

# Wrockwardine Parish Council

## Minutes of the Parish Council Meeting held on Wednesday 14<sup>th</sup> February 2024 at Admaston House, Admaston at 7.30p.m

**Present:** Cllr P Cooper (Chairman)  
Cllr P Bevis  
Cllr B Eade  
Cllr S Parr  
Cllr J Savage  
Cllr G Thomas  
Cllr K Tonks

**In Attendance:** 4 Members of the Public  
PC Webb (West Mercia Police)  
J Hancox (Clerk)

### 24/01 **Welcome**

The Chairman welcomed everyone to the meeting.

### 24/02 **Apologies for absence**

Cllr E Ballantyne - Personal  
Cllr K Ballantyne – Personal  
Cllr P Davis - Personal

### 24/03 **Declaration of Interests & Dispensations**

- a) Pecuniary – None declared
- b) Personal – None declared

### 24/04 **Public Session**

Members of the public asked about the progress of current traffic issues at Long Lane. There was a request for the Parish Council to revisit the location of the proposed bus shelter at Walcot and to ensure that its installation did not disrupt the current arrangement for school children pick up and drop off. There was also an enquiry regarding the progress of the Parish Council's digital communications.

*2 members of the public left at 7.45p.m*

### 24/05 **Police & PCSO**

PC Webb gave a verbal update on speed enforcements and confirmed that speeding tickets issued recently had been to local residents. Updates were also received on burglaries and attempted burglaries, the Safe Outside Schools (SOS) scheme to help educate better parking, Ward Walks with Borough Cllr Tonks and Borough Cllr Davis, fly tipping and work with partner agencies. Cllr's asked various questions.

*PC Webb left the meeting at 7.56p.m*

### 24/06 **To confirm and agree the Minutes of the Previous Meeting**

It was **RESOLVED** to confirm and sign the Minutes of the meeting held on **Wednesday 13<sup>th</sup> December 2023**.

[Proposer: Cllr Tonks; Seconder: Cllr Parr; Abstain: 1 Vote: All remaining]

## 24/07 Borough Councillors Reports

### Borough Cllr Tonks:

- Work has started on the play area at Bratton
- Flooding issue at Bratton/Silkin Way – trying to arrange a meeting with Severn Trent & T&W
- School parking at Bratton a continuing issue but only remedy is educating drivers

### Borough Cllr Thomas:

- Issues regarding flooding at Allscott/Walcot/Rodington may have been resolved
- Resurfacing of road between Walcot & Atcham to take place
- Working with Allscott Primary School to raise money for an outdoor school
- Local Government Boundaries review
- Telford & Wrekin Local Plan

## 24/08 Planning

### 1. Applications during January (Delegated Authority)

Council noted the following:

<b>TWC/2023/0918</b>	The Heathers, Rushmoor Lane, Allscott	Erection of a single storey rear extension, porch, carport & creation of an additional storey with balcony	No comment
<b>TWC/2023/0925</b>	Pillaton House, 78 Station Road, Admaston	Erection of single storey rear & side extension	No comment
<b>TWC/2024/0026</b>	1 Station Rd, Admaston	Branch end reduction to North & East sides by up to 2.4m & branch end reduction to West & South sides by up to 2m to 1no. Sessile Oak tree	No comment
<b>TWC/2024/0039</b>	The Dingle, Wrockwardine	Felling of 1no. Maple tree (T1), 1no. Holly tree (T2), 1no. Yew tree (T3) & crown reduction by up to 2m to 1no. Yew tree (T4)	No comment

**TWC/2023/0874 Charlton Barns, Bluebell Lane, Charlton** Application for a Lawful Development Certificate for an existing use – conversion of storage & distribution building to dwelling house (C3)

The Parish Council was asked to view submitted documentation which confirmed legality of application. The following was therefore submitted:

*Based on further information being received the Parish Council is satisfied regarding the question of residency and revises its submission to no comment*

**TWC/2024/0028 Site of Richmond House, Donnerville Gardens, Admaston** Reserved matters application pursuant to TWC/2020/0875 (outline permission for 4no. detached houses, garages & access with all other matters reserved) including details of appearance, landscaping, layout & scale

The following Objection was submitted:

*Wrockwardine Parish Council objects, as it has done previously, to this application and others in this locality. It will create further pressure on the infrastructure, is an over-development of the area and the access and egress to the site is extremely poor*

**TWC/2023/0914 Land south/west of Donnerville Drive, Admaston** Erection of 1no. dwelling & garage

The following Objection was submitted:

*Wrockwardine Parish Council objects to this application based on several issues relating to previous TWC planning conditions not being met, and that the current application is still contrary to planning policies as set out in the previous refusal in Feb 2023. The site was originally given permission for 5 houses to be constructed, the original layout was then amended. This amendment resulted in a gap for public open space and the creation of a SUDS scheme, but at the same time moving the development closer to existing residential houses. It is now proposed that this original gap of open space is filled with another house leading to over-development of the area.*

*The conditions of the previous planning application have not been met including: carrying on working on bank holidays; no bird or bat boxes erected; no provision for gaps in the fences for hedgehogs and, since the construction of the houses, the local stream frequently turns orange. The mitigation for the loss of valuable open space on the original development has not occurred.*

*This additional house will only add to this loss of valuable open space and the mitigation in place on the plan is not sufficient. The development is therefore contrary to policies NE3 and BE1 of the TWC Local Plan 2011-2031, and also contrary to Policy NE6, the loss of green network for informal recreation. The additional house will also cause additional traffic issues on the un-adopted access road to the site.*

**2. Permissions & Refusals**

Council noted the following:

<b>TWC/2023/0874</b>	Site of Charlton Barns, Bluebell Lane, Charlton	Application for a Lawful Development Certificate for an existing use – conversion of storage & distribution building to dwellinghouse (C3)	Section 191 Existing Use Granted
<b>TWC/2023/0876</b>	3 Wrekin View, Wrockwardine	Creation of a vehicular access	Full Granted
<b>TWC/2023/0818</b>	Whittlebury House, Station Road, Admaston	Erection of a part 2 storey, part single storey front extension, erection of 2no. single storey front & side extensions, erection of a 1 <sup>st</sup> flr & front extension & erection of a single storey side & rear extension *Amended Plans Received* *Amended Description*	Full Granted
<b>TWC/2023/0744</b>	10 Jockey Meadow, Bratton	Crown reduction by up to 2m & reduction of 6no. lower limbs by up to 2m to 1no. Oak tree *Amended Description*	Tree Preservation Order Granted
<b>TWC/2023/0807</b>	Land between Rodwin & 1 Broomfield Barn, Allscott	Application under Section 191 for a certificate of Lawfulness for an existing use for change of use of agricultural land to private garden land	Section 191 Existing Use Refused
<b>TWC/2023/0471</b>	Retsimlik House, Bratton Road, Bratton	Replacement of existing timber fence with a 1.66m brick boundary wall	Full Granted

<b>TWC/2023/0815</b>	Former British Sugar site, Allscott	Creation of 39 allotments with associated carpark provision	Full Granted
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### 3. New Applications

<b>TWC/2024/0093</b>	Wellington Cricket Club, Orleton Park, Wellington	Installation of 33no. solar panels on flat roof of main cricket pavilion building	<b>Support</b> [Proposer: Cllr Parr; Seconder: Cllr Thomas; Vote: All]
<b>TWC/2024/0064</b>	10 Rushmoor, Telford	Conversion of garage into micro brewing facility & siting of an additional storage container	<b>No Comment</b> [Proposer: Cllr Tonks; Seconder: Cllr Parr; Vote: All]
<b>TWC/2024/0085</b>	Church Farm, Wrockwardine	Reduction of height by 2m to 1no. Elderberry, pruning of 1no. Evergreen Eleaganus, 1no. Holly & 1no. Bay Laurel tree & removal of 2no limbs to 1no. Silver Birch tree	<b>No comment</b> [Proposer: Cllr Parr; Seconder: Cllr Bevis; Vote: All]

### 4. Applications received after the agenda was circulated

None received

#### 24/09 Finance

##### a) Final Accounts Paid and Bank Reconciliations for December 2023 & January 2024

The final accounts and reconciliations were noted and **RESOLVED**.

[Proposer: Cllr Tonks; Seconder: Cllr Bevis; Vote: All]

##### b) Accounts for Payment February 2024

The accounts were noted and **RESOLVED**.

[Proposer: Cllr Tonks; Seconder: Cllr Thomas; Vote: All]

##### c) Appointment of Internal Auditor for 2023/24

It was **RESOLVED** to use SDH Accounting at a cost of £265

[Proposer: Cllr Parr; Seconder: Cllr Eade; Vote: All]

#### 24/10 Wrockwardine Playing Fields Car Park

A verbal update was given on the approximate cost for the installation of the carpark, circa £47k. SJ Roberts had suggested there would be a shortfall of around £15k - £20k but they are pursuing further contributions to try to bring that cost down. It was agreed to defer a decision on the Council's contribution until March's meeting to see if the shortfall amount reduced and also, because this was a potentially large cost to the Council, the decision could be made when more Members were present.

#### 24/11 Grounds & Play Areas Maintenance

A verbal update was given on the recent site visit with members of the Grounds Maintenance Group and Birds & Bees Ltd at the Community Orchard and the work, both emergency and long term, that had been advised. Emergency work to protect the trunks of the fruit trees being ravaged by deer was carried out by the current contractor and a quote for an alternative, long lasting solution requested. Following further discussion, it was **RESOLVED** for Birds & Bees to come and do a day's work in February/March, pruning, re-staking and advising the contractor at a cost of £290 per day. It was also agreed that Birds & Bees be asked to return in the Autumn to help identify the species of fruit and map them for future reference.

[Proposer: Cllr Tonks; Seconder: Cllr Savage; Vote: All]

The Clerk updated on the work undertaken on the bottom hedge at Long Yard Meadow which needed to be done during the pruning season. It was retrospectively **RESOLVED** for this to be done at a cost of £1,000.

[Proposer: Cllr Eade; Seconder: Cllr Parr; Vote: All]

Following discussion, it was agreed to get a further quote from IdVerde to paint over the graffiti on the shelter at Wrockwardine Playing Fields with anti-graffiti paint and to obtain a quote for the same at the youth shelter on Admaston Green. It was **RESOLVED** to give the Clerk delegated authority to agree the work up to a value of £400.

[Proposer: Cllr Eade; Seconder: Tonks; Vote: All]

#### **24/12 Website**

Following a report (Appendix 1) and subsequent discussion it was **RESOLVED** to:

- Continue to use Hugo Fox as the website provider and upgrade in the short term to the Gold Standard (cost £359.88+VAT) to obtain the one-to-one training, then to drop to the Silver Standard in order to get the telephone support, Membership area and the planning tracker (cost £239.88+VAT per year)
- Obtain a .gov.uk domain name (£50.00 per year for 2 years)
- Migrate to Microsoft 365 Business Packages (£579.60=VAT per year)

[Proposer: Cllr Parr; Seconder: Cllr Tonks; Vote: All]

#### **24/13 Bus Shelters**

Following a discussion and taking into consideration the comments made by the members of the public during Item 24/04 Public Session, it was agreed for Cllr Cooper to do some investigations and scoping work alongside looking at alternatives and costings for replacing the shelter on Shawbirch Road. It was agreed to include an additional shelter on Wellington Road within any proposed traffic calming scheme to be undertaken there and also to investigate the possibility of a shelter at the stop outside the new doctor's surgery. The details will be revisited at March's meeting.

#### **24/14 Annual Parish Meeting**

Following a discussion, it was decided to set up a Task & Finish Group, comprising of Cllr Cooper, Cllr Tonks and Cllr Parr to meet and discuss the options for arranging an Annual Parish Meeting sometime between 1 March 2024 and 1 June 2024 and to report back at March's meeting.

#### **24/15 Other Meetings**

1. **Allscott Meads Stakeholder Meeting [1/2/24]** – The details were noted and Cllr Cooper gave a verbal update and confirmed the meetings would now be held quarterly. There were no additional comments.
2. **Wrekin Area Committee [18/1/24]** -the minutes were noted and there were no comments.
3. **Rural Police Vehicle [10/1/24]** – the details were noted and Council was happy with the suggested wording "Rural Support Vehicle – Provided by TW Rural Parish Councils."

#### **24/16 Free Little Library**

Following a short discussion, it was agreed for the library box to be painted grey and it was **RESOLVED** to now site the library at Admaston House, adjacent to the notice board.

[Proposer: Cllr Savage; Seconder: Cllr Tonks; Vote: All]

#### **24/17 Admaston Traffic Calming**

Cllr Cooper updated on the lack of communication from the Highways Department and suggested escalating to Director level. Cllr Tonks and Cllr Thomas, in their role as Borough Cllrs suggested that they both do a Member Enquiry to try and get a meeting arranged and, if that failed then to take it further.

- 24/18 Finials**  
It was agreed to defer the item until the meeting in March to allow Cllr Ballantyne to be involved. In the meantime, Cllr Eade agreed to source costs for cast iron versions and Cllr Parr to obtain costs for 3D printed versions. It was agreed that a total of 4 were required.
- 24/19 Bird & Bat Boxes**  
Cllr Cooper advised he would be meeting with Cllr Ballantyne to determine sites.  
*1 member of the public left at 9.16p.m*
- 24/20 Clerk's Update**  
Members noted the Clerk's update on various matters (Appendix 2)  
*1 member of the public left at 21.22*
- 24/21 SID Statistics**  
The data was noted (Appendix 3). The Clerk gave a verbal update on the response from the Community Speedwatch Team and confirmed this was not the correct place for the statistics to be sent. Telford & Wrekin Council have now asked for statistics to be sent to them from Parish and Town Councils SIDs, which is a positive step.
- 24/22 Grant Applications**  
None received
- 24/23 Correspondence**
  - 1. Resident Complaint Letter re Planning** – Council asked the Clerk to respond that their comments had been noted.
  - 2. EV Charging Points** – noted, but it was determined that there were no suitable locations within the Parish
  - 3. Community Members Shrewsbury & Telford Hospital NHS Trust** – Cllr Cooper; Cllr Tonks and Cllr Parr asked for their details to be submitted.
  - 4. Buckingham Palace Garden Party** – The Chairman agreed to being nominated.
- 24/24 Date of the next meeting**  
There being no scheduled meeting during January, it was confirmed that the next meeting would be held on **Wednesday 13<sup>th</sup> March 2024 at 7.30p.m** at **Admaston House, Admaston.**  
*The meeting closed at 9.40p.m*

Signed:     P Cooper     (Chairman)

Date     13<sup>th</sup> March 2024

## Item 24/09

### Finance

#### a) Final Accounts Paid & Bank Reconciliations for December 2023 & January 2024

##### December

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
IdVerde	Bin Contract	183.41	36.68	220.09
C Hughes Groundcare	Grass Cutting	940.00	188.00	1,128.00
B Cartwright	SID Maintenance	300.00	00.00	300.00
Cllr E Ballantyne	Expenses	11.18	0.52	11.70
N Power	Lighting Supply	404.89	80.98	485.87
The Defib Pad	Defib Maintenance	299.98	60.00	359.98
Hugo Fox	Website Provision	9.99	2.00	11.99
Lubbe & Sons	Bulbs	250.00	50.00	300.00
SLCC	Membership Subscription	229.00	00.00	229.00
Admaston House Trust	Hall Hire	343.00	00.00	343.00
Unity Trust Bank	Quarterly Bank Charge	18.00	00.00	18.00
Various	Staffing Costs	4,114.02	00.00	4,114.02
Various	Office Costs	198.39	27.27	184.67
<b>Total</b>		<b>8,041.06</b>	<b>593.29</b>	<b>8,634.35</b>

### Bank Reconciliation – December 2023

#### Unity Current Account

Current A/C Balance 1/12/23	108,290.01
Minus payments made December	8,634.35
Add Receipts December	00.00
Clerk's Salary (late payment due to weekend & Bank Holiday)	1,605.83
Balance 31/12/23	101,261.49
Unity Bank Statement 145	101,261.49

#### Other Banks

Unity Instant Access A/C Statement 118 (includes interest £401.70)	58,354.10
Natwest Business A/C Balance 30/4/23	72,463.12

<b>Total Balance all banks</b>	<b>232,078.71</b>
Minus Earmarked Reserves as shown	80,705.00
<b>Total Spend Amount (includes current budget outgoings remaining circa £45k)</b>	<b>151,373.71</b>

#### Earmarked Reserves

Traffic Calming Admaston	40,000
Community Initiatives	1,500
Street Lighting Replacement Admaston	24,000
Playing Fields Maintenance	6,000
Little Free Library	500
Grounds Maintenance	1,000
Urgent Work Fund	
Outdoor Gyms, Wrockwardine (Commuted Sum)	660
Grant PCSO Vehicle	2,000
Solar Lights Wrockwardine Car Park	3,303
SJ Roberts Grant Bird/Bat Boxes	192
B5063 Contribution	1,000
Feasibility Study Admaston	550
Traffic Calming	
<b>Total</b>	<b>80,705</b>

## January

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
IdVerde x	Bin Contract	183.41	36.68	220.09
C Hughes Groundcare	Grass Cutting & Other Work	2,173.50	434.52	2,608.02
B Cartwright	SID Maintenance	300.00	00.00	300.00
Cllr E Ballantyne	Expenses	8.38	0.39	8.77
N Power	Lighting Supply	419.23	83.85	503.08
Hugo Fox	Website Provision	9.99	2.00	11.99
Safepoint	Lone Worker Protection	300.00	60.00	360.00
E-On	Street Light Maintenance	1,422.77	284.55	1,707.32
ICO	Data Protection Fee	35.00	00.00	35.00
Unity Trust Bank	Quarterly Bank Charge	18.00	00.00	18.00
Various	Staffing Costs	2,708.98	00.00	2,708.98
Various	Office Costs	40.99	00.00	40.99
<b>Total</b>		<b>8,341.45</b>	<b>1,049.83</b>	<b>9,391.28</b>

## Bank Reconciliation – January 2024

### Unity Current Account

Current A/C Balance 1/01/24	101,261.49
Minus payments made January	9,391.28
Add Receipts January	00.00
Clerk's Salary (late payment due to weekend & Bank Holiday)	1,605.83
Balance 31/01/24	90,264.38
Unity Bank Statement 146	90,264.38

### Other Banks

Unity Instant Access A/C Statement 119	58,354.10
Natwest Business A/C Balance 30/4/23	72,463.12

<b>Total Balance all banks</b>	<b>221,081.60</b>
Minus Earmarked Reserves as shown	80,705.00
<b>Total Spend Amount (includes current budget outgoings remaining circa £35k)</b>	<b>140,376.60</b>

### Earmarked Reserves

Traffic Calming Admaston	40,000
Community Initiatives	1,500
Street Lighting Replacement Admaston	24,000
Playing Fields Maintenance	6,000
Little Free Library	500
Grounds Maintenance	1,000
Urgent Work Fund	
Outdoor Gyms,	660
Wrockwardine (Commuted Sum)	
Grant PCSO Vehicle	2,000
Solar Lights Wrockwardine	3,303
Car Park/Bus Shelter, Walcot	
SJ Roberts Grant Bird/Bat Boxes	192
B5063 Contribution	1,000
Feasibility Study Admaston	550
Traffic Calming	
<b>Total</b>	<b>80,705</b>

**b) Accounts to date for Payment February 2024**

<b>Payee</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Cost</b>
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
IdVerde	Bin Contract	183.41	36.68	220.09
C Hughes Groundcare	Grass & Hedge Cutting	2,448.00	489.60	2,937.60
B Cartwright	SID Maintenance	300.00	00.00	300.00
Cllr E Ballantyne	Expenses	11.18	0.52	11.70
N Power	Lighting Supply	444.66	88.93	533.59
Hugo Fox	Website Provision	9.99	2.00	11.99
LiquidNet	Website Domain	29.41	5.88	35.29
Various	Staffing Costs	2,708.78	00.00	2,708.78
Various	Office Costs	53.89	0.60	54.49
	<b>Total</b>	<b>6,928.52</b>	<b>772.05</b>	<b>7,700.57</b>

Signed:    *J Hancox*    (Clerk & RFO)

Date:    13<sup>th</sup> March 2024   

Signed:    *P Cooper*    (Chairman)

Date:    13<sup>th</sup> March 2024

# Appendix 1

## Item 24/12

### Website

#### Background

Following a detailed report presented to Full Council in September 2023 (Item 23/137) it was determined that a Working Group, Cllr Tonks, Cllr Parr and the Clerk, would consider the options available for the provision of the Parish Council’s website and emails. Since then, the Group has met and looked at the options and spoken to various providers and are now in a position to give a recommendation to Full Council.

#### Information

The Parish Council currently subscribes to Hugo Fox’s basic website template at a cost of £9.99+vat per month. After considering the other options available the Group determined that the Hugo Fox site does actually offer the functionality the Parish Council requires and the issue is a lack of knowledge around exploiting it to its best ability. Training for the Clerk on Hugo Fox along with additional IT training could be sourced, either through Hugo Fox itself (included in the Gold package), an outside provider or an IT conversant councillor thus solving the issue. Migrating to another platform would take up much more officer time, representing additional cost on top of the actual cost to migrate. It also introduces the risk that a new platform might not perform as expected and professional services may then be required to assist in migration or the ongoing operation. There appears to be no tangible benefit in moving away from Hugo Fox that would mitigate the cost and the potential risk of further failure.

The following packages are available from Hugo Fox:

	<b>BRONZE</b>	<b>SILVER</b>	<b>GOLD</b>
	£9.99 +VAT per month	£19.99 +VAT Per Month	£29.99 +VAT Per Month
Website Toolkit	✓	✓	✓
Web Accessibility Compliance	✓	✓	✓
Hosting	✓	✓	✓
SSL Certificate	✓	✓	✓
Marketing Toolkit (post jobs, events, offers & news)	✓	✓	✓
Email Alerts	✓	✓	✓
Google Toolkit Support (search box, analytics)	✓	✓	✓
Social Media Integration	✓	✓	✓
Use of Own Domain Name	✓	✓	✓
HugoFox Directory Entry	✓	✓	✓
Email Support	✓	✓	✓
Basic SEO	✓	✓	✓
Telephone Support		✓	✓
Membership Area		✓	✓
Planning Tracker (for councils)		✓	✓
Full SEO			✓
One On One Training			✓
Full Support			✓
Complete Website Build (Optional £399+VAT Setup)			✓



Included in both Silver and Gold packages there is a Members Area that can provide the collaboration functionality that packages such as SharePoint or OneDrive would. Other than internal operational collateral there is very little the Parish Council produces that should not be publicly available either because it is required by law or in the interests of transparency. Hugo Fox does have the ability to store files privately (in the Member’s Area) and publicly to appropriate audiences. Therefore, there seems little benefit in purchasing another service to provide these functions when it can be done by a package upgrade at a relatively small additional cost. A further benefit of upgrading is that it would give

users access to the Planning Tracker function, which is useful for residents and councillors for viewing planning applications.

The domain registration for the website is currently with 50-Webs, a USA based company. Hugo Fox do not provide domain registration therefore in order to move to one recommended by JPAG (Joint Panel on Accountability & Governance) (and in the future this may become a statutory requirement) the .gov.uk domain could be obtained elsewhere, replacing the .org.uk currently used and migrated over. The cost would be approximately £100 + VAT for the initial 2 years and £50 + VAT per 2 years after that

To fulfil the recommendation (and in the future this too may become a statutory requirement) by JPAG for all officers and councillors to have .gov.uk emails, Microsoft or Google accounts could be used. Either option would allow .gov.uk email accounts to be created with mailboxes that would be centrally stored and managed rather than being forwarded to personal email accounts. This would ensure compliance with both GDPR and FOIA. For example:

**Google Business Starter** - £6 per person per month. Provides business email through Gmail. It also comes with web-only versions of Google Docs, Google Sheets, Google Drive, Google Slides, Google Sites, Google AppSheet Core, Google Meet, Google Calendar, video meetings for up to 100 people and 30GB of storage. Total cost £66.00 + VAT per month = £792.00 + VAT per year.

**Microsoft 365 Business Basic** - £3.80 per person per month. Provides business email through Outlook web. It comes with web only versions of Word, Excel, PowerPoint and OneNote, video calls for up to 300 people and 50GB of storage. In addition, **Microsoft 365 Business Standard** - £10.30 per person per month. Includes desktop versions of the Office 365 apps (suitable for the Clerk). Total cost for both £48.30 + VAT per month = £579.60 per year.

## **Recommendation**

That the Parish Council:

1. Continues to use Hugo Fox as the website provider and upgrades to either Silver or Gold Standard (Silver - £239.88 + VAT per year; Gold: £359.88 + VAT per year) in order to get full use of the facilities they offer.
2. Obtain a .gov.uk domain name (£50.00 per year for 2 years)
3. Migrate to Microsoft 365 Business Packages (£579.60 + VAT)

**Total cost to Parish Council per year: £869.48**

**February 2024**

Website report

## **Appendix 2**

### **Item 24/20 Clerk's Update February 2024**

#### **T & W Local Plan Consultation**

The agreed comments were posted on the website a link was created on the FB page and were submitted to T&W before 31<sup>st</sup> January 2024. A copy of the submission was also sent to Mark Pritchard MP before the closing date.

Following their publication on the website, one resident did submit the following via the contact form on the website:

Local Plan Response I am a resident of Walcot. I am concerned about some elements of the response a) no mention of environmental concerns with specific reference to SSSI that the proposed additional houses at Allscott Meads borders b) the lack of emphasis around road infrastructure regarding the road between Admaston and Allscott not being wide enough for a footpath or cycle path c) how generic the response is , there is little direct reference to the impact on our Parish , whilst highlighting the overall issues is welcome and necessary it doesn't stress the effect on the Parish of Wrockwardine specifically Regards

This was shared with Cllr Cooper Tonks & Cllr Tonks and it was agreed to submit a reply, which the Clerk drafted and sent:

Thank you for contacting the Parish Council via the website. I am sorry that you do not feel the Parish Council's response to Telford & Wrekin Councils Local Plan consultation was sufficient. Members of the Parish Council spent some considerable time drafting the response and all ten councillors approved the submission. The Parish Council was also one of only a few Town and Parish Councils to arrange an additional session with Telford & Wrekin planners so that residents and councillors could go over the proposals in the proposals and ask questions before they formed their own response.

I will pass your comments onto the Council but unfortunately the consultation has now closed and we can only wait until Telford & Wrekin advise on how they are going to proceed following everyone's input.

Following this, the resident then responded with:

Thank you for the response. Just to note I am not disagreeing with anything in the response, I just felt more emphasis could have been put in regarding local matters with specific reference to the proposal not following NPPF guidelines with regard to sustainability, biodiversity net gain etc.

I have already registered my own views on the portal.

Regards

#### **Dog Waste Signs**

These were purchased and have been installed at the various locations.

#### **Grant Application for NAL Sockets**

A grant application to the Police & Crime Commissioners Fund was submitted before the closing date of 2<sup>nd</sup> February 2024 for 3 NAL sockets. Although the one originally required for Bratton has now been sighted on a lamp post, the third could now, with T&W Highways permission, be located, at least temporarily, along the road by the Allscott Meads development to help reinforce the speed limit there. No notification on whether the application has been successful has been received yet.

**Julia Hancox**  
**Clerk & RFO**  
**February 2024**

### Appendix 3

#### Item 24/21

#### SID Statistics February 2024

**Xxxx** indicates most recent data

#### Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Dec 22/Jan 23	13	11,580	890	
Feb/March 2023	13	13,253	1,019	
April 2023	13	15,065	1,154	
10/10/23-23/10/23	14	16,550	1,182	
19/12/23-31/12/23	13	11,408	878	42,800 vehicles

#### Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
January 2023	14	17,917	1,280	
Feb 2023	13	12,946	996	
April 23/May 23	13	12,717	967	
4/7/23-16/7/23	13	18,082	1,383	
26/9/23-8/10/23	13	15,995	1,230	
3/1/24-14/1/24	12	9,898	825	44,600 vehicles

#### Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
December 2022	13	9,955	766	
January 2023	13	7,548	581	
April 23/May 23	13	11,325	871	Road works by Post Office

#### Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Nov 22/Dec 22	14	3,941	281	
Jan 23/Feb 23	13	2,747	211	
April 2023	13	1,403	108	
16/1/24-28/1/24	13	2,934	226	

### Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Oct/Nov 2022	12	5,978	498	
January 2023	13	3,901	300	
March 2023	13	3,604	277	
July 2023	12	6,406	534	
24/10/23-4/11/23	13	12,474	959	
18/12/23-31/12/23	14	3,786	270	School holidays

### Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
November 2022	12	6,540	555	
Dec 22/Jan 23	13	3,786	291	
March/April 23	13	10,680	821	
June 2023	13	6,400	492	
August 2023	13	7,652	589	
26/9/23-8/10/23	13	4,989	384	Total vehicles approx. 32,650
3/1/24-14/1/24	12	4,147	346	

### Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
February 2023	13	1,251	96	
Feb 23/March 23	13	1,078	83	
May 2023	13	971	75	
May/June 2023	13	1,491	114	
20/8 – 9/9/23	21	1,663	79	
12/9/23 – 24/9/23	13	1,044	80	South
21/11/23-4/12/23	14	983	70	North
7/12/23-18/12/23	12	1,212	101	South

### The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
December 2022	13	3,155	243	
January 2023	13	2,945	228	
March/April 23	13	3,476	277	
May 2023	13	3,490	268	

### The Avenue, Wrockwardine, East

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
Nov/Dec 2022	12	4,283	356	
Dec 22/Jan 23	13	4,503	346	
March 2023	13	5,041	388	
May 23/June 23	13	3,441	264	Includes school half-term week
21/8 – 9/9/23	20	6,792	340	
5/12/23-17/12/23	13	4080	312	Approx. 7350 vehicles total

### The Avenue, Wrockwardine, West

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
Jan 2023	13	2,945	228	
March/April 23	13	3,476	277	
May 23	13	3,490	268	
12/9/23-24/9/23	13	3,354	258	Total vehicles approx. 7,150
21/11/23-3/12/23	13	3,171	226	Total vehicles approx. 7,510

### High Ercall Road, Bratton, South (new location)

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
7/11/23-19/11/23	13	681	52	20,668 vehicles
16/1/24-28/1/24	13	683	52	24,200 vehicles

### High Ercall Road, Bratton, North (new location)

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
24/10/23-5/11/23	13	2,855	220	27,640 vehicles