

## BLEASBY PARISH COUNCIL

### Minutes of the Parish Council Meeting Monday 11 July 2016 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr C Foster	
Cllr P Cast (Chair)	Cllr C Gent	
Cllr M Coombs	Cllr A Goodwin	

In Attendance: The clerk

Also present: three members of the public

Welcome by Chair

Cllr Cast welcomed councillors and members of the public. He announced that the Council had just received the resignation of Cllr Horsley. The Council wanted to express their thanks to Mrs Horsley for her contributions to the Council over the years. The Council agreed to fill the vacancy as soon as possible.

BPC16-97 To receive and resolve to approve apologies for absence.  
Cllrs Blaney and Jackson had sent their apologies.

BPC16-98 To receive questions and petitions from the public – for information only.  
A member of the public informed the council that a road sign had been damaged on Gypsy Lane. Clerk to notify Highways Department.  
There had been localised flooding on Station Road. Severn Trent had been informed and were dealing with the problem which turned out to be more complex than first thought.  
A member of the public asked the Council if the maintenance of public wooden seats could be part of the lengthsman duties.

BPC16-99 To receive a report from the County and District Councillors  
**None.**

BPC16-100 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.  
**Cllr Coombs declared an interest in relation to the planning item 16/00964/FUL under BPC16-104.**

BPC16-101 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.  
**None.**

BPC16-102 To receive minutes of Bleasby Parish Council meeting held on Monday 13 June 2016 and resolve to sign these as a true record of that meeting.  
**The Council received the minutes from the June meeting and resolved to sign these as a true record of that meeting.**

BPC16-103 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only).

Chair Cast updated the Council that he had written to the Bleasby Flood Action Group and Jubilee Ponds Management Group inviting them to participate in the Autumn village Day.

The former telephone box housing the defibrillator would be painted 4 and 5 August. Cllr Andersen reported he had received an email stating that flooding to gardens had occurred in June. The clerk reminded those present that any correspondence to or from the Council should go via the clerk so a record could be kept.

BPC16-104

Planning:

To comment on the following planning applications:

- 16/00989/FUL | Householder application for a single storey extension to include a living area, an accessible shower room and an entrance lobby. | The Grange Bleasby Road Goverton Bleasby NG14 7FN

**Proposed by Cllr Cast seconded by Cllr Andersen the Council resolved to support the application subject to the following conditions and observations: Any water running off the new roof should be caught in a soakaway. The aluminium windows should be reviewed as they were not considered in keeping with the rest of the building.**

- 16/00878/FUL | Householder application for proposed single storey rear extension with balcony above. | Lynbrook 2 Manor Close Bleasby NG14 7GE

**Proposed by Cllr Cast seconded by Cllr Gent the Council resolved to support the application subject to the immediate neighbours not having any objections.**

Cllr Coombs briefly left the room whilst the following item was considered. He had declared an interest.

- 16/00964/FUL | Householder application for single storey front extension; two storey and single storey rear extensions (re-submission of 15/01036/FUL) | Fairholme Station Road Bleasby NG14 7GH

**Proposed by Cllr Cast seconded by Cllr Andersen the Council resolved to support the application.**

To receive the following planning decisions:

16/00579/FUL | Householder application for the erection of a single detached wooden garage | 1 Orchard Close Bleasby NG14 7GF - **Permitted**

BPC16-105

To note the decision to an application to declare the Waggon and Horses pub an Asset of Community Value.

The Council noted the decision of the planning authority..

BPC16-106

To receive report (previously circulated) and consider recommendations of the Internal Review Working Party and to consider a proposal to establish a Land and Assets Committee as defined in the circulated draft terms of reference (deferred from BPC16-82).

**Cllr Goodwin proposed seconded by Cllr Foster to leave things as they are. – Not carried.**

**Proposed Cllr Goodwin seconded by Cllr Cast the Council resolved to have a standing agenda item of Land and Assets which should be on the agenda before the planning at all ordinary meetings. There would be no committees of the Parish Council.**

- BPC16-107 To consider the recommendations of the Internal Review Working Party in respect of the appointment of any new committees, their terms of reference, the number of members and nominations to them and approve the constitution of such committees. (deferred from BPC16-83)  
**No longer applicable due to decision under BPC16-106.**
- BPC16-108 To receive a report on the potential cost of committees.  
**No longer applicable due to decision under BPC16-106.**
- BPC16-109 To approve any additional potential expenditure resulting from additional committees.  
**No longer applicable due to decision under BPC16-106.**
- BPC16-110 To receive a report from the Parish Plan Steering Group (PPSG).  
Cllr Gent reported that the steering group had had a successful meeting and was due to meet again shortly. It had been possible to locate the questionnaire of the 2005 Parish Plan which would help to speed up the process. The group are hoping that the questionnaire will be dispatched by December 2016 and the Parish Plan be completed the following December.
- BPC16-111 To review the management of Glebe Field events.  
**It was confirmed that all Glebe Field event applications should be made to the clerk in writing at least six weeks before the event, longer if possible.**
- BPC16-112 To consider an application from the BSFA to organise a bonfire celebration in November.  
**Proposed by Cllr Goodwin seconded by Cllr Foster the Council resolved that the Clerk would check the Glebe Field covenant for any restrictions and invite BSFA to a meeting in the Glebe Field before a decision could be made.**
- BPC16-113 To consider the management of the Lengthsman programme of work and the provision of support in achieving that programme. It was agreed that Cllr Andersen would speak to the lengthsman in an effort to see how the programme could be completed successfully. He would report any findings to the clerk who would make alternative arrangements if necessary.
- BPC16-114 To consider footpath, hedge and verge maintenance – responsibilities of Highways Authority, owners and Parish Council.  
It was established that the Highways Authority cuts verges in rural areas twice per year in order to maintain road safety. In urban areas verges are cut up to five times per year. The maintenance of hedges and trees is the responsibility of the landowner. If hedges and trees affect the highway, the Highways Authority may carry out the work but then charge the land owner.  
The Parish Council is responsible for maintaining its own land only and work that is covered by the lengthsman scheme contract.
- BPC16-115 To consider the proposal for a village focus and celebration day in the autumn and to determine arrangements necessary prior to September.  
The council agreed the 9<sup>th</sup> October for a Village Life Celebration Day.  
The Clerk would request a road closure for that day between 13.00 and 16.00 and contact village groups inviting them to participate.

- BPC16-116 To consider the village Glebe Field Christmas event and to determine arrangements necessary prior to September.  
The date for the Christmas event in the Glebe Field was confirmed for 10 December. Cllr Cast would liaise with the Parochial Church Council and the local school. The clerk would make enquiries as to the purchase of a suitable tree, lights and a star to the tree.
- BPC16-117 To receive an enquiry from Nottinghamshire Community Foundation.  
The clerk will forward the enquiry to the Village Hall Committee.
- BPC16-118 Finance:
- a) To receive a report on virements and approve changes to the budget and consider earmarking funds.  
Cllr Andersen proposed not to vire any amounts between budget codes but to monitor expenditure and make any necessary adjustments in the coming year's budget. **The Council unanimously agreed the proposal.**
  - b) To receive the Payments and Receipts report for June  
**The Council Received the Payments and Receipts Report for June.**
  - c) To receive the bank reconciliation for June  
**The Council received and approved the Bank Reconciliation for June.**
  - d) To receive the payments/receipts over budget report.  
**The Council received the Receipts and Payments over budget Report.**
  - e) To approve the payment schedule for July and August and sign it.  
**The Council approved the payment schedule for July and August and the schedule was duly signed.**
  - f) To consider approval of any additional payments received on the day.  
**The Council approved payment of expenses of £14.50 for the Parish Plan.**
  - g) To sign any cheques approved for payment.  
**Approved cheques were duly signed.**
- The resignation of Cllr Horsley necessitates her removal as a signatory from the bank mandate and makes adding Cllr Anderson as an authorising internet banking user all the more urgent.
- BPC16-119 To receive any other correspondence not considered above (for information only).
- NSDC – Five Year Housing Land Supply
  - Severn Trent Bleasby News and Web Page article
  - National Flood Forum June Bulletin
- The Council received the above correspondence.**
- BPC16-120 To confirm date of next scheduled meeting for Monday 12 September 2016 at 19.30.  
**The date of the next meeting was confirmed as Monday 12 September 2016 at 19.30.**

**Signed as a true record on behalf of Bleasby Parish Council.**

Name\_\_\_\_\_ Date\_\_\_\_\_.

**Bleasby Parish Council**

**FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN**

**BPC16-**

<b>CASH POSITION BEFORE ANY PAYMENTS ARE MADE</b>						<b>£</b>
Unity Trust Bank Current		Sheet 9				6,949.58
unity Trust Bank INVEST		Sheet 8				15,900.42
<b>Total</b>						<b>22,850.00</b>
<b>BILLS FOR PAYMENT</b>						
<b>Method</b>	<b>Ref</b>	<b>Supplier</b>	<b>Description</b>	<b>Excl. Vat</b>	<b>VAT</b>	<b>Total</b>
BACS	33	Mrs B Boyer	July Salary			
BACS	34	Mrs B Boyer	Expenses July	18.58	4.15	22.73
BACS	35	Mrs B Boyer	August Salary			
DD		Eon	Glebe Field Electricity	7.78	0.39	8.17
						-
						-
						-
						-
<b>Total</b>				<b>490.87</b>	<b>4.54</b>	<b>495.41</b>

**Notes:**

Late payments

**Authorised Signatory 1**

**Authorised Signatory 2**

**Date**

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