

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Tuesday 7th Sept. 2021 at 6.30pm Village Hall Supper Room Parishioners Welcome

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

NOTE any business not concluded by 8.10pm will be carried over to the next meeting (we must vacate the room no later than 8.15pm).

1. Apologies to receive & accept (to hand from Cllr. Parsons).
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 4th May 2021 (*enclosed*) to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police (reports for incidents during June and July enclosed), County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Parish Councillors reports to receive [max. 5 mins/councillor please].
8. 2021 Parish Assembly minutes [*enclosed*] - to confirm as accurate.
9. Correspondence:-
 - a) Phone call from parishioner with request for double yellow lines either side of 4 Coastal Road so as to improve their visibility when exiting the property – to receive and agree action as appropriate;
 - b) Phone call re. overhanging greenery on Rocks Lane making pavement impassable – referred to Duchy who have confirmed their tenant will cut the hedge after harvest.
 - c) Correspondence received after 30/8/21 & requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received – to confirm comments submitted under delegated powers:-
 - 1] 21/00875/FLA Allow occupation of caravans for 12 months, Haven Caravan Park, 15a High St – no objections;
 - 2] 21/01030/FL Construct manege with post & rail fencing, Quarry House, Quarry Road – no objections (conditions on consent of no floodlighting, business use or livery);
 - 3] 21/01045/HS Widen driveway & extend dropped kerb, 36 Stone Quarry Road – no objections;
 - 4] 21/01415/HS First floor extension to side, Rose Cottage, Bridge Close – no objections;
 - 5] 21/01540/RM RM approval re. 20/00360/OL for access, layout, scale, appearance and landscaping, land at 40 Limestone Road – object (cramped, out of keeping, drainage);
 - 6] 21/01568/FLA Vary conditions 1 and 6 of 20/01492/FL, land south east of 5 Hawthorne Close– no objections;
 - 7] 21/01648/HS Erect single storey rear extension, 41 High Street – no objections;

- 8] 21/01662/HS Erect rear dormer and install 3 rooflights to front elevation, 6 Limestone Way – no objections;
- b) Decisions Received (to note):-
- 1] 21/00250/HS Erect side extension, install rear dormer with balcony, 8 Rocks Lane Close – granted with conditions;
 - 2] 21/00869/HS Dormer to front and rear, extension to rear, conservatory to rear, 40 Stone Quarry Road – granted with conditions;
 - 3] 21/00875/FLA Allow occupation of caravans for 12 months, Haven Caravan Park, 15a High St – granted with conditions;
 - 4] 21/01030/FL Construct manege with post & rail fencing, Quarry House, Quarry Road – granted with conditions;
 - 5] 21/01045/HS Widen driveway & extend dropped kerb, 36 Stone Quarry Road – granted with conditions;
 - 6] 21/01415/HS First floor extension to side, Rose Cottage, Bridge Close – granted with conditions;
 - 7] 21/01568/FLA Vary conditions 1 and 6 of 20/01492/FL, land south east of 5 Hawthorne Close – granted with conditions;
 - 7] 21/01662/HS Erect rear dormer and install 3 rooflights to front elevation, 6 Limestone Way – granted with conditions.
- c) To agree comments/note any planning matters/decisions received after 30/8/21.
11. Finance & Regulatory Matters:
- a) Santander account – letter to say that as no transactions had been made in last three years the signatories (Cllrs. Backhouse, Tidd and Mrs Marley) needed to contact Santander to update their details – to agree action as appropriate;
 - b) Weed spraying – to note - it was discovered that due to an omission on the maps some kerbs and verges in the village were not being sprayed by council’s contractor. Following discussion with the Chairman, in accordance with the scheme of delegation the Clerk accepted the contractor’s price of £300, to be invoiced as a one-off this year and be included in the contract for future years.
 - c) Welcome Back grant funding from SBC - following discussion with the Chairman, in accordance with Standing Order 51 (Delegated Powers) the Clerk applied for and has been promised a grant of £2,500 for seating and picnic tables at Prickybeck and behind the village hall.
 - d) Accounts paid under amended scheme of delegation – to note the following have been paid following online authorisation by Cllrs. Hill and Parsons:-:- Countrywide (ground maintenance inst. 2&3 of 7) £2,709.44; Countrywide (ground maintenance inst. 4 of 7) £1,354.72; Squeeky Clean (clean around war memorial) £80; Wykeham Mature Trees (cherry trees, Stone Quarry Road) £411.12; P J Grimwood (reimburse plants for war memorial) £17.99; T Hicks (village painting) £890; Countrywide (grounds maintenance inst. 5 of 7) £1,354.72.
12. Circulation - to be notified.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

30th August 2021

**MINUTES OF ANNUAL MEETING OF BURNISTON PARISH COUNCIL HELD ON Zoom
PLATFORM ON TUESDAY 4th MAY 2021 AT 6.49PM**

Present: Councillor A Hill (Chairman)
Councillor A Backhouse
Councillor P Grimwood
Councillor B Marley
Councillor R Parsons
Councillor P Tidd (7.02pm-8.02pm)
Mrs J Marley (Clerk).

Absent: Cllr. Graves, County Cllr. Bastiman

16/21 **ELECTION OF PARISH COUNCIL CHAIRMAN** Resolved that Cllr. Hill be elected Chairman for the forthcoming year.

17/21 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
As this was a virtual meeting, **agreed** Clerk to make arrangements with Cllr. Hill for the signing of his declaration of acceptance of office.

18/21 **APOLOGIES FOR ABSENCE** Received from County Cllr. Bastiman (prior commitment).

19/21 **DECLARATIONS OF INTEREST** Received from Cllr. Backhouse (personal & non-prejudicial in agenda item 17 as he was Chairman of the Village Hall Committee).

20/21 **ELECTION OF VICE CHAIRMAN**
Resolved Cllr. Marley be elected Vice Chairman for the forthcoming year.

21/21 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:

Coastal Forum	As available
YLCA	Cllr. Hill
Burniston & Cloughton Village Hall Committee	Cllr. Hill
Community Police Liaison Group	Cllr. Marley
Heritage Coast	As available
Friends of the Railway	As available
Rural Area Forum	As available

22/21 **MINUTES**
Having been previously circulated, the minutes of the Council meeting of 6th April 2021 were **approved** as an accurate record and authorised for signature by the Chairman.

23/21 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

24/11 **PUBLIC OPEN FORUM** No public present.

25/21 **MATTERS RAISED AT PARISH ASSEMBLY & IN PUBLIC OPEN FORUM** None.

26/21 **REPORTS**

- a) **Police:** Written report **received & noted**.
- b) **County:** County Cllr. Backhouse reported the Annual Meeting of NYCC had been held virtually that morning.
- c) **Borough:** Borough Cllr. Backhouse reported the Annual Meeting of SBC had been held virtually that afternoon.
- d) **Clerk:** No matters to report.

Cllr. Tidd joined the meeting during the next item

27/21 **Road safety & footpaths bordering the High Street** (tabled by Cllr. Parsons)
Cllr. Parsons outlined the concerns of parishioners – many felt vulnerable as the pavements were narrow and this resulted in pedestrians being very close to traffic – vehicles passing at speed or large vehicles passing within a foot of the pedestrian was not likely to be a comfortable experience. Suggestions were made as to ways to address the issue, but as cutting back the verges was not practical it was difficult to work out a practical solution. Parking on the hatchings/zigzags near the school was once more a problem - Clerk was asked to contact SBC Parking Services for some enforcement and ask the school to remind parents in the next newsletter.

the Facebook group where posts about the playgrounds in Burniston and Cloughton had got somewhat heated. Cllr. Tidd asked when the gutter and pavement spraying was to take place as weeds were now starting to grow. (Clerk to check with contractors). Cllr. Backhouse reported the mill race and Burniston Beck as it ran through the village hall grounds had been dredged out and a survey on what people wanted to see in the village playground was now live. Cllr. Parson said the newly installed VAS signs would be in their current locations for at least a month before they were moved – this was to allow adequate time for data collection. Cllr. Marley reported the progress on planning enforcement action at Virginia seemed to be very slow. Cllr. Hill reported 1] blocked gully outside 60 Limestone Road (Clerk to pass to Highways) and 2] ginnel from Dale Avenue to Limestone Road getting overgrown with vegetation (Clerk to pass to Highways).

35/21 **NEXT MEETING**

Agreed meeting on 1st June unlikely (due to Covid regs). Most likely date was 6th July 2021 (dependent on Coronavirus advice/regulations & what is felt appropriate). It was likely to be a face to face meeting, Clerk to check availability of Village Hall and Church Hall, Cloughton).

There being no further business, the Chairman declared the meeting closed at 8.08 pm.

DRAFT
for approval
6/7/21

Police Report

Burniston & Cloughton Parish Councils: Figures July 2021 meeting



Burniston & Cloughton Figures:

Breakdown data based on 01/04/2021 to 30/06/2021
versus same period in previous two years

Group	Crime Type	2019-20	2020-21	2021-22	Diff 2022 from 2021
Victim Based	Arson & Criminal Damage	0	1	1	0
	Burglary	3	0	0	0
	Sexual Offences	1	1	0	-1
	Fraud	1	1	2	+1
	Theft	0	0	3	+3
	Vehicle Offences	0	0	0	0
	Violence against the person	4	0	7	+7
	Total victim based crimes	9	3	13	+10
	Drugs offences	0	1	4	+3
	Misc Crimes Against Society	0	0	1	+1
Crimes Against Society	Possession Of Weapons	0	1	0	-1
	Public Order Offences	4	6	5	-1
	Total crimes against society	4	8	10	+2
Total	13	11	23	+12	

violent and abusive offending by a potentially violent individual to their partner where this may help protect them from further violent and abusive offending.

- 63 domestic incidents/violence.
- 96 concern for safety incidents.
- 8 civil disputes.
- 6 animal incidents
- 28 highway disruptions
- 99 violence crimes.
- 7 sexual offences.
- 30 thefts.
- 1 stolen motor vehicles.
- 10 fraud or forgery.
- 5 drug offences.
- 19 criminal damages.
- 3 dwelling or commercial burglaries.
- 1 auto crimes.
- 93 anti-social behaviour reports.

Other News

Please note that in addition to the traditional 999 or 101 we can be contacted on our email address is snafiley@northyorkshire.pnn.police.uk. Please do not report incidents to this email, but if you would like to speak to a member of our team for advice then please use it.

If an incident of Anti-Social Behaviour occurs which you would like Police to deal with then please report this as soon as possible after the event to allow Officers the best chance to deal with the culprits. Please do not wait until next time you happen to bump into an Officer or Parish Councillor. It allows us to make connections with other incidents and deal with individuals for patterns of behaviour rather than incidents in isolation. It does not matter if no suspects have been seen or cannot be identified; we may have this reported on another nearby incident and be able to link them.

If you wish to look at crime statistics, along with stop-searches, news & events and other information for your area, then please visit www.police.uk . There is a multitude of information on this website.

- Still always phone 999 in emergency and 101 to report incidents or crimes.
- 999 text service - <https://northyorkshire.police.uk/contact/emergency-sms-text-service/>
- Local Station but likely not get same day response at present - snafiley@northyorkshire.pnn.police.uk
- General NYP email address - generalenquiries@northyorkshire.pnn.police.uk
- Who to contact for any issue & other agency contact details <https://northyorkshire.police.uk/do-it-online/report-it/>
- NYP service directory - <https://northyorkshire.police.uk/do-it-online/service-directory/>
- General Police advice - <https://www.askthe.police.uk/content/default.mth>
- Silent solution system, helps victims of domestic violence/stalking who cannot talk - <https://northyorkshire.police.uk/contact/the-silent-solution-system/>

Police Report
Burniston & Cloughton Parish Councils: Figures
August 2021 meeting



Burniston & Cloughton Figures:

Breakdown data based on 01/04/2021 to 31/07/2021
 versus same period in previous two years

Group	Crime Type	2019-20	2020-21	2021-22	Diff 2022 from 2021
Victim Based	Arson & Criminal Damage	1	1	1	0
	Burglary	3	0	0	0
	Sexual Offences	1	1	0	-1
	Fraud	2	2	3	+1
	Theft	1	1	4	+3
	Vehicle Offences	0	0	0	0
	Violence against the person	12	8	7	-1
	Total victim-based crimes	20	13	15	+2
Crimes Against Society	Drugs offences	0	1	4	+3
	Misc Crimes Against Society	0	0	1	+1
	Possession Of Weapons	0	1	0	-1
	Public Order Offences	4	0	6	+6
	Total crimes against society	4	2	11	+9
	Total	24	15	26	+11

- 6 hoax calls.
- 3 Domestic Violence Disclosure Scheme – *commonly referred to as 'Clare's Law' The Scheme was introduced to set out procedures that could be used by the police in relation to disclosure of information about previous violent and abusive offending by a potentially violent individual to their partner where this may help protect them from further violent and abusive offending.*
- 66 domestic incidents/violence.
- 85 concern for safety incidents.
- 6 civil disputes.
- 4 animal incidents
- 20 highway disruptions
- 107 violence crimes.
- 10 sexual offences.
- 35 thefts.
- 0 stolen motor vehicles.
- 10 fraud or forgery.
- 7 drug offences.
- 20 criminal damages.
- 6 dwelling or commercial burglaries.
- 2 auto crimes.
- 79 anti-social behaviour reports.

Other News

Please note that in addition to the traditional 999 or 101 we can be contacted on our email address is snafiley@northyorkshire.pnn.police.uk. Please do not report incidents to this email, but if you would like to speak to a member of our team for advice then please use it.

If an incident of Anti-Social Behaviour occurs which you would like Police to deal with then please report this as soon as possible after the event to allow Officers the best chance to deal with the culprits. Please do not wait until next time you happen to bump into an Officer or Parish Councillor. It allows us to make connections with other incidents and deal with individuals for patterns of behaviour rather than incidents in isolation. It does not matter if no suspects have been seen or cannot be identified; we may have this reported on another nearby incident and be able to link them.

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- Local Station but likely not get same day response at present - snafiley@northyorkshire.pnn.police.uk
- General NYP email address - generalenquiries@northyorkshire.pnn.police.uk
- Who to contact for any issue & other agency contact details <https://northyorkshire.police.uk/do-it-online/report-it/>
- NYP service directory - <https://northyorkshire.police.uk/do-it-online/service-directory/>
- General Police advice - <https://www.askthe.police.uk/content/default.mth>
- Silent solution system, helps victims of domestic violence/stalking who cannot talk - <https://northyorkshire.police.uk/contact/the-silent-solution-system/>

**MINUTES OF ANNUAL ASSEMBLY OF BURNISTON PARISH HELD ON ZOOM ON
TUESDAY 4th MAY 2021 AT 6.45PM**

Present & able to vote as on electoral roll for parish:

Cllr. A Hill (Chairman of Burniston Parish Council)
A Backhouse, P Grimwood, B Marley, R Parsons, Mrs J Marley (Clerk to the Parish Council) to take minutes.

A1/21 **ELECTION OF CHAIRMAN** –Not required as Chairman of Parish Council present.

A2/21 **APOLOGIES FOR ABSENCE** – County Cllr. Bastiman (prior commitment).

A3/21 **Noted** no parish assembly was held in 2020 due to the Coronavirus pandemic and the subsequent restrictions on travel and public meetings.

A4/21 **MINUTES**

Having been previously circulated, the minutes of the Annual Assembly of 7th May 2019, having been confirmed as accurate at a Parish Council meeting held on 4th June 2019, Minute 39/19 refers, were **approved**.

A5/21 **PUBLIC OPEN FORUM** No matters raised.

A6/21 **ANNUAL REPORT BY CHAIRMAN OF PARISH COUNCIL** – Cllr. Hill reported that the Coronavirus pandemic had had a large impact, especially for the front-line workers living in the parish. It had also meant that the Parish Council had been meeting virtually (using the website 'zoom') as it had not been possible to have face to face meetings. The number of planning applications had increased. A new grass cutting contractor had been appointed for the year beginning 1st April 2021. The Parish Council has recently installed Vehicle Activated Speed signs in the village, though it was too soon to tell how effective they were.

A7/21 **ANY OTHER REPORTS** None.

There being no further business, the Chairman declared the Parish Assembly closed at 6.48pm.

(Chairman)

3rd May 2022