



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 3rd March 2020 at 6.30pm

Place: Chadwick End Village Hall

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Pat Burrows and Mike Playdon

In attendance: Kerry Finlayson (Parish Clerk)

Members of the public: 2

27/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Walsh who was currently taking a break from PC work.

28/20 DECLARATION OF INTEREST

32/20 ii - Cllr Davies non-pecuniary

29/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 4 February 2020 were **confirmed** and **signed**.

Matters arising:

15/20

- Velo letter to be sent in May - Chair to draft letter for approval at the next meeting
- VE Day Celebrations would take place on Friday 8th May and an outline had been agreed. This would be funded by s137 funds as this would be a community event
- Clerk researching other companies and would look at tender next meeting

16/20

- Awaiting visit with Oliver Monk from SMBC re: flooding from farmer's field
- Grass verge damage - Builder had undertaken to repair
- New signage (Give Way on a yellow background) on Oldwich Lane leading up to the junction following homeowners wall being demolished for the fifth time
- MOP writing to SMBC re: missing street sign

19/20

- Annual report on playground received - nothing other than low risk
- Reflected the hard work undertaken over the last 12 months
- Continued maintenance to be done on wood/gates/fencing

20/20

- The BHF had accepted the application for a defibrillator at Chadwick Manor and had granted £600. Chadwick manor had paid the rest along with the cost of an outdoor heated cabinet.

30/20 OPEN FORUM

A member of the public (MOP) reported the flooding on Chadwick Lane due to there being no ditch in the adjacent field, the hedgerows on Oldwich Lane West that needed to be cut back and the gully also on Oldwich Lane West that needed to be cleared. The Chair agreed to speak to his contact at SMBC but also advised the MOP to report all items online.

The layby in Warwickshire had now been cleared and whilst they wouldn't provide a litter bin the council was now arranging regular litter-picks. Cllrs thanked Mr Mathison for his work on this.

31/20

FINANCIAL MATTERS

i. Payments

144	Expert Locksmiths	156.00	154	Maintain	644.50
145	TNT Trees	1200.00	155	Cleaner	60.00
146	Play Inspection Co	150.00	156	Salary	
147	we-fit	785.00	157	Pension	
148	Fairways/Feb	313.13	158	Maintain	448.00
149	Fortress/Feb	60.58	159	Fortress/Mar	60.58
150	Defib Pads	32.40	160	Fairways/Mar	313.13
151	A Bullivant/Window Clean	20.00	161	Deposit refund	50.00
152	Deposit/Hire Refund	92.50	162	Maintain	159.00
153	Thistlewood	60.00			

154 & 158 to be paid once snagging completed and approved by Cllr Horsfield

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

ii. Bank reconciliation

This was unavailable as the Scribe accounting system had been unavailable since the previous day.

iii. Insurance Renewal

Cllrs reviewed the 3 quotes obtained by the Clerk and were very pleased with the massive reduction in cost - this was due to a previous claim now being over 3 years. Cllrs agreed to take the annual quote from BHIB for £1092.27 subject to a few further checks by the RFO.

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

32/20

PLANNING

Applications:

i. & PL/2020/00077/LBC The Apple Loft Knowle Hall

In favour of the overall project as it was currently a dilapidated building but with one concern/objection - they did not support the change on the front elevation from a single to a double door as this would alter the façade of a listed building considerably.

Proposed Cllr Horsfield

Seconded Cllr Playdon

All in favour

ii. PL/2020/00216/MINFHO Yew Tree Farm Arbour Tree Lane

Objection to the extension as it was on green belt land and was out of character with neighbouring properties, was not in keeping with the surrounding buildings and would alter the street scene in a significant way.

Objection to the outbuilding conversion as this would be turning an agricultural building into a building with utilities (to be laid) on green belt land, with no significant reason for it.

Proposed Cllr Horsfield

Seconded Cllr Playdon

All in favour

Update:

iii. PL/2019/03193/MINFHO - New House Oldwich Lane West - Approved

Since the agenda was produced a further application: PL/2020/00027/PPFL Blythe View Farm had been received. Cllrs looked at the application and agreed that no comment would be made therefore there was no need to call an extra meeting to discuss the application.

33/20

GENERAL

i. Mobile Home Update

The Chair was still awaiting a reply from David wigfield from SMBC who was going to do an unannounced visit. A MOP would also be lodging a complaint.

- ii. Keys
With the new front door now installed the Clerk would arrange for a new key register and contracts to be signed by all. Anyone who lost a key would be obliged to buy a new one at a charge of £25.

There were currently 5 keys which were held by Cllrs Horsfield, Davies, Shelley Richardson (Pilates) and Mickey Hughes (Handyman) with one in the key box for general users.

Further keys to be purchased for:

- o Cllrs Burrows, Playdon & Walsh (upon her return)
- o Clerk
- o Regular hirers - Cook Stars and Coffee, Cake & Play

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

- iii. Exercise Class

The Chair would seek a meeting with Kim Dunger but at this present time it may not be able to go ahead as it would need at least 16 regular attendees as the PC was happy to provide the hall and refreshments but wouldn't cover the cost of the instructor.

34/20 VILLAGE HALL

- i. Refurbishment Update

- o At the request of a MOP the Clerk would add the plan and costings to the website
- o Quote received for infra-red heaters at £1280 for the main hall and £1298 for 4 heaters for the toilets and entrance hall. Cllrs Davies agreed to seek further quotes.

- ii. Flooding

- o Drains and gullies now cleared

- iii. PAT Testing

- o Booked for 9th March at a cost of £60

Proposed Cllr Horsfield Seconded Cllr Playdon All in favour

35/20 PLAYGROUND

- i. Annual Inspection Report
Dealt with under 29/20

36/20 ITEMS FOR FUTURE AGENDAS

- o Christmas Carol Concert

The quote from Ex-Urbe was too expensive so Cllr Davies agreed to look at different options

37/20 DATES OF FUTURE MEETINGS

- o Dates were **approved**

38/20 CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 19.53

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

39/20 PERSONNEL and CONFIDENTIAL MATTERS

There was nothing to report

Dated: 12 May 2020

Signed: