

**BEXHILL-ON-SEA TOWN COUNCIL**

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held in the **Chamber** at **Rother District Town Hall, Bexhill-on-Sea** on **Wednesday 15<sup>th</sup> November 2023 at 7:00pm.**

**PRESENT:** Cllr Brailsford; Cllr Carroll; Cllr Crotty; Cllr Hampton;  
Cllr Plim; Cllr Winter.

**ALSO IN ATTENDANCE:** J Miller (Clerk); J Daeva; one sound technician; one member of the public.

**00409. PUBLIC PARTICIPATION**

There were none.

**00410. APOLOGIES FOR ABSENCE**

It was **RESOLVED** to receive and accept apologies for absence from Cllr Rustem and Cllr El.

**00411. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

Cllr Hampton and Cllr Plim declared an interested in Bexhill Carnival as members of the Committee.

Cllr Winter declared an interest as a Rother District Councillor and member of 18 hours advisory committee.

**00412. CHAIR'S ANNOUNCEMENTS**

Cllr Plim announced that the Town Crier item will be taken in closed session at the end of the meeting.

**00413. MINUTES**

It was **RESOLVED** to approve the minutes of the meeting of 13<sup>th</sup> September 2023.

**00414. GOVERNANCE AND ADMINISTRATION**

- a) To note budget performance to date and consider budget forecast for 2024/25

<u>200 Communications &amp; Events</u>						
4510 Newsletters	0	5,000	5,000	5,000	0.0%	
4520 Notice Boards	0	8,000	8,000	8,000	0.0%	
4530 Grants & Community Support	16,218	26,000	9,782	9,782	62.4%	3,000
4550 Print/Publications/Advertising	256	5,000	4,744	4,744	5.1%	
4560 Events	9,257	10,000	743	743	92.6%	
Communications & Events :- Indirect Expenditure	<u>25,731</u>	<u>54,000</u>	<u>28,269</u>	<u>0</u>	<u>28,269</u>	<u>47.7%</u> <u>3,000</u>

It was **RESOLVED** to recommend a budget as follows:

Initial.....

£5000 Noticeboard maintenance  
£18,000 Events  
£5,000 Printing/Publications/Advertising.

**00415. FIVE YEAR STRATEGY**

- a) To receive review of Five Year Strategy from Working Group (Cllr Winter, Cllr El, Cllr Brailsford).  
A press release will be prepared as per the Council's press policy.  
It was **RESOLVED** to proceed with the recommendations of the working group.

**00416. MAYORAL OFFICE**

- a) To note Coat of Arms certificate pending – noted.  
b) To consider Civic Awards event for March 2024.  
It was **RESOLVED** to organise the awards ceremony on Saturday 16<sup>th</sup> March 2024 at St Peter's Community Centre.  
c) To note storage area being worked on in the Hub – noted.  
d) To receive update on Town Criers – this item was moved to the end of the meeting.

**00417. NOTICEBOARDS**

- a) To note noticeboards due to be installed, awaiting Rother District Council licence sign off – noted.

**00418. BEXHILL-ON-SEA CIVIC HISTORY BOOKLET**

- a) To receive update on production of Bexhill-on-Sea Civic History Booklet.  
It was noted that this is now underway.

**00419. BEXHILL CARNIVAL**

- a) To receive update from Cllr Hampton.  
It was noted that plans are being made for next year.

**00420. BEXHILL DAY AUGUST 17<sup>TH</sup> 2024**

- a) To note Bexhill Day 2024 planning to commence in January 2024 – noted.

**00421. COUNCILLOR TRAINING EVENTS**

- a) To note GDPR training attended by only 6 councillors, a further session will be arranged for outstanding councillors – noted.  
b) To note HR Training to be organised – noted.  
c) To note Dementia Training to be organised – noted.

**00422. DEMENTIA FRIENDLY COFFEE MORNING**

- a) To receive feedback on second Dementia Friendly event 31/10/2023.  
It was noted that this event was very enjoyable, well organised event.

**00423. ROYAL BRITISH LEGION EVENTS**

- a) To note updates on Remembrance Parades for 2023.  
It was noted that debriefs will take place with the Royal British Legion branches. The events were very well attended. Thanks were noted to the Clerk and team for the organisation of the events.
- b) To note D-Day planning meeting to be held in January 2024 – noted.

**00424. COMMUNITY EVENTS**

- a) To receive update on Glyne Gap roundabout development.  
It was noted that the roundabout looks presentable and the future plans for a sculpture can now be explored.
- b) To consider request from 18 Hours to meet with Committee to investigate partnership working.  
It was **RESOLVED** to invite 18 hours to the Community Committee with suggestions for the Town Council to consider.

**00425. CHRISTMAS LIGHTS**

- a) To consider quotations and agree Christmas Lights for December 2023.  
It was **RESOLVED** to proceed with Light Angels quotation.
- b) To consider request for carols at Christmas tree.  
It was **RESOLVED** to refer the request to Rother District Council events team for permission.
- c) To appoint members to Sub-Committee for Christmas Lights for December 2024.  
It was **RESOLVED** for the Community Committee to work on a specification for Christmas Lights at the next meeting, rather than create a sub-committee.

**00426. YOUTH COUNCIL**

- a) To receive update from working group on updates towards final recommendation due in January 2024 (Cllr Hampton, Cllr El, Cllr Winter, and Cllr Rustem.)  
It was noted that the group had not met yet. It was agreed to report back to the March 2024 meeting.

**00427. MOTIONS FROM COUNCILLORS**

There are none.

**00428. CORRESPONDENCE**

- a) Email offering Engagement app services.
- b) Email from Rural Market Towns Group – to consider membership.  
It was **RESOLVED** to join the group and Cllr Winter will be the external representative on the group.

**00429. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting.  
There were none.

Initial.....

- b) To receive questions from councillors and any future agenda items.  
Cllr Crotty asked when the Christmas lights will be going up.

**00430. DATE OF NEXT MEETING – 17<sup>th</sup> JANUARY 2024**

*Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of item 431*

**00431. TO RECEIVE UPDATE ON TOWN CRIERS**

It was **RESOLVED** to appoint Jon Bartholomew as a Town Crier to work alongside the two current Town Criers.

*The meeting closed at 20:20pm*

Signed.....

Date.....

DRAFT

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