

# Mickleham Parish Council

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## Draft Minutes of Annual Meeting on 10<sup>th</sup> May 2017

<b>Venue</b>	Village Hall
<b>Chair</b>	David Ireland (DI)
<b>Councillors</b>	Jane Brown (JB), Judy Kinloch (JK), David Ottridge (DO), Graham Clark (GC), Andrew McNaughton (AM), Will Dennis (WD)
<b>Clerk</b>	Trevor Haylett
<b>Attending</b>	Angela Ireland, Sarah Parfitt (from 8:50pm)
<b>No.</b>	<b>Item</b>
1	(555) <i>(Chaired by Clerk)</i> <b>To elect a Chairman for 2017-18</b> DI was proposed by AM and seconded by JB. DI was elected unanimously.
2	(556) <i>(Chaired by DI)</i> <b>To elect a Vice-Chairman for 2017-18</b> JB was proposed by JK and seconded by WD. JB was elected unanimously.
3	<p><b>Opening Formalities</b></p> <p>(557) Apologies – Duncan Irvine (Dirv), Mole Valley District Councillor</p> <p>(558) Declaration of Interest – None</p> <p>(559) The Minutes of the meeting held on 8 March 2017 were approved and signed. Proposed by AM, seconded by WD.</p> <p>(560) There was discussion about MVDC's verge-cutting which had just begun and dissatisfaction that some areas had been left untouched. DI said he would speak to Dirv about it and the Clerk said he would speak to JK after the meeting so that her complaints about the problems getting in and out of Swanworth Lane because of the long grass could be relayed to MVDC.</p> <p>(561)The Village Hall committee had requested the PC's view on switching the polling station room from there to the Ranmore Room which would prevent the cancellation of a regular let for the second time in two months. There were no objections to the suggestion.</p> <p>(562)The continuing question over the cars abandoned in Swanworth Lane was raised again. WD said he was unhappy with MVDC saying they don't have the ability to take cars away because it was a private road while at the same time advising Box Hill School, who almost certainly own that part of the Lane, not to do so because of a potential risk of litigation. DI said he would take up the matter with the School bursar and ask them whether they would like to register themselves as the owner of that part of the Lane.</p> <p>(563)GC drew Councillors' attention to the fact that the damaged gate at the entrance to the Recreation Ground had been replaced by a brand new oak gate as a result of the contractors' insurance claim.</p>
4	<p><b>Responsibilities</b></p> <p>(564)The following areas of responsibility were agreed:- <b>Asset checks</b> – JB, JK; <b>Liaison with Surrey Wildlife and Tree Warden</b> – JK; <b>Planning</b> –</p>

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	<p>AM; Traffic and Road Safety – WD; Responsible Finance Officer – DO; Risk Management - Clerk; Emergency Contacts and Broadband – WD; Children’s Playground Link – GC; Police Liaison – JB; Liaison with D. Irvine (MVDC) – GC; Children’s Recreation Ground Link with Charity Commissioners – DO; Key Holders – JB, DI.</p>
5	<p><b>Finance &amp; Formalities</b></p> <p>(565) Section 1 of the Annual Return – The Governance Statement - was approved.</p> <p>(566) Section 2 of the Annual Return – The Accounting Statements – was approved.</p> <p>(567) Two payments were approved – both to Kings Landscapes - £120 for one grass cut in March and £360 for three cuts in April.</p> <p>(568) The bank reconciliation was agreed; there was a balance of £8,058.44 at 1<sup>st</sup> May.</p> <p>(569) DO had circulated details of the Parish Council insurance renewal of £366.34, a figure which is discounted to £348.02 per year for a three-year deal. GC spoke in favour of going for the extended deal and JB proposed that it be accepted, JK seconding. The motion was carried unanimously.</p>
6	<p><b>Broadband – Update</b></p> <p>(570) The subject had been discussed at some length in the Annual Parish Meeting (see Minutes). WD added that Mary Flint would soon begin the process of raising funds to enable the contract to be signed. Three thousand pounds had already been pledged and was in the Parish Council bank account, leaving an additional £8,806.50 still to be raised.</p>
7	<p><b>Planning</b></p> <p>(571) There were no significant planning proposals to comment on.</p>
8	<p><b>Speed limit in Old London Road</b></p> <p>(572) DI explained that Box Hill School had submitted another application to have the speed limit reduced from 30 mph to 20 mph in Old London Road.</p> <p>(573) DI said that after an arrow had been found in a Dell Close garden, representations had been made to Box Hill School who had now agreed to move the archery practice from Burminster Field to the football field at the bottom of Swanworth Lane in the future.</p>
9	<p><b>Zig-Zag Road</b></p> <p>(574) DI reported that there had been a one-way system in place over the Easter weekend but it had been done at very short notice and representations had been made by the Parish Council. Andrew Wright of the National Trust had promised to keep the PC informed.</p>

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10	<p><b>Children's Recreation Ground</b></p> <p>(575) SP said the new playground was proving very popular, not only after school time but also at weekends. Her wish is to get representatives from the local schools' Parent Teacher Associations on to the committee so it becomes a rolling committee and she could eventually hand the chairmanship on to someone else. DI said he would write to St Michael's School PTA and the St Michael's Nursery Parents Committee to see if they could help with getting representatives on board.</p> <p>SP also raised the problem of older children using the playground and leaving cigarette butts around. DI said he will mention this again to Box Hill School at his next meeting.</p> <p>SP ended by expressing her thanks to the Parish Council for organising the footpath resurfacing at the Recreation Ground.</p>
11	<p><b>Future Meetings</b></p> <p>The date of the next meeting is Wednesday 19 July in the Ranmore Room at 7:30pm.</p>

**The meeting closed at 21:20pm**