

Cheriton Parish Council
Annual Meeting
Tuesday 11th May 2021, 7.30pm at Cheriton Village Hall

Cllrs: A Collett (Chairman), B Frampton, S Herdman, D Smith, N Scallan (Vice Chair), D Pain, D Cheetham, P Warwick and C Cheyney

You are hereby summoned to attend a meeting of Cheriton Parish Council on 11th May 2021 for the transaction of business set out below.

Clare Cholerton

Clare Cholerton, Clerk to the Council
5th May 2021

Agenda

1. **Election of Chairman of the Council & Declaration of Acceptance of Office**
2. **Election of Vice Chairman of the Council & Declaration of Acceptance of Office**
3. **Chairman's Announcements**
4. **Apologies for absence**
5. **Disclosure of interests on agenda items**
6. **Requests for Dispensation**
7. **Approval of Minutes of Parish Council Meeting held on 13th April 2021**
8. **Meeting adjourned to hear public questions and comments:
Meeting reconvened**
9. **To note County and District Councillor Reports**
10. **To appoint members to the following Committees, including appointment of Chairman:**
Finance & Policy Committee (2 members + Chairman)
Staffing Committee (2 members + Chairman)
11. **Appoint Parish Council leads for the following:**
 - a) Lengthsman (1 member)
 - b) Highways (1 member)
12. **To appoint representatives to outside bodies:**
 - a) South Downs National Park Authority (1 member)
 - b) Recreation Committee (1 member)
 - c) Parish Plan (3 members)
 - d) Conservation Volunteers (1 member)
 - e) Village Hall Committee (1 member)
 - f) Climate Change (1 member)
13. **To appoint members to working parties (including members of the public):**
 - a) Litter picking and Dog fouling
 - b) Highways & Traffic
 - c) Matterley Estate
14. **Financial Items: Receipts and payments to be reviewed at the next Parish Council Meeting.**
15. **Planning Applications – None**
16. **Adopt updated Standing Orders including Terms of Reference for Committees and Code of Conduct**
17. **Adopt updated Financial Regulations**
18. **Adopt Terms of Reference for Working Parties**
19. **Approve Meeting Dates for 2021/22**
20. **Lengthsman Scheme – To note monies have been received from Durley Parish Council.**
21. **Agenda items for the next meeting – To consider any items to be added to the next meeting agenda**
22. **Date of next Council meeting – Tuesday 8th June 2020, 7.30pm, Cheriton Village Hall**