

**Minutes of the Meeting**  
**Tuesday 9<sup>th</sup> May 2023 – 6.30pm at Friends Meeting House, Hartshill**

**Councillors:** Cllr Pearson, Sharp, Thomason, Parker

**Apologies:** None

**Absent:** None.

**In attendance:** Borough Councillor Bell, Parish Clerk and one member of the public.

1) Election of Chairman – The Council agreed to postpone the vote until the next meeting. Councillor Pearson will be acting as Chairman until June 6<sup>th</sup>.

2) Election of Vice-Chairman

The Council agreed to postpone the vote until the next meeting. Councillor Pearson will be acting as Chairman until June 6<sup>th</sup>.

**3 & 4) Welcome and apologies**

The Chairperson opened the meeting and welcomed those present.

**5) Procedural items**

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate – Noted.

**6) Declarations of Interest**

In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting as well as any gifts or hospitality received. This requirement applies to elected members and co-opted members – Noted.

**7) Chairman's Announcement**

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council or its Committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities. People under the age of eighteen or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting – Noted.

Councillor Pearson expressed her congratulations to both Councillor Bell and Councillor Hobley on being elected to North Warwickshire Borough Council.

#### **8. Report from County and Borough Councillor Bell**

- Hartshill Scouts held an open day at their newly refurbished scout hut. Cllr Bell expressed her thanks at being invited and was very pleased to see how well it looks for the Scouts.
- PC Hughes has offered to issue personal attack alarms in light of recent events in the village. They will be available to collect at the Community Centre.
- The Councillor Grant community fund has reopened for anyone wishing to apply.
- Road Closure notices for Apple Pie Lane and Drayton Close have been issued.

#### **9. Report from PC Hughes and PCSO Jenkins.**

- No officer in attendance.

#### **10. Public Question Time**

None

#### **11.. Accounts for Payment**

Invoices amounting to £19350.53 approved for payment. This is higher than normal due to the payments for: HMRC £1762.73, HNJRC first precept £5556.56 and first streetlight payment £3439.38 - Proposed Parker, Seconded Thomason.

#### **12. Financial Report**

- Financial report Income received: £52,345.62 (including first precept payment)
- Current Balance: £90101.53 Reserve: £168477.57
- The Clerk has recently completed CiLCA training, and the Council are now in the position to adopt the General Power of competence.
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12.1 The Parish Council hereby confirms we meet the eligibility criteria for adoption of a General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. We further resolve to adopt a General Power of Competence - Proposed Parker, Seconded Thomason.

#### **13. Audit 2023**

Internal Audit scheduled for 31<sup>st</sup> May 2023 – Auditor Bill Wooliscroft appointed as internal auditor with Moore Group as external Auditor. Internal auditor recommended by Warwickshire Association of Local Councils.

**14. Planning Applications**

- None to report.

**15. Minutes of the last meeting 040423** – Approved as a true record.

**16. Correspondence.** – None to report.

**17. Estate**

- Snowhill – would like further meetings with Tarmac before agreeing to accept responsibility for woodland. Annual maintenance fees etc should be discussed in more detail.
- Cemetery – Nothing to report.
- Community Centre – Nothing to report.

**18. Staff**

Cllr Sharp agreed to assist in the staff appraisals.

**19. Hanging Baskets**

- Clerk to contact Streetscape to find out cost of watering hanging baskets twice per week during summer months.

**20. Items for next agenda**

- Christmas Lights
- Plaques
- Castle Lights/Action plan for capital expenditure

**Meeting Closed 7.27pm**

**Date and Time of Next Meeting – June 6<sup>th</sup> 6.30pm at Friends Meeting House.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Reference: \_\_\_\_\_