

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 6 November 2025** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Parsons (Chairman) Topham (Vice) Hill, Murray, Powell, and Wimbush.

Also present: NYC Derek Bastiman and two members of the public.

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
147/25-26	<p>Apologies Apologies were received from Cllr Whitelegg who was on holiday and Cllr Grimwood who was unwell.</p> <p>RESOLVED: To accept these apologies.</p>
148/25-26	<p>Declarations of interest Cllr Murray declared a personal interest in agenda item 17c, part retrospective planning application for the erection of seven dwellings at Beechville, Limestone Road, Burniston, as he was acquainted with the applicant.</p>
149/25-26	<p>Public Participation Time There were two members of the public present at this meeting.</p> <p>One resident shared her concerns about the planning application for development at Beechville, Limestone Road, Burniston, and the significant impact it would have on the neighbouring properties.</p> <p>The other resident shared her concerns about the poor state of the road surface both on Scalby Road and the Coastal Road.</p> <p>Actions:</p> <p>a. Planning Application ZF25/00719/FL at Beechville. The Clerk to ask Planning Services at NYC (North Yorkshire Council) for an extension to the consultation period to enable a site visit to take place to understand residents concerns before submitting the Parish Council's response.</p>

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	<p>b. The Clerk to report the poor state of both A class roads Scalby Road and the Coastal Road to the Head of Highways Department at NYC again and ask for action to be taken.</p>
150/25-26	<p>Minutes of the Meeting held on the 2nd October 2025</p> <p>RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman.</p>
	<p>Reports to Council</p>
151/25/26	<p>North Yorkshire Police Report</p> <p>The report from North Yorkshire Police had been previously circulated and gave details of crime figures and an update on operation trailblaze, which an initiative aimed at addressing the increasing issue of anti-social and illegal use of off road 4 x 4 vehicles and motorbikes.</p> <p>Members were concerned that the crime figures continued to rise and felt it would be helpful if an officer from North Yorkshire Police could attend the January meeting to provide a further update.</p>
152/25/26	<p>Report from North Yorkshire Councillor Derek Bastiman</p> <p>Cllr Bastiman provided an update as follows:</p> <ul style="list-style-type: none"> • He had attended the recent meeting with Alison Hume MP, regarding the drilling application. • He was working closely with Cllr Parsons on the Rocket Station project, and they were both meeting with the County Surveyor shortly. • Cllr Bastiman suggested that the clerk contact Richard Marr at NYC Highways regarding the poor road surface issues.
153/25/26	<p>Updates from Parish Councillors</p> <p>As follows:</p> <p>Cllr Alan Hill</p> <p>Was pleased to see that Limestone Road had been fully re-opened again, following the disruption caused recently. He was concerned about that the correct licences had not been in place for all the road closures, and he would provide further details to enable this issue to be reported to Martin Granger at North Yorkshire Council.</p> <p>Cllr Vic Powell</p> <p>Cllr Powell advised that she had been trimming an overgrown tree which was obstructing the footpath.</p> <p>Cllr Clare Topham</p> <p>Reported that the new owners of the Three Jolly Sailors Pub were considering an option to have a portacabin on the carpark to provide</p>

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	<p>a community shop and post office, subject to the relevant permissions.</p> <p>There was also a dead tree on the bank of Burniston Beck near to Bridge Close, which could fall and become dangerous.</p> <p>Cllr Lyn Wimbush Had sadly reported that the ‘No Overnight Parking’ sign had been stolen at Crookness, this had been reported to the Duchy and would hopefully be replaced shortly. It had been suggested at a previous meeting that Burniston Parish Council could work jointly with Cloughton Parish Council to progress a Traffic Regulation Order, and the Chairman kindly agreed to progress this with Cloughton Parish Council. Cllr Wimbush reported that two residents would be happy to volunteer to help maintain the war memorial. It was AGREED that to support community volunteers, a policy would need considered by the Policy Working Group for adoption, and this would be considered at the meeting in February.</p> <p>Cllr Clive Murray Members felt that the quote to trim the ornament holly trees on either side of the war memorial was too high and Cllr Murray kindly offered to provide the details of another contractor who did this kind of work.</p> <p>Cllr Richard Parsons Reported that the ginnel between High Street and Overgreen View had become overground again, and the Clerk was asked to report this to North Yorkshire Council again as no action had been taken last month.</p> <p>There were no updates from the National Parks Coastal Forum, Yorkshire Local Council’s Association or Burniston and Cloughton Village Hall at this meeting.</p> <p>ACTIONS:</p> <ol style="list-style-type: none"> a. Clerk to report lack of road closure licence to Martin Grainger at NYC on receipt of full details. b. Clerk to report dead tree on the Banks of Burniston Beck to NYC Highways Dept. c. Chairman to contact Cloughton Parish Council regarding joint working to acquire a Traffic Regulation Order. d. Clerk to obtain a further quote to trim the ornamental holly trees on either side of the war memorial. e. Clerk to report overgrown ginnel between High Street and Overgreen View to NYC.
<p>154/25-26</p>	<p>Report from Parish Clerk The report had been previously circulated with the agenda papers and gave updates on actions undertaken since the last meeting.</p>

<p>155/25-26</p>	<p>Updates from Working Groups</p> <p>Staffing Committee Nothing at this meeting</p> <p>IT Working Group Cllr Topham asked how Members were finding the SharePoint system and emails. Although Cllr Hill reported an issue with his password, it was considered that overall, the system was working very well. The next steps for the IT working group would be to consider a new parish council website in the new year.</p> <p>Drilling Working Group Cllr Topham provided an update as follows:</p> <ul style="list-style-type: none"> • The meeting arranged my Alison Hume MP's office had been successful and well attended. • Consideration was being given to changing the legal definition of the word 'Fracking' to encompass any fracturing of rock with water pressure. • Europa's next step would be to undertake a seismic study and appraisal, and funding would need to be secured for this to be conducted. • The November North Yorkshire Council Planning Committee meeting had been cancelled and so the application would not be considered by the planning authority this month. <p>Rocket Station Working Group The Chairman provided an update a follows:</p> <ul style="list-style-type: none"> • The owner of 1 High Street had acknowledged that the driveway had encompassed land owned by North Yorkshire Council. • The loss of the two disabled parking spaces as a result of the neighbour's new driveway was not acceptable for the needs of Burniston Parish Council to use the Rocket Station as a community resource and North Yorkshire Council were working to find a suitable solution. • A meeting would take place with the Chairman, North Yorkshire Councillor Bastiman and Officers from NYC Property department soon to move things forward. • Members considered that the lease for the Rocket Station should not be signed until North Yorkshire Council Property Department have resolved the outstanding issue with the owners of 1 High Street, Burniston.
<p>156/25-26</p>	<p>Budget 2026-27 Members considered the budget report (previously circulated). It was envisaged that the Model Agreement payment from North Yorkshire</p>

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<p>156/25-26.1</p>	<p>Council would be reduced from £11,126.83 in 2025/26 to £2,973.22 in 2026/27, although confirmation was awaited.</p> <p>In the budget, expenditure was anticipated to be approximately £34,400. This could be funded from precept, the reduced model agreement payment, reserves, and interest on investments.</p> <p>The precept would be set at the December meeting of the Parish Council.</p> <p>RESOLVED:</p> <p>That the draft financial Budget for 2026/27 be approved.</p>
<p>157/25.26</p> <p>157/25.26.1</p>	<p>Proper Officer</p> <p>Members were asked to consider appointing a ‘Proper Officer’ with authority to cover for the Clerk if required during periods of ill health.</p> <p>This was followed a recommendation from Yorkshire Local Councils Association.</p> <p>Members considered this at length and felt it would be most appropriate bring in a locum to cover the work of the parish clerk should the clerk be unavailable for a lengthy period. However, it would be useful if the Proper Officer was able to issue an agenda in the Clerks absence.</p> <p>RESOLVED:</p> <p>That the Chair and Vice Chair of the Parish Council be the designated Proper Officers in the absence of the Clerk and that the Standing Orders be amended to reflect this change.</p>
<p>158/25.26</p>	<p>Christmas Lights</p> <p>It was AGREED that the Christmas lights be switched on during the first week in December.</p>
<p>159/25.26</p>	<p>S106 Funding</p> <p>Members considered the formation of a working party, to access this funding in the community.</p> <p>As Members had been made aware that the Parish Council would need the approval of Cloughton Parish Council to take any bids to access the funding forward, the following course of action was agreed.</p> <p>RESOLVED:</p> <p>a. That Burniston Parish Council set up a working group to identify projects at the December meeting.</p>

	<p>b. That the Chairman consult with the Chair of Cloughton Parish Council regarding possible joint working.</p>
<p>160/25.26</p>	<p>North York Moors National Park Authority Details of the three candidates for the position of parish member for coast on the North York Moors National Park Authority had been previously circulated.</p> <p>Members considered the three submissions and chose their preferred candidate. The Parish Council had one vote, rather than Councillors having an individual vote.</p>
<p>160/25.26.1</p>	<p>RESOLVED: That the Clerk complete the ballot paper and Mr Foxton be preferred candidate for Burniston Parish Council.</p>
<p>161/25.26</p>	<p>Royal British Legion - Poppy Wreath for Remembrance Sunday</p> <p>Members considered their annual donation to the poppy appeal, and it was AGREED that £75 would be appropriate.</p> <p>Cllr Powell kindly volunteered to do a sweep up of leaves around the war memorial prior to the Remembrance Sunday wreath laying.</p> <p>Members considered that the current poppy wreath was looking a bit worn and it would be prudent to purchase a new one in time for next year's Remembrance Sunday, this would be an agenda item for June 2026.</p>
<p>162/25-26</p>	<p>Correspondence The Clerk reported on North Yorkshire Police's 'Dark Nights' event taking place at Wansdale Community Centre on the 9th December.</p>
<p>163/25-26</p>	<p>Planning Matters Review planning applications received.</p> <p>a. Removal of Condition 7 (Occupancy) in relation to 02/01257/FL The Bothy, 30B High Street, Burniston. (ZF25/01017/FLA)</p> <p>Members considered this application and no objections.</p>
<p>163/25-26.1</p>	<p>RESOLVED: That Burniston Parish Council had no objections to this application.</p> <p>b. Retrospective planning permission for UPVC windows and UPVC doors at 32a High Street, Burniston. (ZF25/00895/LB)</p> <p>Members considered this application and felt that UPVC windows were not in keeping with the age and character of a grade two listed building.</p>

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<p>163/25.26.2</p> <p>163/25.26.3</p>	<p>RESOLVED: That Burniston Parish Council object to this application, because the UPVC windows and doors were not appropriate for a grade two listed period property and would not be in keeping with the character of the building.</p> <p>c. Part Retrospective application for the erection of 7 no. dwelling at Beechville, Limestone Road, Burniston. (ZF25/00719/FL)</p> <p>Members considered that in view of the concerns of neighbouring residents a site visit would be appropriate before submitting their response to the Planning Authority,</p> <p>RESOLVED: That a site visit be arranged at the earliest opportunity to enable members to make a detailed assessment prior to submitting a response to the planning authority. That the Clerk request an extension on the deadline for submissions.</p>						
<p>164/25-26</p>	<p>Planning Matters To note any decisions received. None received for consideration at this meeting.</p>						
<p>165/25-26</p>	<p>Financial Matters The Current Account balance was currently £17 497.22, and the Investment Account Balance is £34,261.276 as at the 25th September 2025.</p> <p>NB. The current account balance included £5000 grant from Cllr Bastiman's locality budget to be spent on refurbishing the Coast Guard Station.</p> <p>£1335.06 from the closure of the Skipton Building Society Account is set aside for a historical project.</p> <p>Accounts to Certify The following payments were authorised to be made.</p> <table border="1" data-bbox="421 1554 1374 1704"> <tr> <td>Deepdale Computers</td> <td>Monthly Fees</td> <td>£56.52</td> </tr> <tr> <td>SCS Grounds care Ltd</td> <td>October Grass Cutting</td> <td>£872.88</td> </tr> </table> <p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p>	Deepdale Computers	Monthly Fees	£56.52	SCS Grounds care Ltd	October Grass Cutting	£872.88
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<p>166/25-26</p>	<p>Any other matter the Chairman considered urgent. Nothing at this meeting.</p>						
	<p>Next Meeting</p>						
<p>167/25/26</p>	<p>Date and Time of Next Meeting</p>						

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	The next ordinary meeting of Council would take place on Thursday 4 th December 6.30pm in Burniston and Cloughton Village Hall.
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Meeting started 6.30 pm and closed at 9.00 pm.

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Print Name:

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