

BERRINGTON PARISH COUNCIL MEETING

Thursday 9th July 2020

MINUTES

Online

1. **Chairman's welcome** the chairman welcomed all to the meeting and explained that this meeting would be time limited and that it would be recorded for the parish records. The chairman asked that all members identify themselves before speaking on any item for clarity to those present in the meeting. All members identified themselves and declared at this point whether or not they had any pecuniary Interests on any items of the agenda for the benefit of those members of the public present at the meeting.
2. **Present;** Councillor C Wild-Chairman , Councillor R Purslow-Vice-Chairman , Councillor C Bonsey, Councillor E Brayne, Councillor J Brayne, Councillor G Jones and Apologies were received from Councillor L Picton who was at another meeting, Councillor S Shedden who was unwell and Councillor S mason who was unable to join the meeting. These were accepted by the members. Also present were Mr J Healey member of the public and L Pardoe clerk to the Council. Another member of the public had requested the password for the meeting but did not turn up to join the meeting.
3. **Declaration of Pecuniary Interests.** There were no Pecuniary Interests declared for this meeting's agenda items
4. **Election of Chairman** Councillor R Purslow proposed Councillor C Wild as Chair, this was seconded by Councillor G Jones. Councillor Wild agreed to be the Chairman. The Acceptance of Office would be signed as soon as practicable
5. **Election of Vice-Chairman** Councillor C Wild proposed that Councillor R Purslow be Chairman this was seconded by Councillor C Bonsey and agreed by all members .Councillor R Purslow agreed to be the Vice-Chairman .The Acceptance of Office would be signed as soon as practicable
6. **Election of Planning Committee members** It was agreed that Councillors R Purslow, C Bonsey, E Brayne, S Shedden and C Wild sit on the Planning Committee.
7. **Election of council representatives to outside bodies**
 - **SALC** This would be Councillor E Brayne and Councillor C Bonsey
 - **Youth Club** This would be Councillor J Brayne
8. **Public session.** The member of the public had nothing to say apart from they felt the zoom platform is a good way to hold meetings.
9. **Council to agree the minutes from 5th March 2020, 23rd March 2020 and 11th June 2020.** These will be signed at the first public meeting held by the Parish Council after the relaxation of the Coronavirus lockdown rules. It was agreed that these were a true and accurate record of the meeting, proposed by Councillor C Wild, seconded by Councillor E Brayne and agreed by all members present.
10. **Council to review and re-adopt the following policy documents** It was agreed to re-adopt the following documents "en bloc" proposed by Councillor R Purlow, seconded by Councillor G Jones and agreed by all members present.
 - **Document Retention Policy**
 - **Financial Risk Assessment Document**
 - **Risk Assessment Document**

Berrington Parish Council
 L Pardoe, Clerk & RFO ...
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berringtonpc@gmail.com

Signed.....

Dated

- Equality Policy
- Grievance Policy
- Vexatious Complaints Policy
- Equality Policy
- Subject Access Policy
- Media Policy
- Complaints Procedures
- Freedom of Information Publication Scheme
- Clerk/ Councillor Protocol
- Privacy Policy

11. Planning matters. There were no planning matters to discuss.

12. Highways matters. Councillor Jones reported that the sign on Noel Hill Road has almost rotted off. Clerk to request that Jonathan Ingoldby replace this as soon as possible. Councillor E Brayne reported that the missing sign had now been replaced for Lower Cross. The Clerk reported that she had reported the fly tipping on the Crosshouses to Atcham road, Councillor Wild had also reported an incident of fly tipping which had now been cleared away.

13. Financial matters

- Council to agree payment of invoices as presented by the clerk. It was agreed to pay the invoices as presented by the clerk, proposed by Councillor E Brayne, seconded by Councillor J Brayne and agreed by all members present.

Online	HMRC	PAYE	4.80
Online	Staff	wfha	17.00
	Shropshire Coun	Lighting for year	436.80
Online	Howdens	Community Centre project	140.86
Online	Howdens	Community Centre project	308.39
Online	Rospa	Playing Field Annual Inspection	82.20
Online	D Malley	DPO Fee	110.66
Online	Waterplus		72.68
Online	Staff		550.52
Online	Howdens	Community Centre Project	3934.03
		total	5657.94

- Council to agree retrospectively all payments made on line during the lockdown by the clerk in line with the delegated powers from the Extraordinary meeting on 23rd March 2020. This was agreed, Proposed by Councillor E Brayne, seconded by councillor J

Brayne and agreed by all members present.

Date	ref	chq no	payee	amount
09-Apr	S/O		Staff	550.52
		1 Online	Staff	96.11
		2 Online	HMRC	22.60
		3 Online	D Malley	73.00
		4 Online	RCC	1164.72
		5 Online	E-on	100.14
		6 Online	E-on	492.38
04-May	S/O		Staff	550.52
		8 Online	J Griffiths	70.00
		9 Online	HMRC	4.80
		7 Online	Staff	17.00
02-Jun		10 Online	HMRC	4.60
		11 Online	SALC	444.02
		12 Online	Staff	53.83
		13 Online	C Taylor	977.50
		14 Online	M Beaman	2185.17
	S/O		Staff	550.52
				7357.43

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- Council to accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the bank reconciliation as presented by the clerk. Proposed by Councillor E Brayne , seconded by Councillor J Brayne and agreed by all member present.

14. Parish Matters. There were no parish matters to discuss.

15. Youth Club Update: The clerk reported that she had contacted Shropshire Youth requesting refund for the two meetings that were missed due to the COVID19 lockdown. She had received a reply stating that they would refund us £200 as a gesture of goodwill. R Parkes in his e-mail stated that they had incurred costs as a result of our cancelling the last two meetings. He also stated that a virtual youth club had been offered and declined by the Youth Club. Vanessa had met virtually with the young leaders to give them support and check on their mental health during the lockdown. There wasn't any evidence from the Young Leaders that any support or contact had taken place. He also states that we need to meet and refresh the agreement before they resume work in Cross Houses. The clerk to arrange a meeting with Councillor C Wild, J Brayne and R Parkes to discuss this further.
The clerk to look at other possible sources to assist with the running of the Youth Club
Councillor J Brayne said that they were looking to restart the Youth Club in the New Year 2021

16. Date & time of next Council meeting. It was agreed that this would take place online via ZOOM on Thursday 3rd September 2020 starting at 7.00pm
The Chairman thanked everyone for attending and the meeting closed at 7.30pm

On 4th April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely. Members of the public may access these meetings through the Zoom platform by

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sending an email to the Parish Clerk at berringtonpc@gmail.com stating their device type and whether they wish to contribute audibly or visually and audibly. In response the Parish Council will provide the Meeting ID, password, and the time of the meeting. This request must be with the clerk 36 hours before the meeting is due to start.

The rules for members of the public to speak will be the same as normal meetings, that is, during the opportunity to do so in the agenda item allotted for the purpose. Due to time limitations the speaker should limit their question/presentation to 3 minutes