West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 9th November 2026, 7:00pm.

Present: Cllr M Down (Vice-Chairman) Cllr F Collier, Cllr F Collyer, Cllr R Gribble, and Cllr N Macpherson.

Also present: 2 Parishioners, Cllr S MacDonald (TVBC), Cllr N Adams-King (HCC) and S Bailey (Clerk).

2611-1	**Chairman's remarks**
Welcome to the meeting, thank you all for coming. I, Cllr Down, will be Chairing this meeting as the Chairman is unable to attend. Cllr Collier is recording the meeting for her personal use.	
2611-2	**To receive and accept apologies for absence**
Cllr N Carpenter was unable to attend, the Parish Council accepted his apologies.	
2611-3	**To receive declarations of pecuniary and personal interests relating to items on this agenda**
No interests to declare.	
2611-4	**To approve the minutes of the Parish Council Meeting held on 12th October 2026**
The minutes were approved as a true record and signed by the Vice-Chairman.	
2611-5	**To receive report from Hampshire County Council**

Cllr Adams-King discussed his key points:

- Local Government Reorganisation – The Government have decided that they want to look at all the options again, with the plan to have the new Councils in place by April 2029. HCC will work towards this goal but are aware that it is an incredibly complex task to achieve by April 2029. Additionally, HCC will not spend another penny on this until the Government have made a final decision.
- Planning – The change to the Scheme of Delegation means that Councillors are no longer able to call planning applications to a planning committee, except in very limited circumstances, only a planning officer is able to do this. He has submitted a complaint that the Council needs to categorically say that Neighbourhood Development Plans have precedence.
- Parishioner statement – He has had a meeting with TVBC and Wiltshire Council about our NDP and has been shown evidence that planning officers refer to the TVBC local plan, which is in draft, but don't consider local NDPs, which are law.
- Cllr Adams-King – He completely agrees, NDPs should have precedence.

Cllr Adams-King left the meeting at 7:18pm.

2611-7	**To receive an update from the Neighbourhood Development Plan working group**

Alan Bannister, the former NDPSG leader, made the following statement on updating the NDP:

- This is not a formal working group, he is just informally helping West Dean Parish Council and West Tytherley Parish Council.
- The cost of this update is not yet clear. There probably won't be any costs until spring and he estimates that the Parish Councils might be looking at a cost of £1,000-£5,000 to update the NDP.
- He has had a meeting with Sarah Hughes of TVBC, and she confirmed that the updated NDP would need to go through the gateway system, which has three stages, before it is approved by the Secretary of State and adopted, which may take some time.
- Sarah Hughes is happy to come back in the new year and help guide us through the process.

Cllr MacDonald arrived at 7:24pm.

- No major work will need to be done until next year, but TVBC and Wiltshire Council both know we plan to update our NDP, so that should get the wheels moving with them.
- Be prepared to consider including site(s) for up to 10 dwellings, including affordable houses, in the neighbourhood area in addition to any already identified or being built.
- We may need a Housing Need Survey to be conducted by TVBC in the New Year. We will share this decision with TVBC and WCC in the New Year.

2611-6	**To receive report from Test Valley Borough Council**

Moved later due to Cllr MacDonald being delayed.

Cllr MacDonald discussed his key points:

- Local Government Reorganisation – TVBC plan to have elections in May, probably for a 2-year period.
- Food recycling – 4000 tonnes have been recycled so far and reduced black bin use by 18%.
- Recycling – In January people can put a small bag of batteries/vapes/electronics out by their black bins.
- Bottle Bank – TVBC are continuing to look for a solution to this. It is unclear to him whether the new vehicles are indeed an issue, he will investigate this. There is unfortunately no chance West Tytherley will be first to trial the kerb side glass collections.

Cllr MacDonald left the meeting at 7:44pm.

2611-8	**To discuss getting a Community Delivery Fund from TVBC to refurbish the Pavilion**

- The Clerk had a meeting with Marie Stubbington, the Community Engagement Officer at TVBC, about the Parish Council getting a Community Delivery Fund to refurbish the pavilion.
- She felt that it was a good idea for the Parish Council to pursue this idea, they first need to decide what they want done and to then get quotes for the work.
- The Parish Council unanimously decided to repair/replace the roof, refurbish the toilets and showers and a general refresh inside.
- Cllr Collier will look into the application process and get an idea of costs.

2611-9	**To receive an update on the bottle bank**

- The Parish Council unanimously agreed that it would be unfair to the landowners and their neighbours to situate the bottle bank on private property.
- TVBC have said that the only appropriate place for the bottle bank is at King Edward's Hall.
- The Clerk will publish a poll on the Village Facebook group to determine how high the need is for the bottle bank to be put back at King Edward's Hall.
- If the need is great enough the Clerk will speak with the hall and TVBC to try and find a solution.

2611-10	**To consider sponsoring a Danebury School award**

- The Parish Council unanimously agreed to sponsor an award at a cost of £30.
- Cllr Collier will attend the event and present an award.

2611-11	**To discuss adding more '20 is plenty' signs to the Village**

- Cllr Down investigated the current signs and feels that we have enough signs, one on each road into the village, but they need to be better positioned further out from the school.
- The Parish Council unanimously agreed that they should be put on the first signs at the three entrances to the village.
- Cllr Collier will speak to highways to get permission.
- The Conservation Officer's consent will also be needed.

2611-12	To review what maintenance the village needs

- The broken drain cover by the pavilion needs replacing below the ground instead of above the ground so it doesn't get hit by the grass mower again. The Clerk will speak to the Lengthsman about this job.
- The Parishioner who volunteers to cut the War Memorial grass/hedges is happy to continue.
- The cleaning supplies for the pavilion have been purchased and will be put there on Wednesday (11/11/26), they cost a total of £47.72.
- The hedge at the North end of West Dean Road has been reported to HCC.
- The numerous highway signs that haven't been collected from various locations have been reported to Cllr Adams-King.
- The Lengthsman is going to send a separate quote to remove the branches from the side of Dean Road and repair the stairs to the viewpoint on footpath 5. As the Council has a large reserve in their Lengthsman fund they are happy to approve these costs.

2611-13	To receive an update on the roads and footpaths

- Cllr Collier received a complaint from a Parishioner that cars are often parked illegally in front of King Edward's Hall after dark. Cllr Collier explained to them that they would need to report this to the police and gave them the resources to do so, additionally, future complaints are best sent to the Clerk at: clerk@westtytherley-pc.gov.uk. The Parish Council noted the complaint.
- The Council gully emptier and road sweeper came through the village 3 weeks ago, unfortunately the majority of the leaves have fallen since then.
- It would be nice to have a map of the footpaths on the noticeboard at the hall. The Clerk will speak to the hall and see if this is possible.
- Footpath Warden's report:
    i. A fence on footpath 5 had come down, the landowners have since repaired it. The Parish Council have sent their thanks to the landowner.

2611-14	To review new planning applications and decisions

a) 26/02382/TREES and 26/02385/TPOS - 5 And 6 Dean Road, And Farthing Corner – The two applications are virtually identical, so will be considered together. This is being done as part of an insurance claim, the houses are currently suffering from subsidence because the tree roots are sucking all the moisture out of the clay. They want to dig a 3.5-meter-deep ditch 56 meters around the properties to put in a copper composite barrier to stop the trees absorbing the moisture from the clay. TVBC do not usually reject tree applications, so the Parish Council unanimously agreed to no objection.

2611-15	Finance

a) To agree the budget for the 27/28 financial year

The Parish Council unanimously agreed to adopt the budget for the 27/28 financial year, it is available to view at: https://www.westtytherley-pc.gov.uk/community/west-tytherley-parish-council-15366/finance-ye-2028/

b) To agree the precept for the 27/28 financial year

The Parish Council unanimously agreed to not increase their precept, so will ask TVBC for a £20,000.00 precept for the 27/28 financial year.

c) To agree upcoming invoices

- Danebury School award £30 – agreed.
- Clerk mileage £11 – agreed.

d) To note October's receipts/payments and expected receipts/payments.

Ins (Current Account)

Date	Receipts	Total	Balance
02/10/2026	HCC	£86.00	£2,278.23

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
09/10/2026	Octopus Energy	£20.09	£0.96	£19.13	£2,258.14
13/10/2026	RING Contract	£49.99	£8.33	£41.66	£2,208.15
19/10/2026	Bank Service Charge	£4.25	£0.00	£4.25	£2,203.90
22/10/2026	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£2,182.91
23/10/2026	HMRC	£187.45	£0.00	£187.45	£1,995.46
26/10/2026	Hugo Fox	£11.99	£2.00	£9.99	£1,983.47
30/10/2026	S Bailey Payroll	£741.48	£0.00	£741.48	£1,241.99
30/10/2026	Office Allowance October	£26.00	£0.00	£26.00	£1,215.99

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/10/2026	Interest	£9.85	£28,137.29

The Parish Council checked the balances against the bank statements.

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
Interest	£50.00	Monthly (Approx £10.00)
HCC	£172.00	Quarterly (£86.00)
Total	**£222.00**	

Outs

Payments	Expected Total	Date
Website/Email	£182.98	November
Pavilion Cleaning Supplies	£50.00	November
ICO	£47.00	December
Electricity	£125.00	Monthly (Approx £25.00)
Payroll	£3,860.40	Monthly (£772.08)
Bank Service Charge	£21.25	Monthly (£4.25)
Water	£50.00	Quarterly (Approx £50.00)
HMRC	£150.00	Quarterly (Approx £150.00)
Clerk Expenses	£50.00	Unknown
Contractors	£1,300.00	Unknown
Playparks	£700.00	Unknown
Training	£200.00	Unknown
Defib	£500.00	Unknown
Asset Purchase	£150.00	Unknown
Donations	£500.00	Unknown
Total	**Total £7,886.63**	

2611-16 **Matters for future meetings**

- The Parish Council received complaints that on Thursday 5th November the recreation ground was used to set off fireworks without prior notice or permission. The Parish Council unanimously agreed to accept formal rules for the recreation ground that will be displayed on the noticeboard by the recreation ground and on the website: https://www.westtytherley-pc.gov.uk/community/west-tytherley-parish-council-15366/recreation-ground/
- The Parish Council currently use Hugo Fox for their website and emails, however recently they have not been providing the level of service that the Parish Council expects. Hugo Fox currently charge £329.76 (£395.76 incl. VAT)

a year, but a WordPress website and emails hosted by Cloud Next would cost £150.00 (£169.98 incl. VAT) a year. The Parish Council unanimously decided that they will move to Cloud Next for their website and emails.	
2611-17	**Public Session: To receive questions from members of the public**
• Parishioner statement - The directions sign at the junction of Scouts Lane and Dean Road needs cleaning/repainting. • The Clerk will instruct the Lengthsman to clean the sign.	
2611-18	**To decide on the date for the next meeting**
Monday 14th December, 7pm.	
Meeting Closed at 8:32pm	

N Carpenter

Chairman of the Parish Council