

**Draft Minutes from the Meeting
held on Thursday 6th October 2022 at
19:00 at the War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Howard (Chairman)		✓	
Councillor Jones (Vice Chair)	✓		
Councillor Jordan	✓		
Councillor Wallis	✓		
Councillor Cole		✓	
Councillor Heather	✓		
Vacancy	-	-	-

Also, IN ATTENDANCE

One member of the public.

221001	<p>To receive Chairman's opening remarks. The Parish Council meeting was chaired by Councillor Jones due to apologies received from Councillor Howard. Councillor Jones welcomed everyone to the meeting and advised that the meeting was being recorded by the Parish Council and might be recorded by members of the public.</p>
221002	<p>To receive and accept apologies for absence. Apologies were RECEIVED and NOTED from the Parish Clerk, Councillor Howard, Councillor Cole and TVBC Councillor Maureen Flood.</p>
221003	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
221004	<p>To approve the minutes of the Parish Council Meeting held on Thursday 1st September. The minutes of the Parish Council meeting held on Thursday 1st September were APPROVED as a correct record of the meeting. Proposed by Councillor Jones, seconded by Councillor Heather. This resolution was passed on a vote of 2 FOR, with 2 ABSTENTIONS.</p>
221005	<p>To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at Appendix A.</p> <p>Councillor Jones updated the meeting with regard to the Wildflower Meadow on the Green which would be given a tidy up in the next few weeks.</p>
221006	<p>To receive information needing to be distributed. No further information was provided.</p>
221007	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 30th September 2022 being £68,032.06. The bank reconciliation can be found as APPENDIX B.</p>
221008	<p>To approve the requests for payments for October. The payments as listed in the table below were APPROVED for payment including the retrospective approval of insurance at £1,078.10.</p> <p>Proposed by Councillor Jones, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>

October 2022 Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salary	October	£1,038.36
Staff	Expenses	September	£40.94
Councillor Jones	Expenses	August	£26.33
BHIB Council Insurance	Annual Insurance Policy	LCO02738-697329	£1,078.10
Scandor	Grounds Maintenance - September 2022	18768	£809.95
Longstock Park Landscapes	2 x Plum Tree (Community Orchard)	AAPC01102022	£98.98
Graham Dudmish	Replace gate post at Pavilion		£122.00
Total			£3,214.66

221009

To consider a first review of the budget and highlight Councillor funding priorities for the upcoming budget.

Councillor Jordan introduced the item and explained that he had wanted the budget figures to be circulated in good time for the next financial year. It was noted that the budget figures did not include an uplift for the precept and an increase in staff salary and pension. Nor was any provision given for any grants or for the replacement of noticeboards, if needed. Earmarked reserves were discussed. Also, it was noted that the cost of Grounds Maintenance would be rising substantially.

Portfolio holders were urged to consider their own areas of responsibility and to make a realistic assessment of increase in costs required to maintain current services levels.

Councillor Jordan **AGREED** to write to all Parish Council members providing more detail on what increases would be required.

It was

AGREED

that all Parish Council Portfolio holders should submit a revised list of their expenditure needs providing their best estimate to the Parish Clerk in time for further consideration at the next Parish Council Meeting on Thursday 3rd November.

Proposed by Councillor Jordan, seconded by Councillor Jones.

All members voted unanimously to accept this resolution.

221010

To agree to the purchase of two benches for the Sportsfield using S106 funding.

It was

AGREED

to purchase two benches using S106 funds received from TVBC. It was noted that the installation costs of the benches would still need to be covered.

Proposed by Councillor Jones, seconded by Councillor Wallis.

All members voted unanimously to accept this resolution.

221011

To agree to join the Parish Lengthsman Scheme.

Councillor Heather discussed the role and responsibilities of the Parish Lengthsman Scheme.

It was

AGREED

to defer discussion on whether to join the Parish Lengthsman scheme until the next AAPC meeting on Thursday 3rd November.

Proposed by Councillor Jordan, seconded by Councillor Heather.

All members voted unanimously to accept this resolution.

221012

To receive an update with regards to the Parish Footpaths.

	<p>Councillor Heather provided an update of equipment that had been provided, outdoor first aid training and letters/handouts that had been circulated.</p> <p>Councillor Heather AGREED to supply an estimate of the costs of the Lengthsman Scheme to the Parish Clerk for discussion at the next AAPC Meeting.</p>
221013	To consider the below planning application:
221013.01	<p>22/02311/LBWN Replacement of windows and doors with flush casement double-glazed windows. The Thatches, 27 Duck Street, Abbots Ann, Andover The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Jordan. All members voted unanimously to ACCEPT this resolution.</p>
221013.02	<p>22/02332/TREEN T1 - Willow - All round reduction up to 30% Mayfield, Duck Street, Abbots Ann The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
221013.03	<p>22/02429/TREEN T1 - Yew – Fell. Coach House, Church Road, Abbots Ann The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Wallis. This motion was APPROVED on a vote of 3 FOR with 1 ABSTENTION.</p>
221013.04	<p>22/02236/FULLN Erect front porch, install replacement conservation roof-lights, and external air conditioning unit. The Old Manor, Church Road, Abbots Ann, Hampshire The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Jordan. All members voted unanimously to ACCEPT this resolution.</p>
221013.05	<p>22/02237/LBWN Internal alterations throughout property, erection of front porch, install cast iron gutters, downpipes, external air conditioning unit, and replacement conservation roof-lights. The Old Manor, Church Road, Abbots Ann, Hampshire The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Jordan. All members voted unanimously to ACCEPT this resolution.</p>
221013.06	<p>22/02499/TREEN T1 - Silver Birch - Prune by 25% 52 Duck Street, Abbots Ann, Andover The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Wallis. All members voted unanimously to ACCEPT this resolution.</p>
221014	<p>To confirm the date of the next meeting as Thursday 3rd November 2022. It was agreed that the next meeting would be Thursday 3rd November 2022.</p>

Appendix A

Footpath Portfolio Report for September 2022.

Equipment, PPE, and training for the Footpath Wardens has been ordered and has been delivered and placed in our store at the village hall.

The training for the outdoor first aid course for two of the volunteers has been arranged and was completed in September, and the other volunteer training will be completed later in the year.

The equipment training has been arranged for the three volunteers and will be completed on the 6th of October.

An information handout has been printed informing residents of the village three new volunteer Countryside Footpath Wardens and will be hand delivered when required, to residents with property bordering footpaths informing them it is their responsibility in keeping overhanging vegetation cut back to their borders. Also, the details of the handout regarding the footpaths to be published in the November Parish Magazine.

Plan of action required to agree which footpaths to be maintained in conjunction with our present contractor.

I have also made contact with Abbotts Ann Estates via Struth & Parker thanks to Amanda, and if we email a Mr George Chichester with details of any problems concerning footpaths bordering their land, he will look into it and get it sorted.

Cllr John Heather

Environment Portfolio Update 03/10/2022

Grounds Maintenance

Councillor Heather will report, later in the agenda, on footpaths progress and our application to join the Parish Lengthsman Scheme.

The Community Orchard

Replacement plum trees have been purchased with stakes and more soil conditioner. Please see the October Payment requests schedule. The trees will be planted soon.

Climate Change

I wrote an article about Climate Change and the Greening Campaign for the September edition of Abbotts Ann Parish Magazine. There has been no response for volunteers to help with running the Greening campaign.

AHJ

Sports and Recreation Update Oct 2022

Sports Field

A couple of weeks ago a group of youths managed to get into the field by pushing the gate post to one side to release the gate then driving around the field in their red VW Golf, taking a bench off its mounts (and breaking some of the slats), removing a drainpipe (and breaking 2 brackets) and smashing a window in the old toilet block. I have also been told that cars have been seen driving onto the field up the slope from The Drove.

We have had the gate post replaced (the old one was rotten and very wobbly)

I have replaced the drainpipe (though not the brackets yet) and taped over the broken window. The bench is beyond repair (it was already damaged). We may be able to purchase a replacement with a TVBC grant (agenda item)

I have asked Amanda to get some quotes to demolish the old toilet block as it really is not worth repairing/renovating – it would need new doors and frames, new windows and frames and a new roof, just for starters, to make it secure and weatherproof. It hasn't been used as a toilet, for many years but it is currently used for storage of some Muddy Runners equipment and some old stacking chairs.

My wife has recently removed some broken glass and other rubbish from the skate park area.

Footballers have started bashing their muddy boots again against the pavilion walls (to remove the mud from their boots).

Pavilion

We have been getting some regular bookings for coffee mornings, soup lunches, a craft group, the CLT and occasional parties. We need to discuss whether we should increase the fees if people use the new heaters.

I have been told that a village resident is very upset that a framed photo of a relative was removed from the pavilion during the renovations and not replaced. I'm not sure if it went to the tip or whether it is somewhere in the shed.

Cllr. Chris Wallis

AACLT Report

Dear Amanda,

Situation report for AAPC on the AACLT project.

The land owner and AACLT have agreed that negotiations proceed with a developer nominated by AACLT to replace Haygarth Ross. Those negotiations are under way. Meanwhile, Beth Deacon is working on a statement of community benefit including a description of the Sportsfield project sufficient to convince planning officers of its deliverability. We are investigating ways of satisfying TVBC's requirements for achieving nitrate neutrality. We are continuing to work on the planning application.

Kind regards

Ray

Appendix B.

Date: 03/10/2022

Abbotts Ann Parish Council

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Time: 11:44

**Bank Reconciliation Statement as at 30/09/2022
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/09/2022		68,032.06
			<u>68,032.06</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			68,032.06
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			68,032.06
		Balance per Cash Book is :-	68,032.06
		Difference is :-	0.00