

Pentewan Valley Parish Council

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Neighbourhood Steering Group Meeting Wednesday 28 June 2023 at 7pm Online via Teams

Minutes & Actions

Present: Cllr Stephen Street (SS), David Rudge (DR), Andrew Stanners (AS), and Anne Cruickshank (Clerk).

1. Welcome

Cllr Street Welcomed everyone to the meeting.

2. Apologies

Apologies were received from Cllr Vicky Cartwright (VC), Cllr Janice Williams (JW), Cllr George Muskett (GM), Daniel Lawson (DL), Steve Besford-Foster (SBF) and David Croft (DC)

3. Review Previous Minutes.

The minutes of the meeting held on 31 May April 2023 were approved as a true and accurate record. The actions were reviewed and any actions outstanding were noted.

4. Progression of the NDP

Project Plan

It was agreed to move the consultation dates from 12 August until 30 September

ACTION DR to amend dates and send a copy to AC to be added to the drop box.

5. NDP Documents

On Boarding Document

SS had completed the document and it is in the drop box awaiting comments before it is sent over to collaborate on Monday 10 July 23.

ACTION- All members to review and advise of any changes before Friday 7 July via email to all.

SS had uploaded some pictures to be included on the consultation web site, there is a requirement for a minimum of 3 images. **ACTION- All**

members to offer suggestions of which ones to use via email to all.

6. Public Engagement

Engagement Events

Penfest at the Ship Inn Pentewan 12/13 August

Trevithick & Trays farm shop - Date TBC **(DR)**

The Rugby Club – September Date TBC **(GM)**

The Cornwall Hotel - Date TBC **(AC)**

Online event/presentation possibly via UTube video linked to web site

ACTION SS speak to DL to see if this is viable.

Media

St Austell Bay Radio

St Austell Voice

Cornwall Live

ACTION SS to speak to media.

Leaflets

Leaflets and posters to be ready for events and distribution by Week Commencing 11 August **ACTION AC to design leaflet/ posters and get printing costs and quote from royal mail for distribution. SS to order some large maps for the events.**

7. Budget & Finance

AC gave an update on the budget. Total projects spend was £3300.09. Still no news on the funding from DLUHC. **ACTION AC to keep watch for funding news.**

8. Matters Arising

1. Consultation Document Q17 "community energy" it was agreed that this question would not be changed as this was the first step but would be reviewed based on feedback from the consultation.
2. It was suggested that a prize draw for completing the questionnaire. **ACTION All to see if any prizes could be donated from local businesses e.g., cream tea or a meal at one of the pubs/cafes in the parish.**

9. Future Meeting Dates

Future meeting to be held on the last Wednesday of the month:
26 July, 30 August, 27 September, 25 October, 29 November

Meeting Closed at 20:10pm