

Minutes of a meeting of the **CIL** Committee held on Tuesday 26th January 2021 at 6.30pm via zoom video conferencing

PRESENT: Councillors Celia Davies (Chairman), Pauline Velten (Vice-Chairman), Andy Long, Mike Smythe, Steve Williamson and Richard Reading

Also, present: Jackie Cottrell – Parish Clerk

APOLOGIES FOR ABSENCE

Karen Cook – Work commitments

DECLARATIONS OF INTEREST - None

MINUTES

To **resolve** that the minutes of the CIL Committee meeting held on 29th September 2020 be taken as read, confirmed as a correct record and signed by the Chairman

00250 RESOLVED to adopt the minutes of the meeting held on 29th September 2020. The Clerk to amend 6.2. to read “6 inches behind each sign”.

MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

The Clerk confirmed she had received the finger post report.

PUBLIC PARTICIPATION – NO PUBLIC PRESENT

CLERK REPORT

The Clerk added to her report verbally. She informed Members she had received a letter from a member of the public regarding CIL monies received from Wealden District Council. A draft response would be sent to the Chairman of CIL and the Chairman of the Parish Council. The Clerk would circulate the final response to all Councillors.

The Clerk informed the committee she would be reviewing the Receipt and Expiry log with the Chairman of F&GP.

The Clerk added she had received information from East Sussex Highways regarding the gates at Bodle Street Green and another quote regarding the David Bysouth bench installation. She reported some contractors had been slow to respond.

Cllr Long enquired if perhaps Warbleton Parish Council could donate the David Bysouth bench to East Sussex County Council thus potentially saving money on the expensive licence costs the Parish Council would need to pay to install the bench. The Clerk would investigate.

The Chairman of F&GP advised the Clerk to list the VAT element of any prices obtained and listed on the CIL finance reports separately as this amount would be recoverable. He highlighted the importance of consistency regarding financial reporting. The Chairman of CIL agreed and the Clerk will make the relevant amendments.

CIL FINANCE – For noting

6.1. Itemised Income and Expenditure report

The Chairman of CIL asked Members to note a line had been added at the top of the report indicating items in red that have been approved but not yet spent.

6.2. CIL Receipt and Expiry log

The Clerk would work with the Chairman of F&GP to make the necessary adjustments to the two financial reports which would then be circulated to all Members. Cllr Velten highlighted there could be a further change to the notice board cost if it no longer required legs. The village hall had verbally confirmed they would be happy with the new location. The Clerk would chase the amended quote.

The Chairman of F&GP asked Members to be mindful of the expiry dates of the CIL amounts awarded.

TO RESOLVE THE CIL MONITORING REPORT 1st April 2018 – 31st March 2019

The Clerk explained the figures on the CIL Monitoring Report and clarified she had confirmed them with the Chairman of F&GP Committee. The Chairman of F&GP asked Members to note this report should have been submitted by the previous Clerk by December 31st, 2019.

The Clerk confirmed the CIL reporting with Wealden District Council was now up to date.

BODLE STREET GREEN NOTICE BOARD & GATES

8.1. To agree the new position of the noticeboard

The Clerk informed Members she had met Highways on site, and they had suggested a new location for the notice board which was not on Highways land and therefore would not require expensive licences. Cllr Velten had advised the Clerk that particular spot could obstruct visibility, previous work to remove a hedge had taken place for that very reason. She had suggested locating the notice board on the village hall itself. Cllr Velten confirmed the village hall were in agreement with this location.

8.2. To agree to add locks to the notice board.

A lengthy discussion took place on the advantages and disadvantages of adding locks to the notice board. The Chairman of CIL suggested adding locks which could be used if necessary, in the future.

00251 It was **RESOLVED** the notice board would be situated on the Bodle Street Green village hall wall. Locks would be added. The management of locking the notice board would be discussed at a later date and the words “Warbleton Parish Council” would be infilled with white.

WARBLETON PARISH COUNCIL ONLINE SURVEY AND FLYER

The Chairman of CIL updated Members. The CIL flyer had been successfully printed and distributed before Christmas. The distribution costs were shared with Rushlake green Village stores to save on costs. Members were asked to note there had been a few reports of 2 flyers received and a few reports of none at all. There had been approximately 60 responses which was just over a 10% response rate to date. The survey had also been pushed digitally and it had been possible to see the success rate from that. Rushlake Green Village Stores and the Village Leaf had posted the survey link on their Facebook page and it had also been posted on Punnett's Town Facebook page. The Chairman had also asked Cllr Bowdler to share the survey through Punnett's Town networks. The Chairman of CIL encouraged Members to spread the word to local family, friends and businesses who lived in the area before the survey came to an end. The completion rate of the survey was 95% which was good. Approximately half of the respondents so far were from Rushlake Green. The Chairman of CIL asked Members to note the survey had further highlighted a lack of Councillor representation from Punnett's Town. She encouraged Members to carefully consider this in the future when recruiting new Councillors.

So far, the most supported ideas so far were Finger Posts, benches and notice boards followed by the walking and cycling route map and the electric car chargers. There had been lots of interesting comments. The detailed results would be presented at the next CIL meeting in February.

Cllr Smythe reported positive feedback from local residents who were pleased they had been consulted. Cllr Long reiterated the response rate was good.

DATE OF NEXT MEETING

Monday 22nd February 6.30pm

The meeting closed at 19.32