

BARNOLDBY-LE-BECK PARISH COUNCIL

Mrs K Kirkham
Clerk to the Council
Telephone: 07926 885 184
Email: BarnoldbyPC@outlook.com

14 Househams Lane
Legbourne
Louth
LN11 8LG

Dear Sir/Madam

I hereby give you notice that the Annual General Meeting of Barnoldby-le-Beck Parish Council will be held in St Helen's Church, Barnoldby-le-Beck on Monday 13th May 2019 at the rising of the Annual Parish Meeting.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

6th May 2019

Mrs K Kirkham
Clerk to the Council

Agenda:

- 1. To appoint a Chairman for the year 2019/2020.**
- 2. Signing by the Chairman of his/her Declaration of Office.**
- 3. To appoint a Vice Chairman for the year 2019/2020.**
- 4. To receive any apologies from Members not able to attend the meeting.**
- 5. To elect Councillors to serve on the following Working Groups:**
 - (a) Public Rights of Way
 - (b) Planning
 - (c) Parks, Open Spaces and Tree Preservation
 - (d) Finance
 - (e) Media Contact.
- 6. To appoint or confirm representation to the following outside bodies:**
 - (a) The Stanford Trust
 - (b) CPRE
 - (c) Town and Parish Councils Liaison Committee.
 - (d) Laceby Community Fund
- 7. To elect two councillors to represent this council at ERNLLCA district committee meetings.**
- 8. Declarations of Interest.**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 9. Open Forum (Suspension of Standing Orders) - To enable any resident to raise any items with the Parish Council. Residents will be given 5 minutes to speak on any item appertaining to Barnoldby le Beck.**
- 10. To consider and approve the Minutes of the Meeting held on 11th March 2019.**

11. Police Liaison - To receive the latest police report.

12. Review of Governance/Procedural Documents for Council for the year.

- (a) Risk Management Strategy including any Risk Assessment.
- (b) Governance Documents of Standing Orders and Financial Regulations
- (c) Fixed Assets
- (d) Insurance Provision
- (e) Training Criteria
- (f) Emergency Plan
- (g) Register of Interests

13. Clerk's report and correspondence received since last meeting

- (a) Parish Councillors are invited to comment on NELC review of Polling Station. Comments are required by 31st May 2019
- (b) The Parish Council are invited to submit resolutions to be considered ERNLLCA's Annual General Meeting. resolutions are required by 22nd July 2019.
- (c) ERNLLCA have announced two dates for accredited Chairmanship development event. Bookings are required by 27th June.

14. Planning items:

- (a) To discuss any planning matters
Application DM/0064/19/FUL 4 Willow Park and DM/0160/19/FUL Grange Farm Cottages have been approved by NELC. Application DM/0047/19/FUL 2 Old Main Road has been refused.

15. Pavements/Street Lighting/Highways.

- (a) To hear from chairman/clerk on meeting held with Highways Officer.
- (b) To receive an update regarding parking on the grass verges
- (c) To receive an update regarding placing a kissing gate on the Public Right of Way near Mount Pleasant.

16. Village Projects/Improvements

- (a) To receive an update on the Hornsea Two Funding.
- (b) To receive and consider quote for planters.

17. Grass cutting contract between Barnoldby/NELC

- (a) To receive and consider signing 'Deed of Agreement'
- (b) To receive and consider quotes from Toops Tidy Gardens for summer bedding and verges.

18. Accounts for Approval.

- (a) To receive a list of accounts payable up to 13th May 2019 and approve their payment.
- (b) To consider quotations for Parish Council insurance renewal.
- (c) To consider ERNLLCA Membership for year 2018/2019 at a cost of £265.58
- (d) To review governance statement (Section 1)
- (e) To consider signing the Certificate of Exemption
- (f) To receive internal auditors report & audited accounts
- (g) To review and authorise signing of annual return (Section 2)

