

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 30th July 2019
at 8:00pm in the Vestry, Jacobstowe

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Brian Cobb, John Guy, Pete O'Connor and Dave Stuart

Absent: Cllr Lawson

In Attendance: 3 members of the public

32. Welcome

Cllr Blakeman, Chairman of the Parish Council welcomed everyone to the meeting.

33. Apologies for Absence

The Clerk made her apologies.

34. Minutes of the Last Meeting

The minutes of the meeting held on 25th June 2019 were agreed and signed as a true record: proposed by Cllr Hedley, seconded by Cllr Cobb, all in favour.

35. Declarations of Interest

Cllr Blakeman reference item 40.1

36. Public Speaking Time

- 36.1 A couple introduced themselves as applicants who had made a planning application to be discussed at the meeting.
- 36.2 A parishioner questioned how Highways decide which pot-holes to fill or leave, specifically regarding the road at Jacobstowe that leads to Abbeyford Woods. Cllr Blakeman suggested the repair work might be part complete and any ongoing problems should be reported on Devon County Council's website.
- 36.3 A parishioner questioned if the Parish Council's Code of Conduct applied to the Neighbourhood Plan Group with regard to attendance and requirements for providing apologies. This parishioner was advised that the Parish Council had previously considered this and the Group is expected to follow the relevant sections of the Code of Conduct.

37. Borough Councillor Report

Borough Councillor Lois Samuels was not present.

38. Matters Arising

38.1 Neighbourhood Plan

Cllr Hedley reported that the deadline for the 'Call for Sites' had now passed and 6 additional potential development sites had been submitted for consideration. The Neighbourhood Plan Group (NPG) will now assess all of the sites and is hoping to use an independent organisation to do this. Cllr Hedley also advised that a WDBC Housing Officer would be discussing housing need and affordable houses at the next NPG meeting. In addition, the NPG is considering the use of a consultant to carry out a landscape character assessment to enhance any landscape protection policies in the Neighbourhood Plan and will research the cost.

38.2 Maintenance of Parish Assets

Cllr Blakeman reported there was no update on this item, however, the Clerk was asked to contact DCC Highways to ask when the certain aspects of the dressing works to High Street/North Road in Exbourne will be tidied up. It was noted there is some damage to the bank at North Road, some gullies have been covered and some areas of road are not covered with chippings. **Action Clerk**

S JB

38.3 Devon Air Ambulance

Councillors agreed they wished to proceed with this project and it would require someone to push the project ahead. Costings for driveway/parking will be required which Cllr Blakeman was asked to chase. A soakaway test is also needed to allow a planning application to be made. **Action Cllr Blakeman**

38.4 Projector

Cllr Blakeman will look at low cost projectors and Cllr Hedley will look into more "professional" options. **Action Cllrs Blakeman and Hedley**

38.5 Village Hall Funding

At the Annual Parish Meeting, members of the Village Hall Committee explained they were struggling to raise funds for the Village Hall and asked if the Parish Council (PC) would help to fund the insurance each year. Subsequently, the Clerk received an email from a Parishioner who expressed concerns about the PC's ongoing funding of the Village Hall. The absent Parish Clerk had been asked to investigate what other Parish Councils did in relation to their village halls. In the meantime, Cllr Hedley advised that every £100.00 spent by the PC towards community projects, costs each band D household £0.46.

38.6 Queens Memorial

This item was deferred until the next meeting.

39. **New Items**

39.1 Correspondence from a Parishioner

A parishioner contacted the Clerk with concerns that a field had been left uncut and had a damaged style. Cllr O'Connor reported the field had now been cut and the landowner, Cllr Guy, agreed that a new gate can be installed in place of the style. Cllr O'Connor to discuss with a previous P3 Co-ordinator and endeavour to obtain costings. **Action Cllr O'Connor**

39.2 Road Closure Request

The Parish Council had been asked to comment on a request to close a road outside Townsend Farm. Councillors agreed to ask the Clerk to say that the Parish Council is concerned about the 18 month period suggested for the road closure as well as the diversion route, as the western end of Hayfield Lane is narrow and may not allow for large vehicles to gain access. The Parish Council is mindful that the Village Hall roof has been damaged several times by large vehicles using this route. The 18 month period was considered excessive and the Parish Council wondered if there were options for carrying out the works that did not require the road to be closed. **Action Clerk**

40. **Planning**

40.1 0851/19/OPA

The Clerk received correspondence from Cawse Design in reference to the Parish Council's comments on this application. The Clerk was asked to respond to Cawse Design and advise that, although the application has been determined, the Parish Council was well aware that the previous application was for a larger scheme but it was the relative location of the previous application site that was felt to be relevant in the comments made by the Parish Council. **Action Clerk**

40.2 2152/19/HHO

The Downes, Exbourne for re-erection of part of former garage with new corrugated iron roof, erection of linhay for log store and rebuilding retaining walls (part retrospective).

Comments: The Parish Council was concerned about the safety of the access for the previous similar application but, if WDBC are satisfied that the access can be used, then the Parish Council would not object to the proposals.

Decision: Support – The Parish Council supports the application providing that the WDBC is satisfied that the use of the access can legitimately be used for vehicle access.

Proposed by Cllr O'Connor, seconded by Cllr Guy, all in favour. **Action Clerk**

40.3 Other Applications

There were no further applications notified to the Parish Council after the Agenda for this meeting had been published.

41. **Clerks Report**

41.1 Correspondence

The correspondence listed below was reviewed and any comments were noted.

41.1.1 Cllr James McInnes: Crediton Road, Jacobstowe

41.1.2 Okehampton District Community Transport Group: newsletter

- 41.1.3 Highways: temporary prohibition of through traffic and parking A3072, Jacobstowe
- 41.1.4 Parish Paths Partnership (P3): newsletter
- 41.1.5 WDBC: News Release regarding roads around Bedford Square during the Festival of Craft and Food
- 41.2 Declaration of Acceptance of Office
This item was deferred until the next meeting in the absence of Cllr Lawson.
- 41.3 Register of Interests
This item was deferred until the next meeting in the absence of Cllr Lawson.
- 41.4 Bank Account
This item was deferred until the next meeting in the absence of the Clerk.

42. Councillors Reports and Items for Future Agenda

- 42.1 None

43. Finance

- 43.1 The following payments were agreed: proposed by Cllr Hedley, seconded by Cllr Blakeman, all in favour. **Action Clerk**
 - 43.1.1 Clerks Expenses £30.50
 - 43.1.2 DALC: training for Cllr Stuart £66.00
 - 43.1.3 Data Protection Fee £40.00
 - 43.1.4 Grass Cutting: R Cobb £300.00
- 43.2 Bank Balance Review
In the absence of the Clerk, the bank balance was not reviewed.

- 44. **Date of Next Meeting:** Councillors confirmed the next meeting of the Council will take place on Tuesday 27th August 2019 in the Village Hall, Exbourne at 8pm.

With no further business, the meeting closed at 9:15pm

SIGNED AS A TRUE RECORD:  (Chair)

NAME:  **DATE:** 27 Aug 2019