

**Minutes of the Meeting of Cantley Parish Council held on
Thursday 19th January 2017 at 7pm in Cantley Village Hall.**

Present: Richard Attwood (Chairman)
Peter Key
Norma Knight
Dot Machin
Brenda Pawsey
Martin Woolner
Catherine Moore, Clerk

Also present: Two members of the public were in attendance.

1. Public Forum

Dot Machin reported continued problems of dog fouling in Church Road, with one particular late night dog walker failing to clear up. The resident had been advised to identify the person and report the matter to Broadland District Council.

2. Apologies

Apologies were received and accepted from Steve Bennett, proposed by Richard Attwood, seconded by Dot Machin, all in favour.

3. Declaration of interest for items on the agenda

There were no declarations of interest.

4. Minutes of the meeting held on 15th December 2016

The minutes of the meeting were agreed as an accurate record, proposed by Dot Machin, seconded by Brenda Pawsey, all in favour.

5. Urgent Items

There were no urgent matters of business.

6. Matters Arising

i. Grit Bin, Well Road

The Clerk had requested a new location for the bin and would chase up Norfolk County Council.

Clerk

ii. 30mph Vehicle Activated Sign, Station Road

The Clerk reported that the Factory was still working through their procurement system to be able to make the payment to the parish council.

iii. Defibrillator, Cantley Phone Box

The Clerk reported that she was in discussion with Community Heartbeat Trust regarding the price and funding opportunities for a defibrillator. She would chase them for the information.

Clerk

7. Highways and Transport

It was noted that there was a pothole on Hobbs Lane, the Clerk was asked to report this.

Clerk

It was noted that the reflective bollard was still completely invisible from the south side.

Clerk

8. Finance

It was **agreed** to pay the following, proposed by Steve Bennett, seconded by Brenda Pawsey, all in favour:

- | | | | |
|----|--------------------------|-----------------------------------|---------|
| a) | Catherine Moore | Clerk's Salary December 2016 (SO) | £165.00 |
| b) | HMRC | PAYE – December 2016 | £41.80 |
| c) | Glenn Peacock | Notice board repairs | £40.00 |
| d) | Information Commissioner | Annual Registration | £35.00 |

e) Third Quarter Budget Comparison

The third quarter budget comparison was noted.

9. Correspondence

The correspondence was noted.

10. Planning

- a) 20162201 Reedham Road, Freethorpe: Prior notification – replacement telecommunications mast (overall height 21 metres) and associated works. The Council considered the application, and recommended **approval**, proposed by Brenda Pawsey, seconded by Dot Machin, all in favour.

Clerk

- b) 20170018 1 Burnt House Cottages, Burnt House Road: Two storey side extension, single storey side and front extension and single storey rear extension. The Council considered the application and recommended **approval**, however noting that the proposed extensions were very big and out of proportion with the rest of the row. Care should be taken to tie the materials in with the rest of the terrace. Proposed by Brenda Pawsey, seconded by Dot Machin, all in favour.

Clerk

11. Ongoing Matters

a) Crassula in Cantley Pond

The Chairman reported that a meeting with the consultant had been cancelled with short notice, and he awaited a rescheduled date.

12. New Matters

a) 2017/18 Budget and Precept Setting

The budget was presented for consideration. It was **agreed** that Cantley Church would receive a £400 grant, as they were holding £200 from the 2015/16 grant with £344 having been spent. The grant would be reviewed for 2018/19, and the church would be asked to provide the price and specification in December. It was **agreed** to budget £200 for external audit, and to hold this as an earmarked reserve, replacing it when used. It was **agreed** that a precept of £9,254.00 would be applied, representing an increase of 8.33%, proposed by Richard Attwood, seconded by Norma Knight, all in favour.

Clerk

13. Items for Next Month's Agenda

Banking arrangements.

14. Date of Next Meeting

The next meeting would be Thursday 16th February 2017, 7pm at Cantley Village Hall.

The meeting closed at 7.50pm.

CHAIRMAN