



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD ON
ZOOM AT 7.30 PM on April 1st 2021**

1 of 2

Present at meeting: Cllr. Jem Marshall (chair), Cllr. Anthony ffrench Blake, Cllr. Robin East, Cllr. Pete Jago, Cllr. Richard Whitby, ward councillor Dominic Fairman & Simon Mitchell the clerk. One member of the public.

Item	Discussion / decision	Actioned by
1. Public Session:	One member of the public was present with an interest in the future use of Treveighan Chapel. Cllr Fairman informed the council as to the government loan options for the parish council to purchase. Other chapels locally have been purchased at a discounted rate for community use, with a low interest loan over a long period, via an increase in the local element of council tax. The chapel in St Teath had been converted into flats. He suggested that a first move would be to get the chapel valued.	
2. Declaration of interest:	There were no declarations of interest.	
3. Apologies:	There were no apologies.	
4. Minutes for approval	The minutes of the parish council meeting held on March 4th 2021 were approved.	
5. Matters arising:	<p>Michaelstow Community Fund: The council would hold a separate meeting concerning this.</p> <p>Registering Treveighan Chapel as a community asset: The chair pointed out that the chapel is essentially the only public building in the parish. There was discussion around issues of management, maintenance, insurance and the fact that the chapel is listed, both inside and out and that this would limit its flexibility of use. It is the oldest Methodist Chapel in Cornwall still hosting regular services. The council resolved that the clerk research listing both Treveighan Chapel and The Orchard on the Cornwall Council list of 'Assets of Community Value'. Councillors agreed that any purchase should not be made without the support of the residents of the parish. Cllr. ffrench Blake offered the clerk assistance with registration of these assets.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Cllr.f.B</p>



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6. Applications / Planning Matters:	<i>PA21/ 02602 Erection of 26 holiday bungalows with sewage disposal works without compliance with Condition 2 of E/CM/70/21934 dated 31.12.1969: Michaelstow Manor Holiday Park.</i> This application had arrived the same day as the meeting and Cllrs. had not yet fully viewed the application. The clerk offered to contact the applicant for clarification before 20 th April when feedback was due from the parish council. The council would vote later by email and the decision be listed on the Delegated Decision Register on the parish website.	all cllrs clerk
7. Financial matters	<p>a. Bank as of 26.03.21: end of year balance £ 6128.13</p> <p>b. Invoices:</p> <p>clerks monthly salary paid in arrears by SO £ 313.39</p> <p>ICO data protection fee £ 40.00</p> <p>Mr Sanders for parish maintenance £ 392</p> <p>c. accounts for internal / external audit were presented and approved: Audit to be signed-off meeting May 6th.</p> <p>Cllrs. had reviewed Statement of Internal Control for 2021, Standing Orders, Financial Regulations updates and financial risk assessments, also the current asset register and associated risk assessments on these assets.</p>	
8. LMP & maintenance:	LMP precept still to be claimed	
9. Community: Network / Correspondence:	No items	
10. Parish Matters & AOB:	There was discussion of the upcoming elections and the schedule for applications	
11. Date of next Meeting:	The date of the next meeting was put forwards to Thursday 13 th May at 7.30 due to the election on 6 th May	
12. To Close the meeting:	The 40 minutes allowed by Zoom clicked the meeting off before members could move onto the community fund and the clerk was unable to resume contact with all members.	
	Cllrs. East and ffrench Blake discussed issues concerning the Michaelstow Community Fund. Cllr. ffrench Blake would prepare a letter to send to the primary provider for the fund, concerning the resumption of payments as offered in the original verbal contract.	