



# DALTON PARISH COUNCIL

Dalton Parish Hall,  
Doncaster Road,  
Dalton,  
Rotherham.  
S65 3ET

Telephone (01709) 853364  
Mobile 07887 623674  
Email [daltonparishcouncil@outlook.com](mailto:daltonparishcouncil@outlook.com)

13<sup>th</sup> June 2019

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 20<sup>th</sup> June 2019**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico  
Relief Clerk to the Council

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## BUSINESS

## Enclosure:

1. To receive and accept apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Council Meeting held on 16<sup>th</sup> May 2019 **(A)**
4. To receive the approved minutes of the Finance and Employment committee held on the 2<sup>nd</sup> May 2019 (*distributed at the meeting*)
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To note matters arising from the minutes of the Council Meeting of 16<sup>th</sup> May 2019
9. To consider financial matters including:-
  - 9.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
  - 9.2 To discuss and agree action following receipt of actuary information from SYPA
  - 9.3 To receive an update regarding non-domestic rates
    - 9.3.1 To discuss and agree a proposal to RMBC with regard to repayment
  - 9.4 To receive and accept the internal audit report 2018-2019 **(B)**
    - 9.4.1 To discuss and accept proposed action plan with regard to internal audit report findings **(C)**



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- 9.5 To approve and accept the annual governance statement of the annual return 2018/2019 (D)
- 9.6 To approve and accept the accounting statement of the annual return 2018/2019 (E)
10. To consider any general correspondence and publications, including: -
- 10.1 To receive a summary and agree actions for play inspections reports: -
    - 10.1.1 Magna Lane
    - 10.1.2 Ruby Cook
    - 10.1.3 Sunnyside
  - 10.2 To note receipt of thanks from Rotherham Talking Newspapers for the donation
  - 10.3 Libraries and Neighbourhood hubs consultation (F)
  - 10.4 PCSO Update (G)
  - 10.5 Planning Consultation – Statement of community involvement (H)
- 10 To consider a request for a fairground to use Magna Lane as a site for a fair
- 11 To discuss and agree archiving of files with RMBC
- 11.1 To confirm files to archive
  - 11.2 To agree any confidentiality requirements with regard to files
- 12 To discuss and agree emergency lighting requirements for Dalton Parish Hall at a cost of £597.09
- 13 To consider a request to use the field at the side of the allotments for a charity event
- 14 To discuss and agree the future plans for Brecks Community Centre
- 14.1 To discuss and agree letter to residents (*subject to decision taken at item 14*) (I)
- 15 To discuss and agree progress of discussions with community group for Ruby Cook (J)
- 16 To discuss and agree required actions following the finance and employment committee of 6th June 2019
- 16.1 To receive a general update from the meeting
  - 16.2 To confirm and agree recommendation from finance and employment committee with regard to Clerk vacancy (K)
  - 16.3 Alteration to standing orders – to agree to remove section 24 of standing orders (L)
- 17 To receive an update from the Clerks
- 17.1 Meeting with allotments
  - 17.2 Sunnyside community centre
- 18 To consider planning and licensing matters including new planning applications in Dalton (details circulated at the meeting): -
- 18.1 Planning: -
    - RB2019/0877 - Trinity Croft C of E School Dalton Lane Dalton - Erection of cabin to consist of 2No. Classroom teaching spaces, store rooms and w/c
    - RB2019/0862 - 3 Bluebell Wood Lane Sunnyside - Two storey side and single storey extension creating link to existing detached garage
  - 18.2 To note any licensing applications and discuss and agree further action if required: -



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- 18 To notify Parish Clerk for any matters for inclusion on a future agenda
- 19 To note dates of future committee meetings, events and the next Parish Council Meeting

## **Finance and staffing**

4<sup>th</sup> July 2019

5<sup>th</sup> September 2019

3<sup>rd</sup> October 2019

7<sup>th</sup> November 2019

5<sup>th</sup> December 2019

6<sup>th</sup> February 2020

5<sup>th</sup> March 2020

## **Parish Council**

18<sup>th</sup> July 2019

19<sup>th</sup> September 2019

17<sup>th</sup> October 2019

21<sup>st</sup> November 2019

19<sup>th</sup> December 2019

16<sup>th</sup> January 2020

20<sup>th</sup> February 2020

19<sup>th</sup> March 2020

## **PUBLIC NOTICE**

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance" , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**