mudford – hire of mower x 6 – April, May - £60.00</i></b><br><b><i>v.Mr Wigglesworth for Internal Audit - £60.00</i></b>  |  |
| 25                               | 14/05/18 | General Data Protection Regulations | Info   |     |                                 | "Our national association (NALC) has been lobbying hard for proportionate GDPR requirements that work for local councils especially for small councils and parish meetings. In particular, NALC has been in discussions with the Government over the requirement for a Data Protection Officer. The Government has tabled an amendment to its own Data Protection Bill to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation. MPs accepted the Government amendment which now must be considered by the House of Lords. NALC do not expect this amendment to be reversed."  |  |
| 26                               | 09/05/18 | Foss Orchard Parking Ticket Machine | Info   |     | Clerk                           | <b>Cllr Murray and the Clerk met with Mr Ricard Thorpe, WDDC Parking Services, to learn how to empty the machine and to change the time for the start and end of BST. £182.25 was taken from the machine.</b>   |  |

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| 26B   | 21/05/18 | White lining                             | Reqs't | Out | Yeomarks Lining     | "Chideock Parish Council owns and maintains the car park at Foss Orchard Chideock. There are 13 spaces, with 1 designated for disabled parking. The white lines were originally done in 2007 and have become rather indistinct over time. Please will you give a quote for redoing the lines and the disabled parking space symbol and hatching. I attach a plan which shows the layout - it is from when the car park was in development so has changed slightly. The disabled space is bay 7. " |   |
| 26C   | 21/05/18 | Removal of protruding bolts              | Req'st | Out | Environment Agency  | "The work has not been done. Is there any reason for this and when it is likely to be carried out?"   |   |
| <b>AGENDA ITEM 17 - CLAPPS MEAD PLAYING FIELD</b>         |          |  |        |     |                     |   |   |
| 27  |          | Playing Field Grass Cutting              | Report |     | Clerk               | The Bridport Lengthsman has carried out the 1st cut.  |   |
| 27A   |          | Tyre Traverse                            | Report |     | Clerk               | This is being removed on Wednesday 23 May.  |   |
| 27B   | 21/05/18 | Erection of Fencing                      | Req'st | Out | Bridport Lengthsman | "Are you now in a position to do this work?"  |   |
| <b>AGENDA ITEM 18 - DCC HIGHWAYS AND FLOOD MANAGEMENT</b> |          |  |        |     |                     |   |   |
| 28  | 04/05/18 | River Winniford - overhanging vegetation | Resp   |     | WDDC Environment    | "We have standard letters for Parish Councils to send to Riparian owners to request clearance of a blocked watercourse as an initial stage before DCC are involved, and I have attached a copy for your information. I have also attached a copy of the Environment Agency's guidance on Riparian owner responsibilities and guidance from Dorset Wildlife Trust on garden stream management."  | Sent to all. <b>Should this be sent to owners of all properties abutting the river?</b> |
| <b>AGENDA ITEM 19 - CONSULTATIONS</b>                     |          |  |        |     |                     |   |   |
| 29  |          |  |        |     |                     | Committee on Standards in Public Life - Open consultation on <b>Local Government Ethical Standards</b>  | 5 pm on 18 May 2018   |
| 30  |          |  |        |     |                     | WSP - <b>Community Severance and Safety Study</b> - responses from 3 residents sent to WSP.   |   |
| 31  | 30/04/18 | LGR                                      | Reqs't | In  | DAPTC               | " <b>DAPTC needs your Council's views on 2 very important questions about the new unitary council arrangements. Please can you inform your Council of the attached documents: A letter on behalf of your DAPTC Area Chairman Two forms for completion on behalf of your Council Please send your replies to this office, they are required by 20th May 2018 if possible please.</b> "   | Sent to all   |