



**Responsible Financial Officer
Report
Period Ending 31st October 2025**

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Produced by Terry Heath
RFO
2nd November 2025

Bank Reconciliation Statement

STOKE SUB HAMDON PARISH COUNCIL		
BANK RECONCILIATION		
for the period ending 31st October 2025		
Prepared by Terry Heath		
Date :1st November 2025		
Approved by		
Date		
Minute reference		
Balance per bank statements as at 31st October 2025		
Lloyds Bank Current Account		£10,732.75
Lloyds Business Reserve		£50,384.11
Cambridge Building Society		£83,713.69
Hinkley and Rugby Building Society		£68,936.76
Cash at bank per bank statements		£213,767.31
Unpresented Cheques/BACs transactions - approved by Council		
Total unpresented cheques		£0.00
Balance less unpresented cheques as at 31st October 2025		£213,767.31
The net balances reconcile to the Cash Book for the year, as follows		
<u>CASH BOOK</u>		
Opening Balance		£160,009.23
Add: Receipts up until 31/10/25		£99,904.78
Less: Payments up until 31/10/25		£46,146.70
Total Balance as at 31/10/25		£213,767.31
Difference		£0.00

Budget V Receipt/Expenditure Report

Receipts			
Description	Budget £	Receipts £	% of receipts V budget
General Precept	97281.00	97281.00	100
Div & Interest	2000.00	561.28	28
Vat Repayment	3000.00	0.00	0
Donations	1000.00	500.00	50
Other Income	0.00	1562.50	N/A
Total	103281.00	99904.78	97

Payments					
	Description	Budget £	Payments £	% of payments V budget	
CC1	Salary	10726.00	7425.24	69	
	PAYE	2681.00	1166.60	44	
	National Insurance	558.00	312.17	56	
	Chairmans Allowance	100.00	0.00	0	
	Salary and Allowances Total	14065.00	8904.01	63	
CC2	Training	1000.00	260.00	26	
	Travel Expenses	100.00	0.00	0	
	Audits	800.00	295.00	37	
	Data Protection License	45.00	0.00	0	
	Advertising	260.00	0.00	0	
	Clerks Telephone	100.00	55.86	56	
	Stationary	100.00	20.25	20	
	Cloudy IT Office 365 License & email accounts	1126.00	694.49	62	
	Domain Hosting (IONOS)	310.80	182.99	59	
	Website Hosting (HUGOFOX)	257.25	0.00	0	
	SALC/NALC & SW Councils	1271.00	910.76	72	
	Administration Total	5370.05	2419.35	45	
	CC3	Account Fees	120.00	63.35	53
		Public Works Loan	9550.00	4774.85	50
Banking Charges & Loans Total		9670.00	4838.20	50	
CC4	Asset and Liability Cover	7024.00	4800.97	68	
	Insurance Total	7024.00	4800.97	68	
CC5	Utilities	2019.00	1874.61	93	
	Council Office Rental Charges	2400.00	300.00	13	
	Equipment	400.00	89.99	22	
	Other Costs	500.00	449.58	90	
	Parish Council Office Total	5319.00	2714.18	51	
CC6	Newsletter	2646.00	1470.00	56	
	Printing Total	2646.00	1470.00	56	
CC7	Grants	12000.00	2900.00	24	
	Community Grants	12000.00	2900.00	24	
CC8	S137	4676.00	0.00	0	
	S137	4676.00	0.00	0	
CC9	Sports and Rec Trust Grounds Maintenance	4000.00	4116.40	103	
	Village Contracted Grounds Maintenance	9000.00	5250.00	58	
	Ranger Services	7200.00	4950.00	69	
	Village Maintenance Total	20200.00	14316.40	71	
CC10	Maintenance	2500.00	1407.34	56	
	Return of Deposits	200.00	0.00	0	
	Allotment Ground Rental Charge	792.00	180.00	23	
	Allotments Total	3492.00	1587.34	45	
CC11	Defibrillator Batteries/Pads	525.00	0.00	0	
	Play Equipment Inspection Fees	500.00	192.00	38	
	Play Equipment Maintenance and Repair	2000.00	537.60	27	
	Other Asset Maintenance	5000.00	106.70	2	
	HYFC External Maintenance Costs	10000.00	0.00	0	
	HYFC Full Structural Survey	2000.00	174.00	9	
	Monument Full Structural Survey	2000.00	0.00	0	
	Recreation Ground Rental Charge	1440.00	0.00	0	
	Village Assets Total	23465.00	1010.30	4	
CC12	Community Projects	3000.00	713.45	24	
	Community Preojects Total	3000.00	713.45	24	
CC13	Youth Services	8000.00	472.50	6	
	Youth Provision Total	8000.00	472.50	6	
	TOTAL	118927.05	46146.70	39	

Payments requiring approval at the November meeting

paid by bank transfer

Mr T M Heath	RFO Duties (November 25)	£292.97	CC1
Mrs Gilly Lowe	Democratic Services (November 25)	£730.13	CC1
CYP	Youth Group (June, July, August)	£2,108.00	CC13
SALC	New Councillor Training	£75.00	CC2
PKF Littlejohn	External Audit	£504.00	CC2
Duchy of Cornwall	Office rent (01/10/25 to 30/09/26)	£2,400.00	CC5
Duchy of Cornwall	Benefice license (01/10/25 to 30/06/26)	£900.00	CC5
Evis	Ranger Duty (October 25)	£500.00	CC9
CloudyIT	IT Support	£101.40	CC2
Total		£7,611.50	

paid by Debit Card

Total £000.00

paid by Direct Debit/Standing Order

Green energy ¹	Gas	£36.86	CC5
Evis	Grounds Maintenance	£750.00	CC9
Lloyds ¹	Bank Charges	£8.50	CC3
Stable Print	Printing of newsletter	£210.00	CC6
Tesco	Clerks Phone	£7.98	CC2
PWLB	HYFC Loan	£4774.85	CC3
Ionos	IT Domain	£22.20	CC2
Total		£5,810.39	

¹ Payments made ahead of the November meeting

October receipts list for noting at November meeting

Lloyds Bank	Interest	£28.45
S&RT	Donation	£50.00
Benefice	Donation	£75.00
Total		£153.45

Financial Statement as of 31st October 2025

		£
1	Lloyds Current Account	10,732.75
2	Lloyds Reserve Account	50,384.11
3	The Cambridge Building Society	83,713.69
4	Hinkley and Rugby Building Society	68,936.76
5	Sub Total	213,767.31
6	Outstanding Payments	0.00
7	Total as Cashbook	213,767.31
8	Less Ringfenced Lines)	
9	General Reserve	41,913.23
10	Village Asset Reserve	33,440.00
11	Village Projects	12,650.00
12	Somerset Council Contingency	10,000.00
13	Pavillion Reserve	41,360.00
14	Legal Costs	5,000.00
15	Sub Total	144,363.23
16	Current Working Capital	69,404.08
17	2025/2026 Expenditure Budget	118,927.00
18	2025/2026 Expenditure	46,146.70
19	Remaining 2025/2026 Budget	72,780.30
20	2025/2026 Receipt Budget	103,281.00
21	2025/2026 Receipts	99,904.78
22	Remainng 2025/2026 Receipts Forecast	3,376.22
23	Unallocated Funds	-0.00