

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON
MONDAY 12 JULY 2021 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllrs C Groves, D Lindsay, C McGuirk, C Pickett, T Suter (Chairman), P Woodrow, A Oughton (Clerk) and 5 members of the public.

21/39 Public Discussion and Public Questions

The Chairman read a letter from a resident who was unable to attend the meeting in person. A number of points were raised as follows (responses from the Parish Council in italics):

1. Thanks to the owners of Haseley Court for opening the grounds for the Village Celebration event which took place at the weekend.
The Parish Council were very grateful to the owners of Haseley Court and also members of the Village Hall Committee who worked so hard to make the Village Celebration event such a success. The Chairman will formally write a letter of thanks.
2. There is a broken post on the Playing Field, one of the rails protecting 'Dale's Tree' needs replacing and a number of nuts are missing from tensioners for the wires supporting the netting, particularly on the face nearest the basketball hoop.
Cllr Pickett has requested a quotation to replace the broken post. It was agreed, in the longer term, to look at alternative solutions to replace the wooden posts at the Playing Field and Millennium Wood.
3. Can the Parish Council try and exert some pressure on Oxfordshire County Council (OCC) to cut the verges where road signs are obscured and vision splays obstructed at junctions?
Councillors agreed to apply pressure to OCC.
4. The grass cutting contractor is missing areas of the Playing Field, some of which might be as a result of an arrangement between the Cricket Club and Ariens but some such as at the base of some of the seats and the areas behind the Tennis Courts and kissing gate on the footpath coming onto the field are being missed.
Cllr Groves confirmed specific areas had not been cut related to an arrangement with Ariens.
5. Concern that tonight's meeting might not be legal as the statutory three clear working day notice was not given.
The Chairman apologised the agenda had not been published on the noticeboards within the three day notice period. The Clerk reported the agenda had been published on the website within the statutory regulations. The Chairman added, the meeting dates are published on website, at the end of each set of minutes and the agenda published via The Haseley email update.

21/40 Apologies for Absence

There were no apologies for absence.

21/41 Declarations of Interest and Dispensations

There were no declarations of interest or dispensations.

The Chairman welcomed Chris Groves to his first meeting following his Co-option onto the Council. Cllr Chris Groves signed the Declaration of Acceptance of Office.

21/42 Minutes

The minutes of the meeting held on 7 June 2021 were confirmed as a correct record and signed by the Chairman.

21/43 Matters Arising

The Chairman reported BT Openreach had not sent the marketing material in time for the Village event. However, the Neighbourhood Plan Engagement event may provide an opportunity to further publicise faster broadband.

The Chairman suggested the possible formation of an allotment association should be considered in conjunction with budget setting in October.

21/44 Planning Applications

P21/S1369/HH – Warren Barn, Standhill Lane, Little Haseley Amendment No. 1 – addition of arboricultural report

Erection of a new outbuilding on the property to serve as parking and storage space. Some shallow ground work will be undertaken further away from the boundary line to accommodate the total footprint of building. Furthermore, the driveway will be levelled, broken up and replaced with self-draining gravel.

It was noted the amendment would not alter the previous recommendation to support the application.

P21/S2372/HH – 40 Thame Road, Great Haseley

To convert the existing garage (thatcher's room) to a dining room by changing the existing bi fold timber doors to a white painted timber window to match the existing windows. To replace the existing rear single storey tin chicken shed with a new single storey timber clad 'garden room' including a study and gym. The smaller existing timber shed will also be demolished. To convert the existing attic to a single bedroom and bathroom with storage. To include a West facing dormer window and two number conservation roof lights.

Resolved to object on the grounds of design, residential amenity and impact on the conservation area. A full response has been sent to the District Planning Authority.

P21/S2009/HH – 21 Little Haseley

New vehicular access to residential property.

Resolved to support the application subject to the County Council Highways team not raising any objections.

P21/S2592/HH & P21/S2595/LB – Haseley Court, Little Haseley

Extensive refurbishment of the main house, chapel wing and existing staff flat.

To include Amendment No. 1 - dated 23 & 24 June 2021 show radiator information.

Resolved to support the application.

P21/S2857/DIS – Haseley End, Rectory Road

Discharge of conditions 3 (Schedule of Materials) 11 (Tree Protection) and 12 (Landscaping) on planning application P21/S0638/FUL Demolition of existing bungalow and outbuildings. New 3 bed detached cottage and one pair of 2 bed semi-detached cottages. Landscaping and car parking with existing crossover retained and widened.

The Discharge of Conditions was noted.

It was noted the District Planning Authority has granted permission for the following application:

P21/S1164/FUL - The White House Moreton Road Moreton

Erection of a building for equestrian use and associated parking.

21/45 Oxfordshire County Council

It was noted that Oxfordshire County Council's Local List of Information Requirements for validation of planning and related applications is being updated. No major changes are proposed to items which feature on the list.

21/46 Financial Report

Copies of bank statements to 30 June 2021 had been circulated. The balances were noted as follows: Current Account - £14,140.86 and Business Reserve Account - £39,090.09. The Clerk reported income for the month as follows: Current Account – £10, allotments rent.

21/47 Payments

The following cheques were approved: £36.00 Pet Waste Solutions, £192.00 R Mead Skip Hire, £603.13 Parish Administration, £150.60 HMRC, £72.16 Haseley email credits, £28.78 123 Reg Domain Name, £492.00 Ridgeway Rural Services.

A further cheque, not notified on the agenda was approved: £355.00 Stuart Short.

21/48 Neighbourhood Plan

The Chairman had circulated a report detailing the proposed next steps for the initial Engagement Plan, this was agreed. The Chairman will commence work on Step 1 – to produce the initial briefing document for sign off at the September meeting.

The Chairman reported earlier in the year discussions had taken place with Thame Town Council as to whether Thame's revised Neighbourhood Plan should include the new industrial estate just inside Great Haseley Parish on Rycote Lane. This had been agreed in principle.

Thame Town Council agreed to cover Great Haseley Parish Council's legal costs up to a limit of £500 and the Parish Council engaged Sunnyhill Solicitors. Following receipt of an invoice covering verbal advice given to the Clerk, the Chairman had written to Ian Davison to engage his services to provide written legal advice up £500.

The Chairman further reported the District Council were inviting parishes to take part in a pilot scheme aimed to streamline the process of producing a neighbourhood development plan. District Councillor Newton and the Chairman had put forward Great Haseley for consideration.

21/49 Community Infrastructure Levy (CIL)

The Clerk had circulated information related to CIL, including the results of the village survey undertaken in 2020 and a report on CIL funds received and spent to date. The majority of CIL funds (received and expected) had been allocated to the top five projects in the survey. However future development, such as that proposed at Haseley End, will generate further CIL funds. It was agreed to delay consideration of new CIL projects until late 2021 / early 2022.

21/50 Dog Waste Bins

The Clerk reported the contractor employed to empty the dog waste bins was no longer able to do so. Several smaller parishes had been left in the similar position by the same contractor and had contacted District Councillor Newton for help. Cllr Newton negotiated, with SODC Waste Team, the offer to all parishes in a similar position the option to revert to SODC emptying dog waste bins for a limited period of three months at a cost of £6 per bin plus an administration charge.

It was agreed the Clerk will organise a further emergency collection by Pet Waste Solutions and pursue the possibility of a longer-term contract with them.

21/51 Emergency Action Plan

Cllr McGuirk had circulated the latest draft Village Emergency Plan and invited comment from Councillors. A further call for volunteers to offer help with skills and / or equipment related to the Plan will be made through The Haseleys. There are two versions of the Plan, one for internal circulation containing personal contact details and one for public circulation with personal details redacted. Permission will be sought from all those volunteering skills and / or equipment for their details to be included in the internal copy of the Plan.

It was agreed Cllr McGuirk will update the Plan and moving forward will review the Plan annually.

21/52 Casual Vacancy

The Chairman reported two applications had been received for the casual vacancy which had been circulated. The Chairman invited both candidates to address the Council after which they answered questions. Following the presentation, the Chairman thanked the candidates for putting themselves forward and their commitment to the village.

On being put to the vote it was **Resolved** to Co-opt Jen Webster onto the Council.

21/53 Reports from Committees / County and District Councillors

County Councillor van Mierlo had sent his apologies.

District Councillor Newton had submitted her monthly report which had been circulated. Cllr Newton highlighted opportunities to apply for grant funding. Her Councillor Grant Scheme is open until 24 September, with a second round 15 November -4 February with a total of £5,000 in grants for schemes across the ward. The Capital Grants scheme - for large, capital projects (improvements for village halls, playgrounds, etc.) will be distributing at total of £320,000 across South Oxfordshire district and will open in early October for 6-8 weeks.

Cllr Newton explained further the appeal decision at Sonning Common in which the inspector concluded SODC could not demonstrate a 5yr housing land supply.

[Post meeting note: SODC Communications released a statement on 16 July reporting the current land supply position is 5.33 yrs for the period from 2021 to 2026. This is the figure published following the annual reporting, in line with national guidance, by the Head of Planning, and the research and review work undertaken by the planning team that looks at actual and projected delivery rates.

It is worth noting that the lower figure advanced by the appellants in a recent case and accepted by the Inspector was for the period 2020-2025, so comparing different 5 yr periods.

For this reason, the published land supply figure of 5.33 yrs is the figure that planning officers and members of the planning committee continue to work to at this time.]

Reports from Committees:

Allotments – Cllr Pickett reported she had met a representative from Thames Water on site regarding the allotment tap. It was a positive meeting and further communication from Thames Water is expected.

Footpaths – Correspondence from a resident regarding the path between Stone Yard and Jasmine House driveway was overgrown and needed clearing. In the past this path had been one of the areas cleaned by SODC Deep Cleaning team, however, another clean was not due until 2022. Occasionally the contractor employed by the parish council to grass cut also cleared the path free of charge.

A tree was down on the path by Sands, Cllr Pickett will ask Elisabeth Spencer if she will clear it.

Village Hall – Cllr Woodrow reported the busiest month ever with successful pop-up pubs for all England's Euro games. This had been a huge success for the community and raised funds for the hall. More pop-up pubs are planned for the future.

Millennium Wood – Cllr Pickett reported the contractor had cut the paths and she had asked him to continue to cut as per the contract agreed for 2021.

Playing Fields – Cllr Groves reported cricket was being played and the field looked good.

Environment, Miss Cross Field, Communications – Nothing to report.

21/54 Correspondence

Items of correspondence and local parish magazines were circulated in the Correspondence Bag for July.

Thame trees has made an offer to supply various sizes of oak trees, free of charge for planting in Great Haseley. They also offered help with planting and grant fund applications to Woodland Trust, etc. It was agreed Millennium Wood did not need further trees but additional planting on the Recreation Ground may provide shade and also if planted around the car park prevent unwanted vehicles entering the field.

21/55 Information Exchange

Cllr Lindsay reported the latest digital version of The Haseleys had been uploaded to the website.

The Clerk will recirculate the draft Asset Register with a request for Councillors to add information.

Items for next agenda:

New play equipment
Neighbourhood Plan

21/56 Date of Next Meeting

It was agreed the next meeting will be held on 13 September 2021 and the following meeting on 11 October 2021, commencing at 7.30pm at the Village Hall.

There being no further business, the meeting closed at 9.25pm

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Chairman
13 September 2021