

LUDDSDOWN PARISH COUNCIL

MINUTES OF PARISH COUNCIL ZOOM MEETING HELD ON MONDAY 1st June 2020 AT 7.40 pm

PRESENT:	Cllr Noel Clark	Chairman
	Cllr Chris Mileson	
	Cllr Matt Newnes	
	Cllr Mrs Anne Moorhouse	Vice Chairman
	Mrs Jo Barker	Clerk
	Tony Rice	Councillor
	Clive Stanley	Webmaster
		Left the meeting at 8.27pm

Item *Action point*
Minute number 2020/21

1 APOLOGIES

29 An apology for absence was received from PCSO Hartley.

2 DECLARATIONS OF INTEREST

30 None

3 MINUTES OF THE MEETING HELD ON 20th April 2020

31 It was agreed that the minutes from the meeting held on 20th April 2020 will be signed as a true record at the next Parish Council Meeting held in the Village Hall. This was proposed by Cllr Anne Moorhouse and seconded by Cllr Chris Mileson and all voted in favour.

Cllr Moorhouse wished for the wording (I'm not sure I said this next bit Jo) to be taken out of the minutes, this was Item 10 GBC Meeting of Parish Chairman minute number 19.

4 MATTERS ARISING

32 a None

SUSPENSION OF THE MEETING FOR BOROUGH COUNCILLOR'S REPORT AND PCSO'S REPORT

PCSO Hartley sent a report through for April 2020, there were no crimes to report and no anti social behaviour or incidents to note. Items of good work included high visibility patrolling of the Parish and Covid 19 information. Cllr Matt Newnes was surprised to hear that there were no reports of anti social behaviour as he had made several calls to 101 to report this during April 2020. Cllr Newnes to contact PCSO Hartley direct.

Clive Stanley our Webmaster wanted to inform the Parish Council that he would be retiring as from 30th June 2020. He has enjoyed his time supporting the Council and said that should the Clerk wish to contact him for further training before he leaves she can do this via Zoom.

Councillor Rice gave a summary of the work being done in Cobham to find a solution to its traffic problems. Cobham PC commissioned a consultant to evaluate the problems and suggest solutions in the form of a discussion document. That report has been made available along with a summary on <http://www.cobham-kent-pc.gov.uk/>. Residents have been invited to provide their views via a survey which can be found here - <https://www.surveymonkey.co.uk/r/GWWP7RZ>. Cllr Rice invited Luddesdown PC and residents to participate in the survey. Councillor Rice emphasised that this is not a formal consultation, it is just seeking an initial reaction before any further steps are taken with KCC Highways, and that it is important that Luddesdown is involved in any final proposed solution. Cllrs Newnes and Milesen pointed out that the effect of the 4 options proposed would be to push 'rat running' traffic through Luddesdown. However, Cllr Rice clarified that the survey has 5 options, one of which is 'Do Nothing' and that the idea of a 'village gateway feature' (Option 1 in the report) has no traffic redirection affect. The Chair agreed to advise residents of the report and survey, and to draft a letter from the council to Cobham PC on the matter.

Cllr Rice also raised the problem of ASB through quad and track motorbikes in our area. He made the following points:

- It is vital that all ASB is reported to 101 and referenced, because data is used by the authorities to identify hotspots requiring action.
- He has written to the Police & Crime Commissioner, seeking help to enhance police resources in rural areas on this problem.
- He has written to our MP, requesting that he represents this problem to the Police Commander, and to explore legislation that may enable greater restrictions on byways open to all traffic.

5 PLANNING

33 a Applications:

20200102 – Luddesdown Court, Luddesdown Road, Luddesdown
Application sent to Councillors on 13th May 2020 for comments

20200456 – Reynolds Farm, Henley Street, Luddesdown Kent
Application sent to Councillors on 18th May 2020 for comments

34 b Decisions

JB

20200102 – No Objection

20200456 – No Objection

Comments from LPC will be sent to Gravesham Borough Council by The Clerk Jo Barker.

35 c Appeals and Other Matters

None

FINANCE

6

a Bank Mandate

36

Due to the current situation all payments have been made via bank transfer by The Clerk.

JB

37 b Bank Balances

The bank balances as listed on Appendix B were noted.

38 **c Payments Made Since the Last Meeting**

Payments made from the Finance Report Appendix B were noted and accepted by Cllr Noel Clark and seconded by Cllr Newnes.

39 **d Accounts for Payment**

There were no accounts for payment. Payments that had been made by the Clerk by bank transfer were agreed by Councillors via email.

JB

7 INTERNAL AUDIT

40 **a The Internal Auditor's report was received. It was noted that the Clerk needs to continue to pay via BACS whenever possible and a copy of any payslip needs to be put into the finance file along with invoices and bank statements.**

JB

b The Annual Governance questions were read and agreed by members. It was then proposed by Cllr Moorhouse and seconded by Cllr Mileson and agreed the Annual Governance Statement for the year to 2019/20 be signed by the Chairman.

c The Accounting Statements 2019/20 be signed by the Chairman. This was proposed by Cllr Moorhouse and seconded by Cllr Mileson.

d It was proposed by Cllr Moorhouse, seconded by Cllr Mileson and agreed the Certificate of Exemption be signed by the Chairman.

8 GRANT APPLICATIONS

41 **a None**

9 RECREATION GROUND

42 **a Cllr Newnes suggested that a survey needs to be done to determine how much use the play area will receive. The WhatsApp Group may be a good platform to start on.**

MN

10 HIGHWAYS & TRANSPORT

43 **a Public Rights of Way**

Cllr Clark reported that the footpaths are getting rather overgrown. Luddesdown Rights of Way Group has carried out some trimming back. If any councillor observes any rights of way that are in need of attention, could they please report them to Cllr Clark.

NC

44 **b GBC Transport Panel**

Nothing to report since the last meeting.

45 **c Lower Thames Crossing.**

NC

Nothing to report since the last meeting.

46 **d Flytipping**

Signs have been put up around the village to deter fly tipping. The placement of cameras in local hotspots were discussed, not sure if GBC have installed them. Since the lockdown it seems that fly tipping was not so frequent.

AM

NC

CM

MN

47	e	Signage	
		Cllr Miles on is putting together a list of signs around the village that need attention and to be reported on KCC's Portal. Cllr Clark has provided Cllr Miles on with photos of signage and a report. Cllr Newnes apologised that he hadn't been able to submit his report, he intends to do this over the next week. It was highlighted that a separate meeting may be needed to discuss what new signs maybe required around the village and if so which signs would be best. Cllr Clark had drafted his section (Leywood Road), Cllr Newnes has surveyed his section (Luddesdown Rd, and Henley Street) and will return them to Cllr Miles on when formatted.	CM NC MN
46	f	Litter Picking	JB
		The Clerk has been in contact with Cleaning and Janitorial Supplies and looked on Amazon to find out prices for purchasing new litter picking equipment. It was suggested that we purchase a couple of pickers, hoops, Hi Vis waist coats and gloves. Clerk to email Cllrs prices etc.	
47	g	Other Highways Issues or Transport Matters	
		There was further discussion on the Cobham Traffic Plan and it's impact on the parish from the Borough Councillors Report.	NC CM MN AM
11		GBC MEETING OF PARISH CHAIRMEN	
48		Cllr Clark sent agenda items to GBC which have been acknowledged but to date no more information has been given regarding the meeting.	NC
12		DEFIBRILLATOR	
49		Cllr Clark has been checking the defibrillator weekly at the Village Hall.	NC
13		KALC/GRAVESHAM AREA COMMITTEE	
50		Nothing to report.	MN AM
14		CHAIRMAN'S LETTER	
51		The Chairman's letter will be discussed at a meeting later in the year. If the Autumn Clean can go ahead this will be advertised in the letter.	NC
14		REPORTS ON MEETINGS ATTENDED BY COUNCILLORS AND CLERK NOT OTHERWISE ON THE AGENDA	
52	a	None.	JB
15		VACANCY FOR COUNCILLOR	
53		The Parish Council still have a vacancy for a Councillor. Cllr Clark to put a message round on the local WhatsApp Group to see if anyone is interested.	NC
16		CONSULTATIONS	
54	a	Cobham Traffic Report	NC
17		CORRESPONDENCE	
55	a	Zurich Insurance was renewed.	JB

18 REPORTS AND CIRCULARS

56 **a** None

JB

19 ANY OTHER URGENT BUSINESS AT CHAIRMAN'S DISCRETION

57 **a** None.

PUBLIC SESSION

The Chairman thanked everybody for attending and closed the meeting at 9.55pm

Signed Chairman

On theday of..... 2020