

Winterborne St Martin Parish Council V1

Dear Councillor

You are hereby summonsed to attend the **October** meeting of the Winterborne St Martin Parish Council to be held on **Monday 26 October 2026 at 7pm, Martinstown Village Hall.**

Yours faithfully

Samantha Paulley, Clerk

All are welcome to attend the meeting, please note the meeting will be recorded.

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Apologies received
2. Declarations of Interest
3. Dorset Cllr report
4. Police report
5. Minutes of Winterborne St Martin August Parish Council meeting on Monday 28 September 2026
6. Action points from last minutes
 - a) 262/25 – Staffing Committee to revise procedure and bring recommendations to full Council - Cllr Andrews
 - b) ACM04g)/2026 - Employment Policy & Procedures - Staffing Committee to undertake the review and bring revised policy to Council within six months - Ongoing
 - c) 15/2026 - Cllr Hutchings agreed to revisit traffic calming options more broadly
 - d) 31i)/2026 – Cllr Hutchings to explore provision of dog/waste bin
 - e) 50a)/2026 – Cllr Nuttall to bring motion for tree works at Blagdon Close - COMPLETE
 - f) 61/2026 – Cllr Nuttall to bring motion for additional stream clearance – Cllr Marsh to send contract information to Cllr Nuttall
 - g) 77h)/2026 – Clerk & Cllr Pemberton to resolve VAT entries in Scribe – Clerk has attempted to resolve by amending the VAT type to Refund but this hasn't resolved the issue. Next agenda.
 - h) 88/2026 – Cllr Nuttall to close Cllr Pemberton's complaint in accordance with policy – Agenda item
 - i) 92/2026 – Cllr Eversden to request review from DAPTC regarding Declarations of Interest
 - j) 97/2026 – Clerk to advise those Cllrs who have not managed to complete their new Register of Interests
 - k) 100/2026 – Cllr Nuttall to liaise with parishioner regarding the SID placements
 - l) 100/2026 – Cllr Nuttall to write to Leader of Dorset Council – COMPLETE
 - m) 101/2026 – Cllr Hutchings to request the attendance of Wessex Water at a meeting
 - n) 101/2026 – Cllr Marsh to add parishioner to WhatsApp water pressure group
 - o) 108/2026 – Cllr Hutchings to write to Village Hall committee

- p) 111a)/2026 – Cllr Nuttall to write to parishioner – COMPLETE
- q) 111b)/2026 – Cllr Nuttall to write to parishioner
- r) 112/2026 – Cllr Nuttall to write to Highways requesting electric charging bay is marked out

7. Audit & Governance Compliance

- a) Review & approve updated Standing Orders
- b) Review & approve Appendix A, Retention schedule of the Data Protection Policy
- c) .gov email accounts for all Councillors
- d) Update on progress of actions from audit 2025/26 – Clerk

8. Finance

- a) Approval of schedule of payments & bank reconciliation
- b) Quarterly statement of accounts

9. Planning

- a) Planning Consultation

P/FUL/2026/05644 – 3 Horseshoe Lane, Martinstown - Change of use of agricultural land to residential garden

10. Updates on: Highways, ROW and SID/Allotments/Flood, Stream and Riverbanks/Washpool/Grounds

- a) New allotment holder agreement received and payment made.
- b) Update on Washpool lease – Cllr Nuttall
- c) Sandbag ordering update

11. Update on Wessex Water/Green Martinstown liaison group from Cllr's Walker/Hutchings

12. Resilience planning

Motion:

That the Parish Council form a working group for Resilience Planning. To have as members two or three councillors and other representatives from the parish who have expertise in emergency planning, local knowledge and community involvement.

Proposed by Cllr Nuttall and seconded by Cllr Pemberton

13. V & V

14. Village Hall Trustee

15. Memorial Hall

16. DAPTC

17. Staffing Committee

- a) Draft Terms of Reference for discussion/agreement

18. Cllr Pemberton complaint to Council

Motion

That the Parish Council reject the complaint that Cllr Pemberton raised on the 31 May 2026.
That the Council on its meeting of the 27 May 2026 considered each AGAR motion, a vote was taken and the majority decision became the decision of the council.
The outcome was properly recorded in the minutes.
That a councillor is entitled to disagree but that does not invalidate the decision reached nor constitute improper practice.

That the Council followed required democratic procedure in approving the AGAR.

Proposed by Cllr Nuttall

19. External correspondence received

- a) Date confirmed for tree works at Blagdon Close – December
- b) Hardy Half 2027
- c) Green area for ball games – Parishioner to attend meeting to discuss

20. Parish Matters

21. Notice of next meeting

November Parish Council meeting to be held on 23 November 2026.

Clerk to Winterborne St Martin Parish Council – 17 October 2026