

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 21st May 2026 held at Dalton Parish Hall

Members: Cllrs J Workman, D Pickering, S Pickering, IC Barron, K Oxley, W Fielding, R Holsey, K Mackenzie, P Botham, C Malia, G Walker

In Attendance: J Holsey (Clerk), R Chico (Clerk)

6827 To elect the Chairperson of the Council for 2026-27 and to receive Chairpersons declaration of office

Resolved : Cllr J Workman elected as Chairperson of the Council for 2026-2027, Chair persons declaration of office received

6828 To elect the Vice-Chairperson of the Council for 2026-27 and to receive Vice-Chairpersons declaration of office

Resolved : Cllr K Mackenzie elected as Vice-Chairperson of the Council for 2026-2027, Vice-Chair persons declaration of office received

6829 To receive apologies received in advance of the meeting

Apologies received from Cllr J Carrington

6830 To consider the approval of reasons given for absence

Resolved : Reasons given for absence approved

6831 To note any declarations of interest on items to be discussed at this meeting

None

6832 To approve the minutes of the Ordinary meeting held on 16th April 2026

Resolved: The minutes were accepted as a true record

6833 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6834 To consider any issues from members of the public in attendance

No members of the public in attendance

6835 To consider any community matters from Councillors

None

6836 To receive a verbal Clerk update regarding matters from previous meetings

Following the gala another plaque to be ordered in commemoration of the tree to be planted at Sunnyside Community Centre for previous Cllr, Brenda Boyle.

Dalton Parish Council

6836.1 Lamp post strength testing

An update was given regarding the potential offer from RMBC to pay 75% of strength testing costs, with RMBC carrying out the procurement and implementation process. Until the MOU is received the Council are unable to install any hanging baskets or Christmas lights. Discussion took place with regards the need to put out a message regarding the situation, this will depend on timings for the process being completed.

6837 To review the committees of the Council 6837.1 To note councillors code of conduct

Noted

6837.2 To re-note civility and respect pledge

Noted

6837.3 Finance and employment terms of reference

Resolved : Finance and employment terms of reference were reviewed and approved

6837.4 Sunnyside community centre terms of reference

Users of the centre to be notified of current vacancies

Resolved : Sunnyside community centre terms of reference were reviewed and approved

6838 To elect members to the Committees of the Council 6838.1 Finance and Employment

Resolved : Cllrs J Carrington, D Pickering, S Pickering, K Oxley, C Malia and K Mackenzie were elected as members of the Finance and Employment Committee

6838.1.1 To appoint the chair of the Finance and Employment Committee

Resolved : Cllr K Oxley elected as chair of the Finance and Employment Committee

6838.2 Sunnyside Community Centre

Resolved : Cllrs C Malia, K Oxley, R Holsey and J Workman were elected as members of the Sunnyside Community Centre Committee

6838.3 To elect representatives for YLCA

Item noted

6839 To review and adopt standing orders

Resolved : Standing orders reviewed and adopted

6840 To review and adopt financial regulations

Resolved : Financial regulations reviewed and adopted

Dalton Parish Council

6841 To approve financial risk assessment for 2026/2027

Resolved : Financial risk assessment for 2026/2027 approved

6842 To review effectiveness of internal controls

Resolved : The Parish Council considered the internal controls in place and confirmed they feel they are adequate and effective

6843 To consider financial items including: -

6843.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

	Transaction Detail	Date Paid	Total	Payee Name
DD	Pension Fee	07/05/2026	£ 26.40	Smart Pension
DD	Pension	10/05/2026	£ 51.72	Smart Pension
DD	Pension	19/05/2026	£ 1,780.14	SYPA
DD	Mobile Phone	20/05/2026	£ 112.49	O2
DD	Telephone and Broadband	14/05/2026	£ 325.55	XLN Telecom (Daisy)
DD	Gas DPH 25/2/2026- 29/3/2026	14/05/2026	£ 123.67	British Gas
DD	Website Fee	15/05/2020	£ 11.99	Hugo Fox
DD	Photocopying	28/05/2026	£ 24.54	Copy Print Scan
DD	Electrc DPH 01/02/2026-31/3/2026	17/05/2026	£ 311.09	Smartest Energy
DD	Bank Charges 01/03-31/03/2026	31/05/2026	£ 17.20	Unity Bank
DD	Water - DPH	01/05/2026	£ 329.04	Scottish Water
DD	Water Brecks Lane Allotments	24/04/2026	£ 25.47	Scottish Water
BACS	Yearend 2026	26/05/2026	£ 1,125.60	Rialtas Bus Solutions Ltd
BACS	Deposit Refund HH 9/5 Booking 12	26/05/2026	£ 50.00	Hirer (CB)
BACS	Deposit Refund HH 16/5 Booking 7	26/05/2026	£ 50.00	Hirer (AH)
BACS	Deposit Refund HH 8/5 Booking 11	26/05/2026	£ 50.00	Hirer (HG)
BACS	Deposit REfundHH 25/4 Booking 9	26/05/2026	£ 50.00	Hirer (AZ)
BACS	Deposit Refund HH 23/4 Booking 15	26/05/2026	£ 50.00	Hirer (MD)
BACS	Deposit Refund HH 14/3 Booking 2	26/05/2026	£ 50.00	Hirer (JT)
BACS	Reimburse Postage Cost	26/05/2026	£ 5.00	IC Baron
BACS	Gala - Lost Childrens Area	26/05/2026	£ 120.00	Sunnyside Holiday Club
BACS	Entertainment Gala	26/05/2026	£60.00	O Brockbank
BACS	Entertainment Gala	26/05/2026	£ 60.00	CS Foxtton
BACS	Banners for Gala	26/05/2026	£ 192.00	A & N Signs
BACS	Entertainment Gala	26/05/2026	£ 60.00	J Wassell
BACS	Gardening Contract - March	26/05/2026	£ 1,768.13	Sheds Ground Maintenance
BACS	Stationery	26/05/2026	£ 180.01	Eurooffice Ltd
BACS	Roller Shutter Repair DPH	26/05/2026	£ 120.00	RP Manufacturing
BACS	Monthly Pest Control (Moles)	26/05/2026	£ 42.00	APC
BACS	YLCA Membership	26/05/2026	£ 1,534.00	YLCA
BACS	Gala - Deck Chairs	26/05/2026	£ 357.00	DB Entertainment
BACS	Stationery	26/05/2026	£ 39.00	Cartridge Rotherham Plus

Dalton Parish Council

BACS	Window Cleaning DPH	26/05/2026	£	20.00	DC Harrison
BACS	Gardening Contract - May	26/05/2026	£	1,840.62	Sheds Ground Maintenance
BACS	Land Registry Fees	26/05/2026	£	190.00	Arthur Jackson Solicitors
BACS	Membership SLCC - RC	26/05/2026	£	158.00	SLCC
BACS	Membership SLCC - JH	26/05/2026	£	379.00	SLCC
BACS	Expenses - Postage	26/05/2026	£	1.82	Clerk
BACS	Plaque	26/05/2026	£	30.00	Rotherham Engravers
BACS	Expenses - Postage & Gala	26/05/2026	£	50.99	Clerk
BACS	Tax & Ni May	26/05/2026	£	1,983.99	HMRC
BACS	Salaries for May	26/05/2026	£	4,663.42	Various
BACS	Payroll Fee	26/05/2026	£	72.00	Robert Ogle
BACS	New Tap - Gents Toilets	26/05/2026	£	87.00	High Pressure Plumbing

£80,000.00 transfer from Unity Current Account to savings account undertaken by the Clerk

6843.2 To agree the annual standing orders and direct debit payments

Resolved : The below annual standing orders and direct debit payments were approved: -

1. Copy Print Scan
2. Smart Pension
3. South Yorkshire Pension Scheme
4. O2
5. British Gas (Gas)
6. Rotherham MBC
7. XLN Telecom (Daisy)
8. ICO
9. EE and T Mobile
10. Scottish Water
11. Salaries
12. HMRC
13. TV License
14. Smartest Energy
15. Biffa Waste Services
16. HSBC – Bank Charges
17. Unity Trust Bank - Bank Charges
18. Business Stream
19. Hugo Fox – Go Cardless - Website Fee

6843.3 To receive and agree bank reconciliation to 31st March 2026

Resolved : The bank reconciliation was received and approved to 31st March 2026

6843.4 To approve the reserves policy for 2025/2026

Resolved: The below reserves policy for 2025/2026 was approved: -

Dalton Parish Council

This policy outlines Dalton Parish Councils allocation and requirement for reserves. Reserves are required for Dalton Parish Council to have sound financial management in place.

The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months net revenue expenditure.

In addition, funds are built up for larger projects within the Parish.

Current Reserves

Reserves as at 31/3/26 £457,374

Total Reserves £457,374

Allocation

General Reserves £119,884

Ring Fenced Reserves £151,768 (following sale of land)

Cils 2023-2024 £42,959

Cils 2024-2025 £19,063

Cils 2025-2026 £1,136

Election Costs £7,500

Diversions Activities £6,920

Building Maintenance £34,944

Recreation £13,115

Allotments £3,750

Events £2,706

Christmas Lights £42,129

Legal Costs £11,500.00

6843.5 To confirm bank signatories

Resolved : The signatories for accounts as per the below breakdown were approved: -

Unity Trust Bank:- Cllrs D Pickering, K Oxley, J Workman, K Mackenzie, J Fielding and R Chico

Unity Trust Savings Account :- Clerks given authority to undertake transfers to/from current/savings accounts as sole signatories as no funds are being paid away.

HSBC:- Cllrs D Pickering, J Workman, K Mackenzie and C Malia

Hampshire Trust Bank:- Cllrs D Pickering, C Malia, K Oxley & K Mackenzie

United Trust Bank:- Cllrs J Workman, C Malia, S Pickering and K Mackenzie

Redwood Bank:- Cllrs D Pickering, J Workman, C Malia and K Oxley

Charity Account – Sunnyside Community Centre

Unity Trust Bank:- D Pickering, C Malia, K Oxley, K Mackenzie, J Fielding, J Workman and R Chico

Dalton Parish Council

Unity Trust Savings Account – Clerks given authority to undertake transfers to/from current/savings account as sole signatories as no funds are being paid away.

6843.5.1 To agree a scheduled rota for payment approvals

Resolved : The below rota to carry out payment approvals was approved: -

Month	Authoriser 1	Authoriser 2	Alternative Authoriser
May	D Pickering	R Chico	K Oxley
June	W Fielding	J Workman	D Pickering
July	K Mackenzie	K Oxley	R Chico
August	D Pickering	R Chico	W Fielding
September	W Fielding	J Workman	K Mackenzie
October	K Mackenzie	K Oxley	R Chico
November	D Pickering	R Chico	K Oxley
December	W Fielding	J Workman	D Pickering
January	K Mackenzie	K Oxley	J Workman
February	D Pickering	R Chico	W Fielding
March	W Fielding	J Workman	R Chico

6844 To discuss and agree pricing for allotment sites

It was confirmed the rent increases for 26/27 were increased by 4.5%

Resolved: To increase the 26/27 rate by 4% for the 27/28 year

6845 To discuss and agree locations of concrete block at Sunnyside Top Field

The item had been raised by the allotment society. The block initially placed as with all installed at the same time to prevent unauthorised access to Parsh Council land.

Resolved : Block to be placed as per original location identified to prevent unauthorised access to Parsh Council land. 1 abstention.

6846 To carry out a de-brief of the May 2026 Gala

Items for consideration at future gala's: -

Increased advertising to include Cllrs distributing leaflets and including schools
Chalk out layout
Signage for toilets
Bins delivered to site
Stall holders to wait for entry until the time agreed
Parish council tent advertising (Banner)
Large gazebo was good – look at food to be locate to the side
Toilet rota not needed
Hi-vis jackets to be available

Dalton Parish Council

Timings for June for future years
Community volunteers to help

18 people used the bus to get to the event from Dalton, 20 used it to return

6847 To discuss any submissions required to RMBC regarding adequacy of consultation for Whitestone

No comments to make

6848 To consider and agree any nominations for YLCA Yorkshire Branch Vice Chair

Noted

6849 To formally award the contract for the Bike Track following completion of tender process and successful grant application

Resolved : To formally award the contract for the Bike Track to Bike Track

6850 To discuss and agree works at Dalton Brook

Discussion took place to update Council on discussions with RMBC, environment agency and river trust. In order to carry out any works an ecology survey would be required.

Resolved : No further action to be taken at this time

6851 To discuss and agree action for Christmas Lighting

Resolved : No action to be taken until the information is received regarding the MOU for street lighting columns

Cllr I.C.Barron left the meeting at 20:13

It was noted that the Christmas tree installed at Sunnyside had died and will be removed.

6852 To consider and agree any submissions for the electoral services governance review

None

**6853 To consider any general correspondence and publications, including: -
6853.1 To receive a summary and agree any actions for play inspections reports**

None

6854 To consider planning matters including new planning applications in Dalton

Planning: - 16 – 19 (List 19 items to be emailed to councillors prior to the meeting)

Resolved : To object to the below planning application: -

RB2026/0565 – Aldersyde Doncaster Road Dalton – Change of use from dwellinghouse (use class C3) to 8 bed children's home with staff accommodation (use class C2)

Dalton Parish Council

At its meeting of 21st May 2025 Dalton Parish Council resolved to strongly object to the above planning application on the following material planning grounds: -

The property is situated directly on Doncaster Road, which is a busy main road carrying significant volumes of traffic throughout the day. With constant high levels of traffic, creating serious concerns regarding the safety and wellbeing of vulnerable children residing at the property. A children's home accommodating multiple young residents, some of whom may have complex behavioural or emotional needs. The proximity to a heavily trafficked road increases the risk of accidents and harm to children who may impulsively leave the property. The constant traffic noise, vehicle movement and limited outdoor safe space also raises concerns regarding the suitability for a residential care environment; which should intend to provide stability, security and wellbeing for children. The proposal therefore represents an inappropriate and potentially unsafe location for children's care use.

In addition to the above safety concerns regarding the proposed use; the change of use to an 8-bed children's home with associated staff accommodation would materially intensify the use of the site compared with a single dwellinghouse. The proposal is likely to generate substantially increased vehicle movements including:

- Staff shift changes operating throughout the day and night;
- Visitors, contractors, social workers and support services;
- Deliveries and operational traffic
- Potential emergency service attendance

This increased activity raises serious concerns regarding highway safety, congestion, vehicle turning movements and parking pressures on a heavily trafficked road. Any increase in vehicles entering or leaving the site may create hazards for both motorists and pedestrians. In adequate parking provision also needs to be a consideration for the change of use to accommodate staff accommodation, visitors, contractors, social workers and support services.

The proposal also risks causing negative impacts upon neighbouring residents through:
Increased noise and disturbance from staff movements and shift changes;
Comings and goings at unsociable hours;
Increased activity levels compared with a normal dwelling;
The cumulative impact of these activities would adversely affect the living conditions of nearby occupiers.

The council request the change of use to be refused.

6855 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6856 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

18th June 2026

Other Meetings / Events

Remembrance Sunday 8th November 2026

Finance Meeting – 6:30pm

2nd July 2026

Sunnyside Charity Meeting – 6pm

16th July 2026

Sunnyside Meeting – 6:30pm

Dalton Parish Council

10th September 2026

The meeting was closed at 20:27

Chairperson

Ellr J Workman

Date 18th June 2026