

## Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 14<sup>th</sup> Nov 2024 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

<b>Council Members &amp; Officer Present:</b>	Cllr Edwin Rose	Chairman
	Cllr Eve Moralee	Vice-Chair
	Cllr Sarah Brack	
	Cllr Peter Wilkinson	
	Ed Knox	Clerk/Responsible Financial Officer
<b>Also, Present</b>	2	Members of the Public
	Tracey Taylor	County Cllr

50/24 To Approve Apologies for Absence  
None.

51/24 To Record Declarations of Interest in any items to be discussed  
None.

52/24 To Approve the previous meeting Minutes  
After discussion, Cllr Moralee **Proposed**, Cllr Brack **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

53/24 To Receive District & County Councillors Reports  
**Dist Cllr McFarland:** Did not attend.  
**County Cllr Taylor:** Advised that the last full County Council meeting was the 26th Sep. The winter fuel allowance had been debated. The Household Recycling Centres are not closing, unless or until a more suitable site is operational. The County Council also debated industrial sized NSIP solar farms. A new leader of the Council is to be selected in due course. Cllr Taylor ended by discussing the effects of the Employer's NI changes on Local Authorities, an additional £31M a year cost to the County Council, who will all have to pay it and the Central Govt will either allow Local Authorities to increase precepts for due this, or offer assistance from Central Govt to the Local Authorities, however, it is not yet fully clear which it will be.  
Cllr Taylor mentioned a member of public on Facebook had requested Mill Lane to be street cleaned, in the absence of District Cllr MacFarland, the Clerk will contact Environmental Services at Bassetlaw DC to ask if the road is on the street cleaning schedule and request an ad-hoc clean.

54/24 To discuss Lengthsman Activities  
Cllr Rose gave praise for the lots of positive feedback in the parish from residents for the works the Lengthsman has undertaken and Cllr Brack will promote this via Social Media and the PC website.

### ➤ Adjournment – (10 Minute max) Public Forum

A member of the public who was unable to attend tonight, provided the following update on drainage matters in the local area by email to the Parish Cllrs:

- **Anglian Water:**  
*Effective communications between AW, Cllr Mcllroy (Gringley Parish Council) and myself. Partial clearing the defective drainage pipe affecting the dual carriageway completed with a new lining to be fitted inside the existing pipe. Work undertaken by AW and NCC (Principal Officer - Flood Risk Management Team) Annual cleansing of number one storage tank to be undertaken on 29th November (weather permitting) when any impact upon the Toft Dyke culvert will be monitored*
- **Severn Trent Water**  
*Work to resolve the blockage of the surface water drainage pipe situated beneath the length of a private garden and under a derelict building (responsibility of Savill's) in 'Jonathan's Field' commenced on 3rd October, to date only 100 feet of the pipe has been cleared. Further site attendance promised with appropriate equipment to complete the work. The private garden owner to follow up and update accordingly.*
- **Savills**  
*They are fulfilling the commitments agreed in our walkabout on 11th June. This includes commissioning the removal of a significant dead tree adjacent to Toft Dyke (situated between Town Street culvert and canal culvert) and effective tree management across the 'water side' length of Toft Dyke Lane Savills have confirmed that the establishment of a grass margin and swale within Charity Field (adjacent to the Memorial Hall) is to be undertaken imminently by Walters (Lound) which, if successful, will*

prevent brown surface water run off impacting the STW man hole at the junction of Gringley Road and Town Street.

Work to replace the section of broken underground culvert, running between Church Lane and the Gringley Road culvert, is to be commissioned with discussions taking place between Savills and STW. In the meantime, the banks and hedge rows of the exposed field drain are to be flailed by appointed contractors.

The roadside hedge between the Toft Dyke culvert and Boat Club is to be flailed to ensure that the footpath is readily accessible.

- **IOADB**

Have completed their annual flailing of the 'field side' of Toft Dyke along the length of Toft Dyke Lane Toft Dyke Capacity. I attended a Drainage Board Meeting on 13<sup>th</sup> November, the IOADB outlined the replacement of the 6 pumps situated behind Bolland's Farm with 2 new ones whilst also increasing capacity and reliability. The aim is to improve the flow of field drains across the area into the River Idle Work is scheduled to be completed in June 2026. The cost of the pumps will use £1.65m of IOADB funds and they have advised that there will be no additional capital spend available to improve flood defences in the area in the foreseeable future.

Refer to my email to the Clerk dated 19th October 2024 which provided an update to the current impasse and await your considered response. I have made contact with JBA Consulting, drainage consultants recommended by former BDC flood officer, and will progress discussions/site visit with them if/when you consider appropriate.

- **Lengthsman**

He has made a notable improvement in removing years of growth and silting to the concrete 'run offs' at the Mill Lane/Beck Lane junction. They were created by Via circa 4 years ago but became useless having never been maintained until Jack's intervention. He has also cleansed a number of culverts; camber drains and gulleys and in so doing created a really good impression with residents. Congratulations Jack!

- **Church Lane**

It is good to witness residents, at the 'bottom end' of Church Lane, have got to grips with cleaning out, improving the flow of water and maintaining the field drain which runs adjacent to Clayworth House (old school). Provided this is maintained it should prevent water inundating gardens which was the case in the spring."

A member of the public asked County Cllr Taylor to clarify the process of the precept allocation at County level, particularly in respect to the potential £31m increase next year due to the rise of the National Living Wage and lowering of the Employers NI threshold. The Clerk note to the Council that the Parish Council's Employer's NI bill due to the changes coming in 2024 will be £3.80 per month.

A member of the public discussed the planning process, in particular that of retrospective planning applications and Cllr Rose clarified what the Parish Councils stance and response had been in relation to such an application, recently.

A member of the public discussed the County Council salt bins and asked if the Council would try to inform residents via social media and the website that the salt grit is for the highways, particular close to the locations the bins are located in, and not for residents to turn up with wheelbarrows and shovels to help themselves for domestic use. Cllr Brack agreed to put a post out on Facebook and the PC website.

## 55/24 Finance:

### Monthly Income & Expenditure

After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

#### 1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
North Notts Landscapes Ltd	Grass Cutting	£400.80
<b>Total Payments</b>		<b>£400.80</b>

#### 2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	2 <sup>nd</sup> ½ Precept 2024/25	£7,453
Bassetlaw District Council	2 <sup>nd</sup> ½ Concurrent Grant 2024/25	£5.50
Bassetlaw District Council	2 <sup>nd</sup> ½ Street Cleaning Grant 2024/25	£163.50
<b>Total Receipts</b>		<b>£7,622</b>

Bank Balances

The Current Account Balance

**£17,135.04#**

Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved** unanimously.

**#£10,000 ring-fenced as reserves.**

38/24 To Note any Planning Responses by the Scheme of Delegation + any update on the technical support & character assessment of the parish by AECOM

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **24/01101/LBA - Listed Building Application to Strip Back Roof on North East Elevation of Open Fronted Building. Replace Rotten Batons, Trusses and Lintel to Create a Pitched Roof, Retile with Original and Reclaimed Pantiles. Remove Six Courses of Brickwork from Boundary Wall, Remove Rotten Timber Lintel Sited Within Wall and Rebuild with Original and Reclaimed Brick Using Lime Mortar and Refix Coping Stones - Hall Farm Town Street Clayworth** - The Council responded that: *"the pc supports the application."*
- **24/00996/CAT Carry Out Works to Trees Within a Conservation Area - Eucalyptus Tree (T1) Reduce Tree Height by Approx 5m and Goat Willow Tree (T2) Reduce Tree Height by Approx 2m Barn 1 (The Coach House) Town Street** - The Council responded that: *"the pc has no objections to the application as long as the Bassetlaw DC Tree officer has been fully consulted by the Planning Dept."*
- **24/01208/CAT - Carry Out Works to Trees Within a Conservation Area - Deadwood Two Ash Trees Beck Farm Town Street Clayworth** - The Council responded that: *"the pc has no objections to the application as long as the Bassetlaw DC Tree officer has been fully consulted by the Planning Dept."*
- **Landscape Character Assessment & Technical Support** – Cllr Moralee gave an update on AECOM Technical/Character Assessment. The preliminary application has been successful. This is a precursor to a Neighbourhood Plan; it doesn't mean that the parish council have to proceed. The Parish Council has yet to make any decision as to whether to progress onto a full Neighbourhood Plan. This technical information will not have a statutory role but will be useful evidence for the village if a major application akin to the solar industrial park is submitted in the future. If the Parish Council did decide to proceed with a NHP the primary benefits are:
  - The technical work would be translated into planning policy and would oblige Bassetlaw DC to consider this as a formal material consideration when assessing planning applications in Clayworth.
  - CPC would receive an increased percentage of CIL money 25% instead of 15% the Community Infrastructure levy charged by Bassetlaw DC on certain qualifying planning applications when granting planning permission to mitigate the impacts of development.

AECOM are coming to the village soon and a Teams meeting will be held with them tomorrow.

39/24 To Adopt a Sexual and General Harassment Policy & Procedure

NALC have advised Councils, as employers have a new duty to prevent sexual harassment from October 2024 under S40a Equality Act 2010 Employers, to take proactive steps to prevent Sexual Harassment at work. NALC have advised the adoption of a Sexual and General Harassment Policy & Procedure: *"The policy should provide a range of options for reporting sexual harassment, depending on who the person who has been subject to harassment feels comfortable with.*

- *The policy should provide a range of informal options for dealing with sexual harassment.*
- *The policy should contain a formal complaints procedure for the Employee to use if they wish.*
- *The formal procedure should allow Union representation.*
- *The procedure should be clear about when disciplinary action might be needed.*
- *Only one investigation needs to be conducted into both the Employee's complaint and any subsequent Disciplinary action.*
- *The policy should contain details of help and support available to the person who made the complaint.*
- *Someone who's been sexually harassed will be given paid time off to get help with any resulting physical or mental health problems."*

After discussion, Cllr Rose **Proposed**, Cllr Wilkinson **Seconded** and the council **resolved** to adopt the policy with immediate effect.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:10pm.