



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

MINUTES OF MEETING HELD ON TUESDAY 28th JUNE 2016, AT BRAMSHAW VILLAGE HALL.

Members Present:

Sue Bennison - Chairman (SB)
Sally Day (SD)
Kay Harrison (KH)
David Johnston (DJ)
Martin Vann (MV) (Vice Chair)

Others:- Ian Strubbe

Jerry Davies
PCSO Richard Williams
Steven Bennison

077.16 **Apologies for Absence** - to agree any absences of councilors – Jenny Watts and District Cllr Edward Heron.

078.16 **Disclosures of interest** – none.

079.16 **Minutes** – to agree the minutes of 24th May 2016 as a true record.

It was agreed that both sets of minutes from the 24th May 2016 were a true record of those meetings, and were duly signed by the chairman.

080.16 **Reports to be received**

i) PCSO Richard Williams provided the meeting with a warning of a number thefts of small garden machinery had occurred in the Bartley, Winsor, Copythorne areas and he felt that Bramshaw needed to be on the alert as we could be the next area to be targeted. One beat surgery has been held at the Village Shop and they plan to hold a second one in July, with the view to moving onto having a visible presence at church services in the area in the future – they have found that this has provided more community engagement particularly in Lyndhurst and such areas.

The Beat Report for June will be sent to the clerk by the end of the month.

ii) Councillors' reports.

Prior to the meeting Martin Vann had sent his report on the meeting he had attended on 22 June 2016 with HCC – copy attached. Actions and conclusion of the meeting are as follow:

Actions:

- 1) Grant Munn, BT Coordinator will secure BT engineering resources to evaluate the option which we proposed, and to come up with a budgetary cost. This process will take at least 3 months
- 2) Grant will also investigate EE intentions with regard to improving mobile phone reception in the Fritham area (although this is not our primary focus for solving the broadband issue)

Conclusion:

Fritham wasn't (and isn't) on the radar of the HCC team, but there could be a glimmer of light dealing directly with BT. We have opened their eyes to an alternate technical solution and will keep pushing to get the costs of this option, then we can determine if it is worth pursuing further.

Sue Bennison confirmed that she had met the FC with regards to some of the brambles in the parish particularly outside Brook Corner and along Bramble Hill Road. She had also tried to resolve the issue of the dragon's teeth and the reinstatement of the verge outside of the Bentley Garage – the meeting requested the clerk write to the Verderers and the Forestry Commission asking for their assistance in getting the dragons teeth removed as they are a hazard to the animals, walkers, riders as well as traffic.

- 081.16 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

Ian Strubbe and Gerry Davies provided additional information and photos with regards to the planning application from the Bell Inn and Bramshaw Golf Club.

082.16 **Planning –**

i) **Planning applications for consideration:**

[OFFICE BUILDING and TIMBER CLAD STORE](#)

BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE
Ref. No: 16/00367 (30 June 2016).

Bramshaw Parish Council resolved to recommend permission be granted for these works for the following reasons:

1. There is a need for the office accommodation
2. The applicant is the one largest employers in the Parish and should be supported if reasonable to do so. It would be a great pity to lose the jobs associated with the proposed building from the Parish.
3. The proposed building is small, unobtrusive and sympathetically designed with wooden cladding and roofing materials appropriate to the farmyard site.
4. The points made by the conservation officer have been considered but, respectfully, are not accepted. The proposed building sits well in the context of a farmyard, now greenkeepers yard. The screening should be maintained. A "low key, modest, single story building" of equivalent capacity would not easily fit the site and might detract from the character of the adjacent buildings.
5. Respectfully, the neighbour's objection that the proposed building is "completely inappropriate by scale and location" cannot be supported. It is not felt that the proposed building will add to the noise and traffic that concern the neighbour whose understandable concerns about such matters might be addressed better by direct discussion between the applicant and their neighbours.
6. The proposed development will not exacerbate the noise problems that the neighbours have mentioned as once constructed we believe the volume of traffic to and from the site will revert to that prior to the works commencing.

Sue Bennison thanked David Johnston for his evidenced based and very balanced report circulated to all councillors for their consideration of the above application.

ii) **Planning decisions to note:**

Roof alterations

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00214 –BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee.

Roof alterations (Application for Listed Building Consent)

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00215 - BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee.

Garage; shed

STOCKS CROSS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, HAMPSHIRE, SO43 7JH

Ref. No: 16/00260 – BPC recommended refusal of this application – whilst there is no objection to the applicant having a 3 bay garage and a shed, there are concerns over the bulk of the proposed building, in particular the height. It is also considered not to be incidental in the location. NPA not reached a decision at date of putting agenda together.

Canopy; associated landscaping

BRAMSHAW VILLAGE HALL, ROW HILL, BRAMSHAW, LYNDHURST, SO43 7JE Ref. No: 16/00110 – Granted.

Detached garage; extension to outbuilding

THE HOLLIES, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Ref. No: 16/00278 – Granted.

15/00939 HOME FARM BUNGALOW, BRAMSHAW, LYNDHURST, SO43 7JH.

Alterations and extensions to form new first floor. Granted.

iii) **Tree applications for comment:**

None at time of putting agenda together.

vi) **Tree application decisions. –**

CONS/16/0425 ST PETERS CHURCH, LYNDHURST ROAD, WYCH GREEN, BRAMSHAW, LYNDHURST, SO43 7JE

Proposal: Prune 1 x Yew tree Fell 1 x Lawsons tree – no objection raised.

CONS/16/0449

LAND ADJOINING SEPTEMBER COTTAGE, CANTERTON LANE, BROOK, LYNDHURST, SO43 7HF

Proposal: Fell 2 oak trees – No objection raised.

CONS/16/0389

KINGS GARN COTTAGE, FRITHAM COURT, FRITHAM, LYNDHURST, SO43 7HH

Proposal: Fell 2 sycamores and 1 unidentified tree. NFNPA Tree team raised no objections to this work – they felt the removal of the trees will not have a detrimental impact on the character of the Conservation Area and the Authority could not justify further protection of the trees by Tree Preservation Order.

v) **Enforcement as per N F NPA' s website on 17/06/2016 and as per list published–**

QU/16/0068 OAKLANDS, BROOK, LYNDHURST, SO43 7HD

Description: Unauthorised change of use - use of part of paddock/ agricultural land as garden; stationing of shepherds hut/caravan - Unauthorised development - erection of car port. Case Status: Further investigations are being carried out. Priority: Standard.

083.16 Finance and policy

i) Payments for authorisation –

The following payments were approved for payment.

Jane Mullan (Clerk) June 2016 -	Salary + expenses	000771	£280.00
Came and Co	Annual insurance premium	000772	£320.16

ii) Financial Report.

See attached report, but in summary –

Income to date	£3310.00
Expenditure to date	£1761.12
Balance at bank -	£10512.06

iii) Reviewing, updating and approving mandate for bank signatories – SB passed the mandate form to the clerk for her to arrange for MV to complete the section to become a signatory and to take of names of retired councillors.

iv) Consideration of grant application for contribution to Queen's 90th Birthday Party Tea at Village Hall.

The Council resolved to award the Bramshaw Trust the full amount requested at £21.16.

084.16 To review the following:

- Assets of the Parish Council.
A list and value of the assets are attached.
- Review and adoption of appropriate standing orders and financial regulations;
It was agreed that as these had been reviewed in March 2016 they are fit for purpose as currently presented. There are however some minor changes – ie gender specific items, and the council making non monetary, and non planning decisions by email - that it would be worth reviewing at a date in the near future.
- Confirmation of arrangements for insurance cover in respect of all insured risks;
Further to email correspondence earlier in the year with Came and Co, the councillors are satisfied with the cover provided under the all risks section of the policy.
- Review of the council's and/or staff subscriptions to other bodies;
Currently the council has 3 subscriptions – HALC, IFO and GIS – the clerk requested that the subscription to SLCC be reinstated.
- Review of the council's complaints procedure;
It was felt that this was satisfactory – it is available to view on the website.
- Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;

Again it was felt that this is satisfactory and it is available to view on the website.

- Review of the council's policy for dealing with the press/media;
As above.
- Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

It was resolved that the council would continue to meet on the 4th Tuesday of the month with the exception of the December, when the meeting would be on the 3rd Tuesday. It was also agreed that there was a need to have a meeting in August. The Annual Meeting of the full Council will take place prior to the ordinary meeting of the council held in May 2017 – see attached list for actual dates.

085.16 Review of notes/minutes from Annual Assembly and follow up on action required.

Item to be discussed at the next meeting.

086.16 Consultation Papers or Events - to approve responses or agree attendees as appropriate.

- i) Forest Design Plan consultation commences 11th April for 12 weeks closing 4th July.
(link to [documents](#) circulated by SB on 17 June)

It was agreed that the council did not need to reply as a whole, and that individuals should reply if they wished to.

087.16 Updates on:

- i) Communications and the next step - letter successfully delivered.
Clerk reported that 65 residents had notified her that they wanted to be included on the Bramshaw Telegraph distribution list and they were happy to be contacted over other parish matters.
- ii) Bramshaw Commons representative for New Forest Local Advisory Board (NFLAB) to the National Trust – following her appointment to the position Kay Harrison to provide the meeting with a full description of what the post involves. There is to be a meeting about every 3 months and whilst Kay is on the board as an individual she will be happy to bring any concerns or issues that the Parish Council have with regards to the National Trust land in the parish.

088.16 Consideration of draft Information Leaflet (circulated with agenda) and next steps.

It was agreed that the draft document was an excellent start and provided a good platform to move forward from – however the council still needs to clarify who it is to be aimed at – new people moving in or existing residents, method of distribution – ie left in public places in parish, or hand delivered to every household or just on the web page. It was agreed to bring it back to the next meeting.

089.16 Identification of tasks for lengthsman and arranging a date.

It was agreed that the clerk should book the lengthsman for early August and that between now and the July meeting each councilor would consider what items might need doing in their area – 'Their Area' being made up of the houses they distributed the recent letter to – with the exception of Penn Common.

090.16 Verge Restoration – identifying areas that need restoration and marking up Forestry

Commission maps. SB had been asked by the FC to identify areas on a map that need verge restoration – the maps were passed to the clerk for safe keeping and it was resolved that as this item would need careful consideration to move it to the next meeting.

091.16 Consideration of report by Sally Day on results of the survey of Parish Clerks in Hampshire.

SD proposed that in the first instance the survey should be sent to all the councilors for their consideration and that perhaps formal support system should be put in place for the clerk – again this has been moved to the next meeting to allow proper consideration of this item.

092.16 Consideration of report by Sally Day on the signage to Ocknell Camp Site.

A Fritham resident had expressed their concern over the adequacy of the signage to Ocknell Camp Site – SD reported that the finger post close to the Nursing Home indicates that Ocknell is 1.5 miles away. The council reiterated its view that they do not feel any more signage in the area is appropriate and would not be able to support any further action on this.

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093.16 Co-option.

Two people have shown an interest – it was suggested that both prospective candidates be invited to attend a council meeting to see how the council operates before making the final decision as to whether they want to be considered.

094.16 Consideration of Items for meeting on 26 July 2016 –

Items brought forward from this meeting –

Notes/minutes from Annual Assembly;

Minor amendments to Standing Orders

Verge Restoration

Information Leaflet

Survey of Clerks

Lengthsman's tasks.

Co-option.

095.16 Confirmation of dates of future meetings.

26 July 2016; 23rd August 2016; 27th September 2016.

Meeting closed 9.30 pm.

Signed:.....

Date:

REPORT FROM MARTIN VANN – FRITHAM BROADBAND

Date: 22nd June 2016

Venue: Hampshire County Council (HCC), Winchester

Attendees:

Glenn Peacey, HCC Broadband Programme Manager
Alexandra Paton, HCC Marketing Officer, Hampshire Superfast Broadband Programme
Grant Munn, BT Coordinator

Colin Paine
Nigel Gardner
Martin Vann

Summary:

- Grant Munn gave a short presentation showing the standard BT broadband architecture and the distances involved to tie Fritham in to existing infrastructure – the key message being that laying fibre from the cabinet in Brook would be prohibitively expensive, possibly £2-300K.
- Glenn confirmed that Fritham was unfortunately not part of either the initial government backed scheme to reach 90% of the country, nor the second phase to reach 95%. There 'may' be another plan launched later this year, based on matched funding – i.e. meeting 50% of the cost of community based schemes, but this would be allocated on a 'value for money' or cost/household basis, and Glenn felt that there would be little prospect of any scheme in Fritham qualifying.
- HCC administers the Universal Service Commitment which applies where speeds less than 2MB prevail, and is up to £350/house. Originally this scheme was for satellite only, but can now be used for other technologies, and can also be aggregated within a community scheme. However, it cannot be used with a BT delivered solution!
- Any BT solution would be based on a 'gap funded' model. Once the cost of infrastructure is established BT would contribute an undefined proportion – whatever they would normally spend per household in a conventionally viable commercial situation. The community would then have to provide the balance – 50% up front, and 50% when the service commences.
- Satellite was briefly discussed, but not recommended by the HCC team. It could be appropriate for streaming, but the latency issue makes it unsuitable for 'transactional' use (wherever data is 'ping-ponged' and a rapid response is expected)
- Grant stated that BT have acquired EE, and EE have the contract to provide communication support to the emergency services – which would imply that BT should have access to the mast at Longcross (although it was obvious that the HCC/BT team had not considered this)
- Colin and Nigel explained that:
 - o There is a microwave antenna on the Longcross mast with line of sight to Southampton
 - o There is a secure cabin at the base of the mast with power and possibly the space to house any additional equipment that BT might need to pass the signal from microwave to fibre
 - o There are existing telegraph poles which could be used to carry fibre from the Longcross mast to a location in the centre of Fritham, where a BT AIO (All In One) cabinet could be used to distribute the signal via the existing copper wire
 - o There are residents who could provide a location on private land for the AIO cabinet
- Grant acknowledged that this could potentially be an innovative and lower cost solution – and not an option that BT had considered. It would be a bespoke solution which have to be delivered through a gap funded scheme, and if viable the Fritham community would need to establish a legal entity to contract with

BT (but there is plenty of precedent and apparently it need not be complicated...). Even with a simplified infrastructure, implementation would take at least a year.

· Grant advised that SSE will not allow BT to add cables to their poles, although there is evidence that poles have been shared in the past, and apparently it is routinely done with a neighbouring power company (West Dorset?). This could be be settled with the installation of further poles to bridge the gaps (planning issues...) or negotiating a change of position, based on the precedent.

Actions:

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