

Prees Parish Council

Privacy Statement

1. Prees Parish Council is a courteous and respectful organisation. We are committed to maintaining the privacy and security of any personal details that you give to us. We do not hold any personal information that is not freely given to us. We do not share your personal details with anyone else unless you specifically ask us to.
2. The only personal information that we keep about anyone are those contact details given to us by individuals themselves.
3. We keep your emails on file for 2 years and then they are deleted. The issues or points raised in those emails are logged separately without personal contact details so that our historical records are maintained.
4. If you would like to see the personal contact details we hold for you then you can ask the Parish Clerk to show you them.
5. If you want to correct or change the personal contact details held for you by the Parish Council then please contact the Parish Clerk.
6. We aim to comply with all the Data Protection legislation. If you feel we do not then please get in touch and we will do all we can to explain or correct.
7. If, after seeking to resolve a concern about Data Protection with the Parish Council, you want to make a formal complaint to the Information Commissioner then their contact details and process are available online by searching for Information Commissioner's Office.

Adopted by Prees Parish Council

May 2018