

MINUTES OF THE PARISH COUNCIL MEETING

MONDAY 16 OCTOBER, Heckfield Village Hall

Present: Parish Councillors Keith Alderman (Chairman), Guy Chessell, Jenny Roberts;
Clerk Susan Turner; Guest County Cllr Tim Davies, Ward Cllr Anne Crampton

2023.

65 WELCOME & APOLOGIES

Apologies Andy Piercy

66 PUBLIC SESSION No members of the public present

67 MINUTES OF PREVIOUS MEETING of 18 September, agreed and signed.

68 DECLARATIONS OF INTEREST in items on the Agenda, none.

69 HOUND GREEN

.1 Phone box Proposal from last meeting. 'The phone box be sold in its present state.'
Pending: To be discussed with all members of the Parish Council.

.2 Defibrillators Quotes previously received for Ipad SP1 from WEL Medical. Anne Crampton will provide recommendations.

ACTION Clerk to source defibrillator and cabinet, price comparisons etc.

Location – Guy Chessell liaising with the two parish pubs. For Leather Bottle, the chosen location, road side of side wall; electrics nearby and covered by security camera.

Training – Anne Crampton will supply contact re training in CPR and defibrillators. Parish Council to provide preferred dates.

.3 Green maintenance Mowing – scheduled to cut and collect wildflower areas this week, plus to mow area around bench. [Cut 30 October, photos at **APPENDIX I.**]

.4 Glebe wood To schedule works to Oak tree overhanging Hudson's Meadow garden. To consider additional work needed in Glebe Wood as cost effective to do at the same time. Trees with Ash dieback to be removed? Chairman to report re Glebe Wood volunteers.

ACTION To arrange site visit to assess work to the Oak.

70 HAZELEY HEATH

Report from Jenny Roberts: The RSPB's cows are now on the Heath; Belted Galloways, nine cows and eight calves. Gates are closed and the 'invisible fencing' is in place. The cows all wear GPS tracking collars and their whereabouts can be monitored. QR codes at the gates allow visitors to see where the cows are, if they wish to meet them or avoid them. Volunteers are working to clear more of the old leggy gorse. The Heath has been recently assessed by Natural England and upgraded from poor to favorable habitat status.

Hazeley Heath Consultative Group (HHCG) meeting scheduled Tuesday 17 Oct (tomorrow) Hartley Wintney Village Hall (Victoria and Jubilee Hall). Jenny Roberts and Clerk to attend.

NOTED Meeting will report on decision-making for resuming the deer cull this year.

ACTION To ensure residents are aware if the cull is to re-start. To request residents are advised and updated as to when and where the guns will be.

71 HIGHWAYS AND MAINTENANCE

.1 Highway flooding Hazeley Bottom Guy Chessell reported no further contact with HCC but roads are marked with white arrows, presumably in anticipation of works starting.

.2 HCC Letters for use by Parish Councils re landowner hedges and ditches

Email of 12 October 2023 from HCC Portfolio holder for Highways, Transport & Infrastructure – now Universal Services – Nick Adams-King. **APPENDIX II.**

'I'm writing having been asked by a number of parishes to offer some assistance in relation to two highway issues that cause frustration in many local communities. Specifically blocked ditches and watercourses – which can lead to flooding; and overgrown vegetation which can encroach onto the public highway.'

'While it is important to acknowledge these matters typically fall under the County Council's jurisdiction requiring an established, but sometimes lengthy, legal procedure be followed, I recognise the benefit of proactive communication and engagement with residents before formally involving the Highway Authority.

'To that end and to assist you in addressing these concerns locally, I am providing two pre-approved letters you may wish to utilise for these purposes. The letters have been reviewed and sanctioned by the Highways team, and also Hampshire County Council's Legal Team. It is very important that the letters are not altered, or additional wording added, as this could potentially affect the County Council's subsequent actions if landowners do not respond appropriately.

'Let me emphasise that you DO NOT have to use the letters if you do not wish to do so. You can continue to report issues to HCC Highways who will address them for you.'

.3 Village Gateways and signage

NOTED i Plough Lane Gateways installed, also road signs, with thanks to Hampshire County Council. One bend sign is too high on the 30mph post (obscured by trees). HCC Engineer is aware and will rectify; due to make a site visit inspection in next couple of weeks. Awaiting road markings in Plough Lane.

ii Red Hill The Gateway was installed at the location as per agreed HCC plan; on the B3011 side of the Hatch Farm gates. (Previously location of 30mph sign.) Social media reported the sign being installed, then almost immediately that it was gone. Initially thought that HCC contractors may have identified some problem and removed it. This not the case, as subsequently confirmed by HCC. Their contractors installed as per instruction and photographed, as at **APPENDIX III**. (Noting the map from Google Street view from 2019 shows the 30mph sign; map from 2023 shows it not to be there.)

NOTED Subsequent discussion with residents reached a consensus that the sign would be better placed just before the bus shelter, presuming it is returned. Nearby residents have no sight, knowledge, information regarding the sign being moved.

ACTION To report theft of the Village Gateway on Hants Constabulary Website.

iii 'Twinning' notice for Gates: 'Twinned with Saint-Savin and Malle'. In progress.

.4 Public rights of way Request submitted to HCC Countryside Services Access team that their priority cutting service next year include the public footpaths at West End Farm.

72 KILN FIELDS SOLAR

Email sent to Enviromena requesting information on progress and works schedule. No response to date but it was noted that an update has been posted on social media. Feedback from Hound Green resident that: 'My very minimal contact with Enviromena has resulted in quite an extraordinary front of resistance towards any concerns raised.'

Environmena's website www.enviromena.com/project/kiln-fields/ says:

'Construction commenced in late-summer 2023 and the project will be completed in the winter of 2023/24... Once complete, Enviromena will continue to manage the site under a long-term O&M contract including full performance monitoring, security monitoring, preventive / reactive maintenance and landscape management.'

73 PLANNING

Parish Planning Applications Planning update **APPENDIX IV**.

No new applications of note.

It was commented that Hart are behind with their timescales for decision-making on planning applications. Over 200 outstanding applications. (But not as yet featuring near the top of Government lists for special measures.)

74 FINANCE AND GOVERNANCE

.1 Accounts to date **APPENDIX V** Bank reconciliation £25,441.28

Payments since last meeting

24	PGGM – Maintenance September	£325.27
25	ICO – Data protection register	£35.00
26	Clerk – Salary-September	£432.60
27	Heckfield Village Hall – Meeting room September	£28.00

For signature (p2 of 3)

Additional payments made following bank reconciliation

28	Hugo Fox – Website hosting	£122.28
29	RBL Trading, Poppy appeal – Wreath	£25.00.

Expected income of note – Grant application submitted to County Councillor devolved budget for £1K towards second defibrillator. (This replaces previous application drafted for funding towards the phone box glazing.)

Budget & Precept – Initial Draft Budget at **APPENDIX VI**, presented to the meeting for discussion. Based on a suggested Precept of £13,860, a 10% increase on the current year.

DISCUSSION - This level of Precept does not reverse the ongoing deficit.

- A budgeted deficit has been sustained over some years by reserves, and this includes for periodic maintenance work on the Hound Green trees.
- Comparison with other Hart Parish Precepts shows Mattingley's to be low at £38 per Band D household.

PROVISIONALLY AGREED A Precept request of up to £15K which will equate (on this year's tax base of 331.59) to c £45 per annum per Band D household.

- NOTED
- Precept forms and provisional tax base due to be sent out by Hart on 03 November. Precept request to be submitted by 12 January.
 - Hart is now bringing part – at least this part - of its Finance in house.
 - Forms to be completed and signed at the meeting of 20 November.

75 FURTHER REPORTS AND UPDATES

.1 Remembrance

Wreath ordered and to be delivered on 30 October.

TO RECORD Thanks to Richard Quicke the RBL co-ordinator for Mattingley.

Remembrance Service – Note from the Rector: 'We have planned our regular service at Mattingley War Memorial Bus Shelter, at the same time as usual Sunday 12th November at 12.15pm. The service will be led by Tim Maynes (LLM), who has been a serving Army officer. I would expect Rev Peter Hewlett-Smith also to be present, and I will come up after the Hook service at 10.50.'

AGREED Jenny Roberts will represent the Parish Council at the service and lay the wreath.

.2 Hart Climate Emergency Engagement Group

First group meeting Tuesday 26 September. Clerk attended; Hart presentations from meeting circulated.

Loan of thermal imaging camera for this winter – can request from Hart. Option for use by Parish Councillors on behalf of residents, or can offer to individual households.

ACTION Clerk to register Mattingley on Hart's list for camera loan.

.3 Police

PACT meetings No information re further meetings; or on this year's Barn Meet.

Yateley Police station Tim Davies confirmed that Yateley police station will be reopening a front desk to the public, likely late 2024.

'The Police and Crime Commissioner for Hants & Isle of Wight, Donna Jones, has announced a plan to open 10 more police stations and front counters over the next 18 months, with the aim of increasing police visibility and making them more accessible to the public. The number of police front counters will increase from 13 to 23, with new front counters in Cowes, Portsmouth Central, Park Gate, Petersfield, Totton, Ryde, Yateley, Eastleigh, Cosham and Gosport.'

.4 Kiln Farm milestone (Heckfield)

Email received from resident that a milestone in the B3349 verge by Kiln Farm has been broken, possibly hit by a flail cutter (observed on 12 September 2023) **APPENDIX VII**.

NOTED This stone – HA_REOD09 – had not been listed and not recorded by the Milestone Society. The Mattingley milestone – HA_REOD10 – near the Memorial bus shelter is listed; it seems many locally are not, including in Heckfield and Rotherwick who have also been notified.

.5 Chases copse

Efforts have been made to form a syndicate to buy Chases Copse; a request extended to the Parish Council. But update on 13 October, the land has been sold.

76 **NEXT PARISH COUNCIL MEETING** 7.30pm, 20 November, Heckfield Village Hall

Meeting closed 9pm with thanks to all

For signature (p3 of 3) Date

APPENDIX I – HOUND GREEN 30 OCTOBER



APPENDIX II.I. – HCC LETTER FOR PARISH & TOWN COUNCILS RE OVERGROWN VEGETATION AND DITCH CLEARANCE

Email of 12 Oct from Portfolio Holder for Highways, Transport & Infrastructure – now Universal Services – Nick Adams-King.

Dear Parish Council Chair and Clerk

I am the Cabinet Member for Universal Services here at Hampshire County Council, which includes responsibility for highways. I'm writing having been asked by a number of parishes to offer some assistance in relation to two highway issues that cause frustration in many local communities. Specifically blocked ditches and watercourses – which can lead to flooding, and overgrown vegetation which can encroach onto the public highway.

While it is important to acknowledge these matters typically fall under the County Council's jurisdiction requiring an established, but sometimes lengthy, legal procedure be followed, I recognise the benefit of proactive communication and engagement with residents before formally involving the Highway Authority.

To that end and to assist you in addressing these concerns locally, I am providing two pre-approved letters you may wish to utilise for these purposes. The letters have been reviewed and sanctioned by the Highways team, and also Hampshire County Council's Legal Team. It is very important that the letters are not altered, or additional wording added, as this could potentially affect the County Council's subsequent actions if landowners do not respond appropriately.

Let me emphasise that you DO NOT have to use the letters if you do not wish to do so. You can continue to report issues to HCC Highways who will address them for you.

Drainage: Report a flooding or drainage problem | Hampshire County Council (hants.gov.uk)

Vegetation: Report a tree or hedge problem | Hampshire County Council (hants.gov.uk)

Should you require any further guidance regarding the letter or subsequent communication with property owners, please submit an enquiry via our website at www.hants.gov.uk/transport/roadmaintenance.

I hope these letters offer a positive and proactive 'local' approach for your parish / town to collaborate with Highways officers, ultimately leading to more favourable and swifter outcomes. Your cooperation in this matter is gratefully appreciated and I welcome any feedback or concerns you have regarding the content or use of the letters.

I am looking to improve our offer of support to parish councils with further information about highways issues in the coming months. If you would prefer not to receive those emails do please let me know and we will remove you from the circulation list.

Thank you for helping to address these issues and ensuring the safety of your community. I hope you find the letters of use.

Best wishes

Nick Adams-King

APPENDIX II.II – HCC LETTER FOR PARISH & TOWN COUNCILS

LETTER SUPPLIED BY HCC FOR OVERGROWN VEGETATION

Not to be amended

Dear Owner/Occupier

Overgrown vegetation at your property encroaching onto the public highway

I would like to advise you that we have recently (observed/been contacted about) vegetation that appears to be on your property, is overgrown and is causing an obstruction.

Overgrown trees and hedges next to footpaths and roads pose a real hazard to people who are disabled or who are visually impaired, and young children or other pedestrians who risk injury or damage to their faces or clothing from thorns and branches.

If the pavement (footway) is narrow or the obstruction is excessive, they may be forced into the road. This is particularly dangerous for wheelchair users or for people pushing a pram or buggy.

On junctions and bends overgrown hedges may obstruct sight lines and the clear view of motorists. They may also obscure traffic signs or streetlights, increasing the risk of accidents. The Highway Authority has a duty under the Highways Act 1980 to ensure that the highway is not obstructed.

Even small overgrowth can be hazardous particularly to blind and visually impaired people who often use property boundaries as a guide, or when a footpath is narrow. It is also a requirement that anything overhanging a footway must be at least 2.1m above the footway or verge, 2.4m above a cycleway and 5.2m above the road surface.

It may be the case that you are not aware of vegetation overhanging from your property. If you would like to discuss this matter further, or if you are not clear as to the extent of cutting back required, please contact the Parish Council.

In the meantime, I would therefore be grateful, if you are in a position to do so, to cut back your vegetation to within your boundary or above the heights previously specified. You may also want to consider regularly maintaining your vegetation, so it does not become an obstruction.

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

APPENDIX II.III – HCC LETTER FOR PARISH & TOWN COUNCILS

LETTER SUPPLIED BY HCC FOR DITCHES AND WATERCOURSE

Not to be amended

Dear Owner/Occupier

Maintaining Ditches and Watercourses at your property

I would like to advise you that we have recently (observed/been contacted about), a ditch/watercourse within or bordering your property which is in need of maintenance.

A watercourse is any natural or artificial channel above or below ground through which water flows, either year-round or only periodically. Watercourses are classified as either an 'ordinary watercourse' or 'Main River'.

Ordinary watercourses are watercourses that are not part of a Main River, including streams, ditches, drains, pipes, culverts etc. through which water flow. Main Rivers are typically larger streams and rivers, but some are smaller watercourses of local significance. To identify whether your watercourse is a Main River, search online for 'EA Main River Map'.

Landowners with watercourses on or adjacent to their land are called 'riparian landowners' and have a responsibility to maintain these watercourses. Main Rivers are managed nationally by the Environment Agency, with Hampshire County Council as the Lead Local Flood Authority managing ordinary watercourses. In both instances, these organisations have the power to enforce a landowner to maintain the watercourse on or adjacent to their land.

The Parish Council note that the ditch/watercourse is in a condition such that the proper flow of water is being impeded and is no longer functioning as an efficient drain. We understand that you may be the owner of the adjacent land and consequently you are responsible for maintaining the ditch.

It would be appreciated if you could you look at this to help manage flood risk in the area and arrange to clear this ditch/watercourse as soon as practicable in order to reduce the flood risk to your neighbours and residents of the parish.

In the meantime, if you would like any further information on ditch/watercourse responsibilities please contact the Parish Council in the first instance. If you need to make any alterations to existing ditches or require further help and advice, please visit Flood and water management Hampshire County Council (hants.gov.uk) or contact the Flood & Water Management team at FWM@hants.gov.uk

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

APPENDIX III



Photo of installed Gateway 20/09/2023 as supplied by HCC



Subsequent photos of location

From Google Street View April 2023 and May 2019 showing 30mph sign at the Gateway location



APPENDIX IV**PLANNING UPDATE 12 OCT – MATTINGLEY****APPLICATIONS SINCE LAST MEETING**

[23/02255/CON](#) (Validated 09 Oct 2023) Bunkers Hill, Rotherwick . Discharge of Condition 20 (foundations) pursuant to planning permission (ref:21/00552/FUL) for construction of solar farm and battery stations together with all associated works, equipment and necessary infrastructure.

[23/02021/NMMA](#) (Validated 08 Sep 2023) Bunkers Hill Farm Reading Road Rotherwick Hook Hampshire RG27 9DA Non-Material Amendment (S96A application) to planning permission (ref: 21/00552/FUL) for the construction of solar farm and battery stations together with all associated works, equipment and necessary infrastructure. The amendments proposed: - adjustments/enlargement to the approved substation compound Open for comment icon

[23/02179/LDC](#) (Validated 06 Oct 2023) Green Park Reading Road. Application for a Lawful Development Certificate for a Proposed garage and pool building. (Revised application following refusal of 23/01459/LDC)

[23/02114/LBC](#) (Validated 22 Sep 2023) Priors Farm, Reading Road. Essential repairs and restoration works to the curtilage listed barns

[23/02144/GPDAGD](#) (Validated 04 Oct 2023) Priors Farm Reading Road. Application for notification for prior approval for the change of use from use as an agricultural building to a use falling within Class C3 (dwellinghouses).

APPLICATIONS PENDING / RECENTLY DECIDED

[23/01905/FUL](#) (Pending, Validated 06 Sep 2023) Bramshill House. Change of use of Bramshill House, the Stable Block, Hazeley Lodges and surrounding land to use as a single dwelling (Use Class C3).

[23/01964/S106](#) (Pending, Validated 01 Sep 2023) Middle Of The World Farm Vicarage Lane. Discharge of Section 106 Agreement.

[23/01775/FUL](#) (Pending, Validated 04 Sep) Robin Cottage, Reading Road. Erection of a two storey side extension to a previously converted agricultural barn (now residential). Change of use to include agricultural land within residential curtilage.

[23/01787/CON HECKFIELD](#) (Condition discharged 05/05/2023, Validated 11 Aug 2023) Land Lying To The North Of Vicarage Lane, Hound Green. Discharge of Condition 7 (Details of foundations and supporting structures) pursuant to planning permission (ref: 21/02749/FUL) - Construction of a temporary 17.87 MW Solar Farm, to include the installation of Solar Panels with LV switch/transformer, customer switchgear/T Boot enclosure, a DNO substation enclosure, security fencing, landscaping and other associated infrastructure.

[23/01571/CA](#) (Pending 11 Aug 2023) Old Farm House, Hazeley Bottom. 1. G1 Sycamore - Reduce the canopies of these pollarded trees, by 7.5 m. 2. T1 Douglas Fir - Reduce the over extended limb at the top of the tree by 2m. 3. T2 Cherry - Reduce over extended limbs by 1-1.5m. 4. T3 Horse Chestnut - Reduce the canopy of this previously pollarded tree by 7.5m.

[23/01484/TPO](#) (Pending 06 Jul 2023) Land At Japonica, Hound Green. 1. Oak (T2 within the TPO HDC 341) - Reduce the extended low limb which overhangs the house to the North by 1.5 - 2 metres and the extended limb to the West by 1.5 - 2 metres.

[23/01358/LDC](#) (Pending 19 Jun 2023) Use of West End Farm Barn as two dwellinghouses, that is Barn 1 and Barn 2, for in excess of four and in excess of ten years before the date of this application. Use of West End Farm Barn as two dwellinghouses, that is Barn 1 and Barn 2, for in excess of four and in excess of 10 years before the date of this application.

[23/01321/LBC](#) (Pending 16 Jun 2023) West End Farm Barn, Bottle Lane, Mattingley. Variations from 05/01366/LBC approved drawings: West End Farm Barn 1. Relocation of approved new stud wall and cupboard size reduced. 2. Relocation of approved new stud wall. 3. Staircase repositioned to avoid cutting through the timber frame, glazed apex reduced in size, first floor en-suite reduced. 4. Staircase repositioned to avoid cutting through the timber frame. 5. Existing structural walls retained to avoid cutting through and removing parts of the timber frame. The Dairy 1. Entrance/corridor reconfigured. 2. Bathroom repositioned to

reduce need for service runs. 3. Living room/kitchen doorway enlarged. 4. Approved roof gable omitted to retain original building form. External – Various windows repositioned or resized in order to preserve the integrity of the timber frame.

[23/01187/LBC](#) (**Pending** 31 May 2023) Old School House, Hound Green, Mattingley. Remove oil tank and retaining wall and replace two single doors to existing double garage with one door.

[23/01108/FUL](#) (**Granted** 20 Sept, Validated 24 May 2023) Hatts Cottage, Hazeley Heath.

Demolition of existing dwelling and annex/garage and erection of replacement dwelling and annex/garage with associated landscaping and parking.

[23/01031/CA](#) (**Pending** 05 May) Fosters, Reading Road, Mattingley. 1. T1 - Oak (Approximately 18m in height with a crown spread of 15m) - Reduce height by up to 5m leaving a finished height of 13m. Reduce crown spread by 3m leaving a finished spread of 12m 2. T2 - Ash - Fell Tree has previously lost one stem which fell into neighbouring property. Base of tree has extensive decay 3. T3 - Birch (dead) - fell.

[23/01021/PREAPP](#) (**Pending** 11 May 2023) The Mutton At Hazeley Heath. Erection of new building to provide 8 units of guest accommodation

[23/00733/FUL](#) (**Pending** 19 May 2023) Apple Tree Barn, Hazeley Heath. Change of use of land to equestrian and erection of a wooden stable building.

[23/00650/HOU](#) and [23/00651/LBC](#) (**Pending** 28 Mar 2023) Hazeley Cottage, Hazeley Bottom
Internal alterations, conversion of garage to habitable accommodation to include the replacement of the garage doors with doors and alterations to the rooflights, erection of an orangery following demolition of existing, alterations to link extension including a ground floor extension to side, alterations to door to ground floor side, raising the roof and alterations to the rooflights, erection of a detached car port with habitable accommodation at first floor, erection of a first floor covered terrace to rear with undercroft at ground floor, extension of driveway, replacement of a door to ground floor side with a window, alterations to windows to first floor front, insertion of a rooflight to front, alterations to door and windows to ground and first floor rear. Support comments received, bat survey required.

[23/00073/FUL HECKFIELD](#) (**Pending** 16 Mar 2023) Coldpiece Farm. Change of use of agricultural barn to residential use ancillary to Coldpiece Farm dwelling with associated internal and external alterations.

APPENDIX V

MATTINGLEY PARISH COUNCIL - INCOME 2023/24 - 15 OCT 2023

Balance brought forward 1st April 2023

£18,955.23

Date	Item	Precept	Grants	VAT	Interest	Total Receipts
13/04/23	Parish Precept	£12,600.00				£12,600.00
22/08/23	VAT 2021-23			£3,412.20		£3,412.20
2023/24	Bank interest				£130.78	£130.78
	TOTALS	£12,600.00	£0.00	£3,412.20	£130.78	£16,142.98

£16,142.98

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2023	£18,955.23
Plus income	£16,142.98
Minus expenditure	£9,656.93
Balance	£25,441.28

BANK RECONCILIATION

Club, charity, trust	846.44
Bus instant access	£24,594.84
Balance to take over	£25,441.28

Mattingley Parish Council

1.71



**Club, Charity
And Trust
Account**

Available funds:
£846.44

30-96-29, 00778969

0.78

View a mini statement

Set up standing or



**Business
Instant Access**

> **£24,594.84**

View full

MATTINGLEY PARISH COUNCIL - EXPENDURE 2023/24 - 15 OCT

No	Inv Date	Pay Date	Supplier	Description	Salary	Finance Admin	Community	Maintn Contract	H Green other	Project	VAT	TOTALS
1	04/04/23	04/04/23	Heckfield VH-90	Meeting venue Mar		£28.00						£28.00
2	10/03/23	04/04/23	HCC	Gateways - 50%deposit						£2,975.00		£2,975.00
3	March	04/04/23	Clerk	Salary-March	£432.60							£432.60
4	20/04/23	28/04/23	PGGM-inv1994	Maintenance April				£253.34			£50.67	£304.01
5	20/03/23	04/05/22	M Hazell	Hound Green moles					£80.00			£80.00
6	04/05/23	04/05/23	Clerk	Salary-April	£432.60							£432.60
7	09/05/23	09/05/22	PGGM-2028	Digger - phone box trench						£65.00	£13.00	£78.00
8	11/04/23	13/05/23	HALC	HALC / NALC subs		283.48						£283.48
9	04/05/23	13/05/23	Heckfield VH-98	Meeting venue April		£28.00						£28.00
10	20/04/23	13/05/23	PGGM-inv-1994	Maintenance April bal				£17.72			£3.54	£21.26
11	11/04/23	13/05/23	WhiteWaterValey PS	Subs 2023/24			£50.00					£50.00
12	20/04/23	30/05/23	PGGM	Maintenance May				£271.06			£54.21	£325.27
13	26/04/23	31/05/23	Gallagher	Insurance 2023/24		£925.99						£925.99
14	28/05/23	31/05/23	Clerk	Salary-May	£432.60							£432.60
15	16/06/23	31/05/23	Peter Brown	Internal Audit		£75.00						£75.00
16	04/05/23	13/05/23	Heckfield VH-07	Meeting venue May		£28.00						£28.00
17	JUNE	30/06/23	PGGM	Maintenance June				£271.06			£54.21	£325.27
18	JUNE	01/07/23	Clerk	Salary-June	£432.60							£432.60
19	JULY	27/07/23	Clerk	Salary-July	£432.60							£432.60
20	JULY	30/07/23	PGGM	Maintenance July				£271.06			£54.21	£325.27
21	14/06/23	11/08/23	Hart District Council	Election expenses		£62.64						£62.64
22	Aug	29/08/23	PGGM	Maintenance Aug				£271.06			£54.21	£325.27
23	Aug	08/09/23	Clerk	Salary-Aug	£432.60							£432.60
24	Sept	29/09/23	PGGM	Maintenance Sept				£271.06			£54.21	£325.27
25	29/09/23	21/09/22	ICO	Data protection register		£35.00						£35.00
26	Sept	01/09/23	Clerk	Salary-SEPT	£432.60							£432.60
27	03/10/23	03/10/23	Heckfield VH-37	Meeting venue Sept		£28.00						£28.00
				TOTALS	£3,028.20	£1,494.11	£50.00	£1,626.36	£80.00	£3,040.00	£338.26	£9,656.93
Date	Supplier	Description	Salary	Finance Admin	Community	Maintn Contract	H Green other	Projects	VAT	TOTALS	£9,656.93	

APPENDIX VI.I – BUDGET 2024/25 – DRAFT

MPC YE, BUDGET, LATEST EST		2023/24 TO DATE 15 OCT	2023/24 LATEST ESTIMATE	2023/24 BUDGET JAN 2023	2024/25 BUDGET - DRAFT
15 OCT 2023	2022/23 YE				
EXPENDITURE					
CLERK'S SALARY	£4,758.60	£3,028.20	£5,623.80	£5,191.20	£5,191.20
CLERK'S ALLOWANCE	£324.00		£324.00	£324.00	£324.00
CHAIMAN'S EXPENSES			£100.00	£100.00	£100.00
TRAINING					
FINANCE / ADMIN	£1,393.55	£1,494.11	£1,494.11	£1,600.00	£1,600.00
PRINT / PUBLISH /DESIGN	£100.00				
COMMUNITY / DONATIONS	£25.00	£50.00	£500.00	£500.00	£500.00
HOUND GREEN -contract	£3,040.08	£1,626.36	£3,252.72	£3,344.00	£3,416.00
HOUND GREEN other	£180.00	£80.00	£500.00	£500.00	£500.00
MAINTENANCE (OTHER)	£562.50		£500.00	£500.00	£500.00
GLEBE WOOD			£500.00	£500.00	£500.00
Projects					
HOUND GREEN TREES	£8,574.08		£1,000.00		£1,000.00
HOUND GREEN POND					
Jubilee	£864.47				
Benches	£1,057.38				
Phone Box	£1,378.23	£65.00			
Defibrillators			£4,000.00		£2,000.00
Plough Lane gateways		£2,975.00	£6,000.00	£6,000.00	
VAT	£2,469.60	£338.26	£3,000.00	£2,500.00	£1,600.00
TOTAL EXPENDITURE	£24,727.49	£9,656.93	£26,794.63	£21,059.20	£17,231.20
Expenditure less projects	£12,853.33		£15,794.63		£14,231.20
Expend less projects, less VAT	£10,383.73		£12,794.63		£12,631.20
INCOME					
PRECEPT	£12,000.00	£12,600.00	£12,600.00	£12,600.00	£13,860.00
County Cllr Dev budget	£2,105.66		£1,000.00	£500.00	£1,000.00
Vat refund		£3,412.20	£6,412.20	£2,500.00	£1,600.00
Bank interest	£161.99	£130.78	£200.00	£125.00	£200.00
TOTAL INCOME	£14,267.65	£16,142.98	£20,212.20	£15,725.00	£16,660.00
Surplus // Deficit	£10,459.84	£6,486.05	£6,582.43	£5,334.20	£571.20
Balance	£18,955.23	£25,441.28	£12,372.80	£12,901.69	£11,801.60

APPENDIX VI.II – YEAR END COMPARISON

MATTINGLEY PARISH COUNCIL – ACCOUNTS YEAR END COMPARISON						
	2016/17 YE	2017/18 YE	2018/19 YE	2019/20 YE	2020/21 YE	2021/22 YE
EXPENDITURE						
CLERK'S SALARY	£3,491.70	£3,463.44	£3,834.00	£4,023.00	£4,104.00	£5,191.20
CLERK'S ALLOWANCE	£324.00	£324.00	£324.00	£324.00	£324.00	£324.00
CHAIRMAN EXPENSES	£194.70			£123.83		
TRAINING			£60.00		£64.88	
FINANCE / ADMIN	£1,757.12	£1,426.20	£1,357.73	£1,448.74	£1,201.87	£1,215.39
PRINT / PUBLISH /INFO	£90.00	£45.00	£180.00	£596.00		
COMMUNITY / DONATIONS	£163.00	£235.99	£268.33	£235.00	£821.00	£375.00
HOUND GREEN -contract		£2,739.96	£2,739.96	£2,739.96	£2,739.96	£2,739.96
HOUND GREEN other	£3,426.58	£548.00	£280.00	£60.00	£833.92	£200.00
MAINTENANCE (OTHER)	£210.00	£6.95	£380.00	£62.00		£161.00
Glebe Wood					£1,407.13	
Projects						
HOUND GREEN TREES					£250.00	£995.00
						£275.00
Phone Box				£181.75		
Shoulder Mutton						£320.00
Footbridge - HG			£369.00			
Access/ROW	£1,200.00		£110.00			
SID/SLR			£6,305.87			
Dragons Teeth - HG			£1,395.56			
Track - HG		£1,575.00				
Mapboards	£2,168.00					
Bins	£135.00					
Goal posts & installation				£1,063.28		
VAT	£1,058.88	£998.47	£2,179.06	£842.42	£996.78	£942.60
TOTAL EXPENDITURE	£14,218.98	£11,363.01	£19,783.51	£11,699.98	£12,743.54	£12,739.15
Expenditure less projects	£10,715.98	£9,788.01	£11,603.08	£10,454.95	£11,336.41	£12,739.15
Expend less projects, less VAT	£9,657.10	£8,789.54	£9,424.02	£9,612.53	£10,339.63	£11,796.55
INCOME						
PRECEPT	£8,100.00	£8,100.00	£8,870.00	£9,740.00	£12,000.00	£12,000.00
County Cllr Dev budget		£700.00		£545.00	£1,000.00	£1,000.00
Vat refund	£580.66	£1,058.88		£3,177.53		£1,839.20
Bank interest	£0.12	£6.87	£119.20	£304.33	£208.64	£101.24
Hart S106 Access		£6,288.00				
Refund		£288.00	£63.71			
Bond matured	£15,194.47					
Land Sale to Lanterns	£15,000.00					
TOTAL INCOME	£38,875.25	£16,441.75	£9,052.91	£13,766.86	£13,208.64	£14,940.44
Surplus/(Deficit) (£5,677.39)	£24,656.27	£5,078.74	£10,730.60	£2,066.88	£465.10	£2,201.29
Balance to take over	£30,333.66	£35,412.40	£24,681.80	£26,748.68	£27,213.78	£29,415.07

MPC YE, BUDGET, LATEST EST		2023/24 TO DATE 15 OCT	2023/24 LATEST ESTIMATE	2023/24 BUDGET JAN 2023	2024/25 BUDGET - DRAFT
15 OCT 2023	2022/23 YE				
EXPENDITURE					
CLERK'S SALARY	£4,758.60	£3,028.20	£5,623.80	£5,191.20	£5,191.20
CLERK'S ALLOWANCE	£324.00		£324.00	£324.00	£324.00
CHAIRMAN'S EXPENSES			£100.00	£100.00	£100.00
TRAINING					
FINANCE / ADMIN	£1,393.55	£1,494.11	£1,494.11	£1,600.00	£1,600.00
PRINT / PUBLISH /DESIGN	£100.00				
COMMUNITY / DONATIONS	£25.00	£50.00	£500.00	£500.00	£500.00
HOUND GREEN -contract	£3,040.08	£1,626.36	£3,252.72	£3,344.00	£3,416.00
HOUND GREEN other	£180.00	£80.00	£500.00	£500.00	£500.00
MAINTENANCE (OTHER)	£562.50		£500.00	£500.00	£500.00
GLEBE WOOD			£500.00	£500.00	£500.00
Projects					
HOUND GREEN TREES	£8,574.08		£1,000.00		£1,000.00
HOUND GREEN POND					
Jubilee	£864.47				
Benches	£1,057.38				
Phone Box	£1,378.23	£65.00			
Defibrillators			£4,000.00		£2,000.00
Plough Lane gateways		£2,975.00	£6,000.00	£6,000.00	
Shoulder Mutton					
Footbridge - HG					
Access/ROW					
SID/SLR					
Dragons Teeth - HG					
Track - HG					
Mapboards					
Bins					
Goal posts & installation					
VAT	£2,469.60	£338.26	£3,000.00	£2,500.00	£1,600.00
TOTAL EXPENDITURE	£24,727.49	£9,656.93	£26,794.63	£21,059.20	£17,231.20
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Expend less projects, less VAT	£10,383.73		£12,794.63		£12,631.20
INCOME					
PRECEPT	£12,000.00	£12,600.00	£12,600.00	£12,600.00	£13,860.00
County Cllr Dev budget	£2,105.66		£1,000.00	£500.00	£1,000.00
Vat refund		£3,412.20	£6,412.20	£2,500.00	£1,600.00
Bank interest	£161.99	£130.78	£200.00	£125.00	£200.00
TOTAL INCOME	£14,267.65	£16,142.98	£20,212.20	£15,725.00	£16,660.00
Surplus // Deficit	£10,459.84	£6,486.05	£6,582.43	£5,334.20	£571.20
Balance	£18,955.23	£25,441.28	£12,372.80	£12,901.69	£11,801.60

APPENDIX VII

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SU7259 : Old Milestone with Benchmark by the B3349 just north of Kiln Farm, 2022
Hound Green
taken 1 year ago, near to Hound Green, Hampshire, England

