



# CAYTHORPE

## Parish Council

### **Caythorpe Parish Council**

The monthly meeting of the Parish Council was held on 9 August 2018 at 7.30pm in Caythorpe War Memorial Hall.

### **Attendance and Declarations**

**18/124 Attendees:** Cllr Cons, Cllr Duff, Cllr Boon and Cllr King  
No members of the public present.

**18/125 Apologies:** Cllr Reddington, DC Roger Jackson

**18/126 Declarations of interest from members on any item to be discussed:** None

### **18/127 To approve the minutes of the meeting 5 June 2018**

All in favour of approving the minutes as a true and accurate record.

### **18/128 Motion to open the meeting to the members of the public to discuss any items**

**18/129 Motion to close the meeting to the members of the public and to continue with the rest of the meeting**

### **NSDC – update from District/County Councillor Roger Jackson**

**18/130** No report.

### **18/131 To discuss Parish Councillor vacancy**

We have a resident who is interested in becoming a Councillor through the co-option process.  
*(Action: Clerk to complete paperwork. Resident to be invited to the next meeting)*

### **Upkeep of highways/village facilities**

#### **18/132 To receive an update on the progress of the new noticeboard**

Cllr Boon has received and accepted a quote for making the clamps to reposition the noticeboard for £80. The notice board will then be removed from near the Black Horse and placed in its new position at the 'Lowdham end' of the village.

#### **18/133 To discuss Village Clean Up**

Councillors are keen to encourage volunteers to carry out maintenance works throughout the village on an ongoing basis, and now the weather has cooled and the verges have been cut, this would seem to be an opportune time. Any villagers who wish to volunteer to do any jobs – big or small – can notify Cllr Reddington by phone (07393 212044) of the work they intend to do, or to ask what needs to be done.

**18/134 To discuss the volume of HGVs going through the village**

The chair has spoken to Hoveringham Parish Council, who are in agreement that the best way forward is to write jointly to NCC for clarification as to why the Caythorpe-Hoveringham road was left out of the weight limit recent scheme. As the road also passes through Lowdham, Lowdham PC should also be approached.

*(Action: clerk to contact Lowdham to gauge interest and Hoveringham to plan the next step)*

**18/135. Update to Village List**

All the councillors confirmed that they wish to remain on the Village email list. As the list is the main way of contacting villagers, with doorstep deliveries the exception rather than the rule, the Clerk was asked to send a further reminder. Under new GDPR rules, the details of any villagers who do not consent to their details being held will need to be removed from the list, meaning they will no longer receive communications from the PC. Currently approximately 30% of villagers whose details are held have not replied.

**Planning**

**18/136 New applications** – None

**18/137 Decisions** – None

**18/138 Comments Parish Council wish to make on NCC Consultation on the Draft Nottinghamshire Minerals Local Plan which closes 28 September 2018.**

This will be prepared for next PC meeting on 27 September 2018.

**18/139 Comments Parish Council wish to make on NALC Consultation: Bye Laws on Sites of Special Scientific Interest (SSI's)**

No comments to make.

**Finances**

**18/140 To agree the final balance of the accounts on 30 June and 31 July May 2018.**

Balances agreed 30 June 2018 £4963.36, balance at 31 July 2018 £5163.36

**Resolved** to agree balances as stated above.

**18/141 To accept accounts for payment**

Agreed to reimburse clerk for HMRC PAYE £39.00, filing cabinet and one pack of folders £161.99 and ink £70.92, Total £233.09 plus total VAT 38.82, and to reimburse Cllr Boon £75 by internet banking.

**Resolved** to accept all accounts for payment.

Document signed by two Councillors.

**18/142 To review privacy policy**

**Resolved** to agree privacy policy.

*(Action: clerk to put on the website)*

**18/143 To discuss whether to adopt the Co-Option Policy already circulated.**

**Resolved** to agree Co-Option Policy.

*(Action: clerk to put on the website)*

**18/144 To discuss the Parish Council's response to NSDC's Review of Statement of Principles for the Gambling Act 2005.**

**Noted.** The Parish Council had no comments to make.

**18/145 To check all banking details are up to date i.e. signatories**

Deferred until September when all councillor positions should be filled.

**18/146 Does the village require free trees from the Environment Agency (offer ends 30 September 2018)**

**Resolved** that the Parish Council agreed that no trees were needed. Although the PC is keen to plant trees, it owns no land so suitable sites are not obvious.

**Flood Wardens report**

**18/147** No report.

**Neighbourhood Watch Report**

**18/148** No report.

**18/149 Any other correspondence:** None

**18/150 Any other business**

Some councillors have 'applied; to go on the Houses of Parliament trip organised by Robert Jenrick MP. Noting that places are limited and will probably be oversubscribed, the Parish Council discussed the possibility of arranging a subsidised trip to the Houses of Parliament for the residents of Caythorpe, potentially in conjunction with Robert Jenrick, and probably next year.

*Action: Clerk to check with NALC that this would be permissible. If it permissible, chair to contact Robert Jenrick's office to discuss)*

The chair is no longer able to attend meetings on a Tuesday, and Tuesdays are not ideal for some other councillors, therefore, in future PC meetings will be at 7.30 on the FOURTH THURSDAY of each month. Dates set for six months, then to review.

**Meeting closed 8.50pm in order to present Simon Harbidge with his gift in thanks for his many years of service on the Parish Council and the village.**

**Date of next meeting** Thursday 27 September 2018

Future meeting dates:

Thursday 25 October

Thursday 23 November

Thursday 13 December (out of routine due to Christmas)

Thursday 25 January

Thursday 28 February