

WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held at the **Bodle Street Green Village Hall** on **Tuesday 11th January 2022 at 7pm** when it is proposed to transact the following business:

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
Due to COVID 19 protocols where possible please notify the Clerk at least
24 hours before the meeting if you wish to attend
Full guidance will be provided on the website

Please note the meeting cannot be accessed online



Jackie Cottrell
Parish Clerk
4th January 2022

- 1. APOLOGIES – Resolution required 1.1**
 - 1.1 Acceptance of apologies for absence

- 2. DECLARATIONS OF INTEREST**
 - 2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

- 3. MINUTES - Resolution required 3.1**
 - 3.1. To **resolve** that the minutes of the Council meeting held on 18th November 2021 be taken as read, confirmed as a correct record and signed by the Chairman
 - 3.2. Matters arising from the minutes not covered on the agenda

- 4. PUBLIC PARTICIPATION**
 - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

- 5. REPORTS**
 - 5.1. To **receive** reports from District and County Councillors
 - 5.2. To **receive** reports from PCSO Catherine Gilling
 - 5.3. To **receive** reports from Parish Councillors
 - 5.4. To **receive** reports from the Parish Clerk

- 6. COMMITTEE MINUTES**
 - 6.1. To **receive** the acts and proceedings of the following committee meetings:
 - (a) Planning & Development - 23rd November and 14th December 2021 and 6th January 2022
 - (b) Environment Committee - 25th November 2021
 - (c) F&GP - 2nd December 2021

- 7. FINANCE - Resolution required: 7.2.**
 - 7.1. To note bills that have been paid under the delegated authority to the Clerk and/or F&GP Committee (see report below)
 - 7.2. To authorize the bills for payment (see report below)
 - 7.3. To note the Finance Reports, bank reconciliation and budget monitor for November and December 2021

- 8. DISCRETIONARY GRANTS – Resolution Required 8.1**
 - 8.1. To approve the discretionary grants for the accounting year 2022/23, recommended for approval by the F&GP Committee

- 9. BUDGET 2022/23 – Resolution Required 9.1**
 - 9.1 To approve the budget for Warbleton Parish Council for the accounting year 2022/23, recommended for approval by the F&GP Committee

- 10. PRECEPT 2022/23 - Resolution required 10.1**
 - 10.1 To agree the precept for Warbleton Parish Council for the accounting year 2022/23, recommended for approval by the F&GP Committee

- 11. TREE PLANTING ON RUSHLAKE GREEN TO COMMEMORATE PLATINUM JUBILEE – Resolution required 11.1**
 - 11.1 To consider whether to agree that a tree(s) may be planted on land owned by the Parish Council to support the Queen’s Platinum Jubilee.

- 12. TEMPORARY AMENDMENT TO FINANCIAL REGULATIONS - DELEGATED AUTHORITY FOR BILL PAYMENTS – Resolution required for 12.1**
 - 12.1. To agree that the Parish Clerk/RFO should have emergency delegated authority to make bill payments in accordance with the agreed budget, in the event that the Council or F&GP Committee cannot meet due to UK Government restrictions.

- 13. NEW COUNCILLOR CO-OPTION - Resolution required 13.1.**
 - 13.1. To resolve dates for the two councillor co-option vacancies

- 14. TO CONSIDER ADOPTING THE NALC MODEL LETTERS SUPPORTING A RETURN TO VIRTUAL MEETINGS – Resolution required 14.1. & 14.2.**
 - 14.1. To resolve Warbleton Parish Council use the NALC model letter to highlight their for legislation enabling the use of virtual and hybrid council meetings to the local MP
 - 14.2 To resolve Warbleton Parish Council use the NALC model letter to highlight their support for legalizing of virtual and hybrid council meetings to the relevant Government minister

- 15. TO SUPPORT THE “20s PLENTY FOR US” PROPOSALS TO REDUCE TRAFFIC SPEED – Resolution required 15.1. & 15.2.**
 - 15.1. To resolve to support 20s Plenty For Us suggested motion for ESCC to set 20mph as the normal speed limit, and 30mph as the exception, in residential streets and in town and village centres
 - 15.2. To resolve to support 20s Plenty For Us suggested motion and request East Sussex County Council allocate a ring-fenced amount from public health, sustainability and transport budgets to enable 20mph to be implemented country-wide within 5 years

- 16. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA**

- 17. DATE OF NEXT MEETING**

Thursday 17th February 2022 at the Dunn Village Hall at 7pm

7.1. To note bills that have been paid under delegated authority to the Clerk and/or F&GP Committee

Cheque No/BACS No	Payee	£	VAT	£ Total	Purpose
51	Jackie Cottrell				Clerk Salary – December 2021
53	Jackie Cottrell	9.99		9.99	Printing cost invoice 1036146557 18 th Oct 21- 17 th Nov 21
52	Graham Long	40.00		40.00	Mole removal
56	Heathfield & Waldron First Responders	400.00		400.00	Grant for maintenance of defibrillators

54	Wealden District Council	65.00	13.00	78.00	Quarterly dog bin emptying charges 1 st Oct 21-31 st Dec 21
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7.2. To authorise the bills for payment via BACS

Cheque No/BACS No	Payee	£	VAT	£ Total	Purpose
57	Jackie Cottrell				Clerk Salary – January 2022
58	Jackie Cottrell	9.99		9.99	Printing cost invoice 1037708400 18 th Nov 21 – 17 th Dec 21
59	HMRC	351.07		351.07	Payroll costs Oct 21 – Dec 21
60	East Sussex County Council	720.00	144.00	864.00	Two temporary traffic surveys in Rushlake Green and Bodle Street Green
61	Jackie Cottrell	4.99		4.99	100 white envelopes
62	Jackie Cottrell	25.99		25.99	Paper order – 2500 sheets
48	Douglas Andrews	597.00	119.40	716.40	Approved at Nov FC. Final invoice amount lower than quote received (629.08 + VAT)