

## BLEASBY PARISH COUNCIL

### Minutes of the Parish Council Meeting Monday 14 December 2015 7.30pm Bleasby Village Hall



Cllr Andrew Goodwin  
Cllr Charlotte Gent  
Cllr Chris Foster  
Cllr Michael Coombs  
Cllr Peter Cast (Chair)  
Cllr R Horsley  
Cllr Stephen Andersen

In Attendance: The clerk

Also present: County Councillor Jackson, District Councillor Blaney and several members of the public

- BPC15-101 Welcome by Chair  
The chair welcomed those present. He stressed the intention of the Council to bring the community together and to work together as a community. He proposed to amend the running order on the agenda and move item BPC15-122 after BPC15-124 to which the council agreed.
- BPC15-102 To receive and resolve to approve apologies for absence.  
**None**
- BPC15-103 To receive questions and petitions from the public – for information only.  
It was reported that the dykes in Bleasby had been checked and found to be in good order with the possible exception of the dyke opposite the Waggon and Horses Pub, which was overgrown.
- BPC15-104 To receive a report from the Village Hall – for information only.  
The Village Hall has had a repaint around the new radiators and would receive a full redecoration in the spring.
- BPC15-105 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.  
**None**
- BPC15-106 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.  
**None.**

- BPC15-107 To receive minutes of Bleasby Parish Council meeting held on Monday, 09 November 2015 and resolve to sign these as a true record of that meeting. The Council received the minutes from the previous meeting and resolved to sign these as a true record of that meeting.
- BPC15-108 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only).  
The clerk reported that she was still waiting for a quote to have the defibrillator phone box repainted.
- BPC15-109 To receive a report from the County and District Councillors.  
Cllr Jackson reported on Post Office services available to Bleasby residents operated through East Bridgford Post Office. He noted that the interactive speed signs outside the school were not yet operating correctly and that times would need to be adjusted to allow for breakfast and after school clubs.
- BPC15-110 To comment on planning applications:
- 15/02020/FULM | Application to vary condition 3 of planning permission 15/01174/FULM to permit the use of the site by touring caravans throughout the year without the limitations. The wording of the condition should be altered to: "Not more than 33 caravans (30 touring caravans, 3 static caravans) at any one time shall be stationed on the site. The 3 static caravans granted permission under W/33/102 in April 1962 shall be stationed on site within field OS2819 only." | Caravan Park Boat Lane Bleasby Nottinghamshire NG14 7FT.

**The Council objected to the application on a majority vote.**

To note the following planning decisions:

- 15/01825/FUL | Householder application for proposed single storey extension to the south side of the house, the front door to the house will be repositioned with an east facing porch/canopy creating a veranda and the current porch demolished and replaced with a window. | Rudsey Cottage 1 High Cross Goverton Nottinghamshire NG14 7FR.

Application Permitted.

- BPC15-111 To receive an update on the new website and existing forms of village communication.  
The new parish council website <http://www.bleasbyparishcouncil.uk/community/bleasby-parish-council-7992/about-us> is up and running but remains under construction with new items being added.
- Proposed by Cllr Gent seconded by Cllr Horsley the Council resolved that the clerk should start work on a new community website as soon as possible. Any additional would be paid for as agreed overtime.**

**Proposed by Cllr Gent seconded by Cllr Horsley the Council resolved that the Chair should write to the former Parish Council Clerk requesting that she provide him with the email data base used for e-mail communications on the old Bleasby Parish Council website.**

- BPC15-112 To decide on strategy for the introduction of the Parish Plan and decide on a timeline or programme.  
The Council decided to have an open meeting with the community in an effort to engage as many people as possible in the process.  
The Council decided to engage a consultant to help with the process. Cllr Gent and the clerk would make enquiries.
- BPC15-113 To confirm the Clerk's terms and conditions of service and provide a Statement of Employment Particulars.  
Cllr Gent suggested to discuss this in a private meeting.
- BPC15-114 To receive a budget proposal from the Clerk/RFO and discuss and resolve the budget for the financial Year 2016-17.  
**Proposed by Cllr Andersen seconded by Cllr Horsley, the Council approved the budget as presented and agreed the associated virements to reflect actual spending.**
- BPC15-115 To decide on the precept demand for the 2016/17 Financial Year.  
**Proposed by Cllr Andersen seconded by Cllr Horsley, the Council decided to maintain the precept demand at the current level of £10,500.**
- BPC15-116 To consider means of support for the lengthsman.  
**Cllr Goodwin proposed for the Chairman to discuss with the current lengthsman how the objectives of the scheme could be met especially in the summer months in the first instance before taking any further steps. This was approved by the Council.**
- BPC15-117 To receive update from Defibrillator Support Group.  
Initial training had taken place in three informal sessions at the Waggon and Horses. Further training sessions were planned in the near future.
- BPC15-118 To receive update from Jubilee Ponds Working Party meeting.  
Members of the working party had met with Mr wood of Bleasby carp syndicate and the meeting was considered to have been very productive.
- BPC15-119 To consider the following motion by Cllr Andersen: The Parish Council shall consider all feasible steps in pursuing dog owners who do not clean up after their dogs. These steps may include employing a dog warden and purchasing and installing NSDC signs and publishing relevant articles in Bleasby News.

After some discussion the Council took the following resolution proposed by Cllr Andersen seconded by Cllr Horsley: **The Council will purchase two "dog fouling" signs from NSDC to be displayed at the entrance to the ponds. Any other signs and posters displayed around the ponds and fitted to trees will be removed. The Council will continue to try and educate and inform about the nuisance of dog fouling by placing articles in Bleasby news and on the website.**

The Council currently does not support the engagement of their own dog warden.

- BPC15-120 To consider the following motion by Cllr Andersen: The Parish Council shall adopt a CCTV policy and install one CCTV/Stills camera at the entrance to Jubilee Ponds. The Council shall not permit third parties to operate a surveillance system at the Jubilee Ponds.  
**The Council resolved with a majority vote to take control of any surveillance cameras on Bleasby Jubilee Ponds. There should only be one camera at the entrance of the ponds and a Bleasby Parish Council Surveillance policy to be drawn up and any camera to be operated in line with the policy and the Data Protection Act.**
- BPC15-121 To consider a request from Bleasby Carp Syndicate to carry out work on the ponds in order to restrict fish movement and manage fish stocks.  
**The Council approved of the proposed work on the condition that this was a temporary arrangement and would not lead to a permanent change to the existing layout and contours of the ponds.**
- BPC15-122 To receive information on the future of audit procurement and the Sector Led Body and to consider whether to opt out.  
**Deferred to next meeting.**
- BPC15-123 To receive an update of the Flood Action Group and their Emergency Planning  
The Council received an oral report by Cllr Cast.
- BPC15-124 To discuss future administrative management of Council land holdings.  
**Deferred to next meeting.**
- BPC15-125 To receive update on banking arrangements.  
The clerk reported that councillors would need to contact Unity trust bank in order to confirm their internet banking facility. At the time of the meeting no funds had been transferred to the new bank but there was no way of knowing when this would happen.  
**The Council agreed that emergency payments could be authorised should the change-over of accounts result in authorised cheques from Yorkshire bank not being available to draw.**
- BPC15-126 To receive the payments and receipts report November.

- BPC15-127 **The Council received the payments and receipts report November.**  
To receive receipts/payments over budget report.  
**The Council received the payments/receipts over budget report for November.**
- BPC15-128 To receive and approve the bank reconciliation for October 2015.  
**The Council received and approved the bank reconciliation for October 2015.**
- BPC15-129 To receive and approve the payments schedule for December 2015 and resolve to adjourn the meeting to sign schedule and cheques.  
**The Council received and approved the payments schedule for December 2015 and briefly adjourned the meeting for cheques to be signed.**
- BPC15-130 To receive any other correspondence not considered above (for information only).  
  - NSDC – Planning Committee Agenda
  - RCAN Newsletter
  - Post Office Services
  - TRCO Bleasby Level Crossing 17-19 February 2016
  - Local Government Boundary Commission Final Recommendation for Nottinghamshire
The Council received the above correspondence.
- BPC15-131 To discuss preparations for Christmas 2016 ensuring cooperation and coordination with village groups.  
**Deferred to a later meeting.**
- BPC15-132 To receive Items for Notification to be included on next month's agenda. (for information only).
- BPC15-133 To confirm dates of next year's meetings.  
**The Council confirmed the following meeting dates: second Monday each month namely 11/01/2016, 8/02/2016, 14/03/2016, 11/04/2016, 09/05/2016. The Annual Meeting of the Parish was to be scheduled for Wednesday, 27 April 2016.**

**Signed as a true record on behalf of Bleasby Parish Council.**

Name \_\_\_\_\_ Date \_\_\_\_\_

**Bleasby Parish Council**  
**FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN December**

BPC15-129

<b>CASH POSITION BEFORE ANY PAYMENTS ARE MADE</b>		£
Yorkshire Bank Current	Sheet 258 (Dated 03/11/2015)	19,051.95
Yorkshire Bank Investment	Update effective 03/07/2015	5,892.57
<b>Total</b>		<b>24,944.52</b>

<b>BILLS FOR PAYMENT</b>						
<b>Method</b>	<b>Ref</b>	<b>Supplier</b>	<b>Description</b>	<b>Excl. Vat</b>	<b>VAT</b>	<b>Total</b>
Cheque	883	Toot Hill School	Printing Flyers and BN	217.35	-	217.35
Cheque	884	Nottingham Landscapes	Christmas Tree	95.00	19.00	114.00
Cheque	885	NSDC	Election Fees	1,273.77		1,273.77
Cheque	886	Mrs B Boyer	December Salary	198.72		198.72
Cheque	887	HMRC	PAYE 3rd Quarter	148.80		148.80
Cheque	888	Mrs C Gent	Re-imburse Domain registration	7.99		7.99
						-
						-
						-
						-
						-
<b>Total</b>				<b>1,941.63</b>	<b>19.00</b>	<b>1,960.63</b>

Notes:

Late payments

Authorised Signatory 1

Authorised Signatory 2

Date

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