

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

Telephone: 01474 702760

Email: info@acrpc.org.uk

09 February 2017

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 16 February 2017 at the Youth and Community Centre, North Square, New Ash Green.**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

3. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

4. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 19 January 2017 (Attached).

5. Annual Parish Meeting

- a. Guest Speakers. Mr John Pelham will attend the Annual Parish Meeting and give a brief talk on Public Rights of Way. Mrs Clinch from Sevenoaks District Council Planning Enforcement has been invited.

6. LOCAL GOVERNMENT ACT 1972, SCHEDULE 12

- a. Members may only receive summonses electronically where they consent to it being transmitted by this method and they may at any time withdraw their consent. Forms will be available at the meeting. Please complete the consent form and return to the Clerk.

7. PLANNING

- a. Applications attached
- b. Decisions attached
- c. Appeals None at time of Agenda
- d. Enforcements: None at time of Agenda
- e. To note the minutes of the Planning Committee meetings held on 13 January 2017 and 02 February 2017.
- f. To note the notes of the Neighbourhood Development Plan Working Party meeting be held on 07 February 2017.
- g. SDC Local Plan – Call for Brownfield Land – to approve the recommendation of the Planning Committee to put forward Brown's Yard, Ash as a possible brownfield site for further consideration by SDC.
- h. SDC Local Plan – To note that the Parish's Service and Facilities Audit for the Settlement Hierarchy has been submitted.
- i. SDC Local Plan – To confirm the details for the Open Space, Sport and Leisure Study on the attached map and accompanying table are correct. (A2 size map is available at the Parish Office for members to view before the meeting)

8. FINANCE**(APPENDIX B PINK)**

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note that the next meeting of the Finance Committee will be held on 01 March 2017.
- d. To note that the Internal Audit will be carried out on 27 February 2017.
- e. To authorise the renewal of the annual membership of Action with Communities in Rural Kent. The joint membership for Parish Councils and Village Halls no longer exists. The cost will be £50 for each membership; Parish Council, Ash Village Hall, Hodsoll Street Village Hall and the Youth & Community Centre, total £200.00.
- f. To authorise the attendance of the Clerk to CiLCA (Certificate in Local Council Administration) Training on 17 March, 28 March and 11 April 2017 in the amount of £180.00 plus VAT.
- g. To authorise the attendance of the Clerk and Assistant Clerk/Finance Officer to attend Preparing for Your Audit – Best Practice Workshop in the amount of £36.00 each plus VAT.
- h. To authorise the provision of three Family Fun Days to be held on 08 August, 22 August and 29 August 2017 as per the attached.

9. SPORTS CENTRE

- a. To note that the minutes of the meeting of the Sports Centre Management Committee held on 13 February 2017 will be distributed with the March 2017 Agenda.

10. BARNFIELD PARK

- a. To note that the next meeting of the Barnfield Park Liaison Group will be held on 06 March 2017.

11. NORTHFIELD

- a. To that the minutes of the Northfield Management Committee meeting held on 13 February 2017 will be distributed with the March 2017 agenda.

12. BURIAL GROUND**(APPENDIX C GREEN)**

- a. To note the minutes of the meeting of the Burial Ground Committee held on 27 January 2017.

13. YOUTH

- a. Youth Provision – a meeting will be held with West Kent Extra and the Clerks and Chairmen of West Kingsdown, Ash-cum-Ridley, Hartley, Fawkham and Horton Kirby and South Darenth Parish Councils in March 2017.
- b. 8 – 12's Steering Group –

14. HIGHWAYS**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT COUNCILLORS' REPORTS****15. FOOTPATHS****16. ASH, NEW ASH GREEN, HODSOLL STREET AND RIDLEY**

- a. Ash -
- b. Hodsoll Street –
- c. Ridley –
- d. New Ash Green 50th Anniversary –

17. THE BULLETIN, PARISH WEBSITE

- a. Bulletin:
- b. Website:

18. NEW ASH GREEN FOCUS GROUP AND POLICE

- a. To note that the next meeting of the Focus Group will be held on 10 April 2017.
- b. Kent County Council Volunteer Support Warden Scheme – 26 Local Councils have declared an interest and all can be accommodated, the recruitment process will run until the end of March, with deployment being in early summer following training.

19. THURSDAY LUNCH PROVISION**20. KENT ASSOCIATION OF LOCAL COUNCILS****21. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)**

- a. Sevenoaks District Council Planning Application List 2448– 2451
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications

RISK ASSESSMENTS: *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*