

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 3RD AUGUST 2026** AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Ditton
AYLESFORD
Kent ME20 6AH

N Greenaway

(Mrs) Nicola Greenaway
Clerk of the Council

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29th July 2026

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH JULY 2026**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING JULY 2026**

For Confirmation and Signing

- (a) Community Centre Committee, 13th July 2026 – herewith
- (b) Planning, Highways & Transportation Committee, 20th July 2026 – herewith
- (c) Open Spaces & Amenities Committee, 20th July 2026 – herewith

Matters arising:

- (i) Replacement mower attachment for Kubota
- (ii) Security Bollard on Track o/s Grounds Compound

8. CORRESPONDENCE

(a) For Noting

Ditton Twinning Assoc: Minutes of Meeting, 30th June 2026

KALC: Newsletter August 2026

SLCC The Clerk: Magazine July 2026

TMBC Planning Ctte: Minutes of Meeting held 24/06/2026

(b) For Decision [none received to date]

9. FINANCE

(a) Accounts For Payment

July Payroll Summary

Monthly	Gross	£34,784.16
	Net	£25,437.67

July BACS Payments (not previously listed)

01.07.26	G Davies	May/June Salary	£311.41
10.07.26	Worknest	HR Services	£1,260.00
10.07.26	N Greenaway	Reimbursement	£27.10
10.07.26	DPC	Card Machine Test	£0.01
10.07.26	DPC	Card Machine Test	£0.01
13.07.26	DPC	Card Machine Test	£1.60
17.07.26	NCS	Photocopy Charges	£911.87
17.07.26	M Lancley	Kilnbarn Entertainment	£250.00
24.07.26	D Beautridge	Playground Locking	£45.00
30.07.26	KCC Pension	Pension contributions	£1,266.90

July Deposit Refunds

06.07.26	Carman Room 27.06.26	£82.50
07.07.26	Carman Room 26.06.26	£50.00
08.07.26	Carman Room 04.07.26	£50.00
22.07.26	Carman Room 13.09.26	£50.00
28.07.26	Carman Room 18.07.26	£50.00

(b) Direct Debits - Paid During July 2026

July Direct Debits

30.06.26	Natwest	Bank Charges	£135.78
01.07.26	O2	Mobile phone	£15.28
01.07.26	TMBC	Business Rates	£1,085.00
02.07.26	Carlsberg	Cellar Equipment	£201.60

02.07.26	Carlsberg	Bar Stock	£2,756.21
08.07.26	Rentokil Initial	Washroom Services	£371.97
08.07.26	SKY	Sky TV	£510.60
10.07.26	Kent Commercial Services	Gas Supply	£759.05
10.07.26	Carlsberg	Bar Stock	£1,484.40
13.07.26	WEX	Fuelcard	£14.86
14.07.26	Siemens	Photocopy Lease	£972.13
14.07.26	FDMS	Card Charges	£578.03
15.07.26	Bankline	Bank Charges	£107.38
15.07.26	The Safety Effect	H&S	£126.00
15.07.26	DHFE	Till Rental	£369.60
16.07.26	SAGE	Sage subscription	£367.80
17.07.26	Carlsberg	Bar Stock	£2,484.72
20.07.26	WEX	Fuelcard	£12.80
21.07.26	Hugo Fox	Website – DPC	£23.99
21.07.26	Hugo Fox	Website - CC	£4.79
23.07.26	HMRC	PAYE/NI	£8,171.47
24.07.26	Host My Office	IT Support	£840.12
24.07.26	BOC	Bar Gas	£265.49
24.07.26	TNT Sports	TNT Sport TV	£525.80
24.07.26	Carlsberg	Bar Stock	£2,877.60
27.07.26	NEST	Pension Contributions	£1,339.32
28.07.26	Veolia	Refuse Collection	£525.26
28.07.26	Everflow	Water Charges	£847.86
29.07.26	Focus	Telephone Charges	£101.06
29.07.26	Focus	Telephone Lease	£165.00
30.07.26	O2	Mobile phone	£15.28

(c) BACs Payments - Paid During July 2026

Accounts (paid 10.07.26)

Community Centre				
TH Electrical	Light replacement Outside lights – Bar		125.00 183.00 36.60	£369.60
		VAT		
BAR				
Kent & Sussex	Bar Stock		397.03 500.93 179.59	£1,077.55
		VAT		
Lansdell	Bar Stock		78.94 207.65 194.19 86.78	£567.56
BSS Stocktaking	Stocktake		150.00	£150.00
OSA				
Mower Plant	Hedge cutter Service		227.28 45.47	£272.75
		VAT		
CW Milner	Barrier repairs		1,037.00 207.40	£1,244.40
		VAT		
F&A				
Imagink	Ditton Gazette		1098.00	£1,098.00

Accounts (approved and paid 31.07.26)

Community Centre				
KCS	Cleaning Supplies/Stationary		72.27 243.35 63.12	£378.74
		VAT		
Envirocure	Legionella Testing		58.00 11.60	£69.60
		VAT		
Capital Cleaning	Cleaning Supplies		161.67 32.33	£194.00
		VAT		
KBC	Gas Safety/Boiler Service		662.00 132.40	£794.40
		VAT		
Bar				
Lansdells	Bar Stock		190.25 290.57 (18.49) 240.06 125.53	£827.92
		VAT		
Kent & Sussex	Bar Stock		550.82 517.59 213.65	£1,282.06
		VAT		
F&A				
All Chilled	Air Conditioning		4207.79 841.56	£5,049.35
		VAT		
TH Electrical Services	A/C Electric Supply		1238.95 247.79	£1,486.74
		VAT		
OSA				
Chubb	Alarm Contract		344.80 68.96	£413.76
		VAT		

(d) Debit Card Payments – July 2026

July Debit Card

30.06.26	Tesco	Refreshments	£62.50
01.07.26	Amazon	Toilet Flush	£12.28
06.07.26	Manutan	Fire Cabinet	£298.80
08.07.26	Amazon	Torch	£8.98
14.07.26	Amazon	Allen Keys/Cellophane	£21.37
14.07.26	Amazon	Storage Basket	£6.83
14.07.26	Amazon	Hammer	£9.23
15.07.26	Amazon	Cabinet Hinges	£7.49
17.07.26	Amazon	Door Knobs	£6.38
20.07.26	Tesco	Refreshments	£64.63
24.07.26	Amazon	Batteries	£12.94
24.07.26	Amazon	Light Bulbs	£9.49
24.07.26	Amazon	Batteries	£13.58
24.07.26	Amazon	Laundry Bags	£4.98
27.07.26	Amazon	Chainsaw Cover	£11.99
28.07.26	Amazon	Face Masks	£9.98
28.07.26	Amazon	Sharps Bin	£15.98
28.07.26	Timpson	Key Cutting	£18.00

(e) CCLA – Dividend for 30/06/2026

(f) CCTV Contract Renewal

(g) Investment Strategy [update if available]

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICING TEAM**

12. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**

(a) Plans Received for Comment

TM/26/01305/LDP - 56 Bell Lane Ditton Aylesford Kent ME20 6BT

Lawful Development Certificate Proposed: conversion of garage into bedroom with en-suite shower room

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01305/LDP>

TM/26/01349/FL - Land North Of London Road And South Of East Park Road And East Of Coldharbour Lane Aylesford Kent [COSTCO Application / Aylesford]

Erection of a Warehouse Club (Sui Generis) including, tyre installation and sales, a petrol filling station, car parking, accesses, landscaping, engineering and associated works

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01349/FL>

(b) Plans dealt with by TMBC Area 3 Committee [none listed to date]

(c) Orchard Mill [Ditton Edge] [update if available]

(d) Bradbourne Development [update if available]

(e) Delegation of Planning Comments during August Recess

(f) KCC Highways – Highway Information Pack 2026/27 [if available]

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

14. **CONFIDENTIAL ITEM**

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.