

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: Lawrence. E. Chitty.

www.quattmalvernparishcouncil.gov.uk

William S. Griffiths
CLERK OF THE COUNCIL
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23rd January 2026

Dear Councillor,

You are invited to attend the meeting of Quatt Malvern Parish Council to be held on Thursday 29th January 2026 in the Village Hall,(Meeting Room) Quatt, at 7.30 pm, for the purpose of transacting the following business:

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or Other Registerable Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 27th November 2025.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT AND REVIEW OF POLICING PRIORITIES

The Police periodically ask the Parish Council to review its policing priorities. The following priorities have previously been identified by the Council, in descending order of priority:

1. Priority One – Antisocial behaviour
2. Priority Two – Speeding
3. Priority Three – Theft farms

The Police have supplied the following categories of crime from which the Council can choose their new priorities, which are attached to this agenda.

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Colin Taylor the member of Shropshire Council representing Bridgnorth South and Alveley, has been invited to attend the meeting and to report on the work of the Unitary Authority.

7. NATIONAL TRUST REPORT

8. FINANCIAL MATTERS

a) Income

Interest £68.96

b) Payments made under delegated powers since the Last Meeting

Clerk's salary and PAYE

<u>i) Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
30.11.25	W.S.Griffiths	247.08	0	net salary *
30.11.25	HMRC	61.60	0	PAYE *
21.12.25	W.S.Griffiths	202.49	0	net salary
21.12.25	HMRC	50.40	0	PAYE
23.01.26	W.S.Griffiths	202.49	0	net salary
23.01.26	HMRC	50.40	0	PAYE

* Includes backpay from 01.04.25 following national salary award.

ii) Quatt Village Hall £22.50 (no VAT) Meeting of the Parish Council 27th November 2025

iii) Website hosting

November £9.99 + VAT £2.00 = £11.99

December £9.99 + VAT £2.00 = £11.99

c) New Invoices

Shropshire Council - Local Council Elections May 2025, £125.00 no VAT

d) Clerk's and Councillors' expenses

W.S. Griffiths –

Posting of Notices January - 16 miles @ £0.45 per mile =£7.20

Telephone and Internet £20.00

TOTAL = £27.20

e) Financial Progress

To consider the summary of receipts and payments for 29th January 2026 and to approve the bank reconciliation.

9.BUDGET AND PRECEPT 2026/27

To determine the Council's Budget and Precept for 2026-2027 (See clerk's Report and appendices 1 and 2 attached).

NOTE Section 106 of the Local Government Finance Act 1992 makes it an offence for a councillor in council tax arrears (with at least two months unpaid bills) to vote at a meeting of the council, a committee or of the council's executive where financial matters relating to council tax are being considered. It is also an offence if any such councillor present, who is aware of the arrears, fails to disclose that they are in arrears of council tax.

10. GRANTS AND DONATIONS

There are no matters to report

11. PLANNING MATTERS

a) New Planning Applications

There are no applications to consider.

b) Determined Applications

There are no decisions to report.

c) Community Led Plan

12. ROADS AND FOOTPATHS

a) To consider any issues arising in the Parish with regards to Roads and Footpaths

b) The BOAT (Byway open to all traffic)

Shropshire Council are considering a request from this Council to close the BOAT for part of the year when the weather is bad and damage to the road and adjoining land is likely to occur.

13. PARISH MATTERS

a) Any matters of Concern in the Parish

b) Communication with the Public

The proposed letter to residents will be despatched shortly.

c) Proposed Community Garden

To receive any update on this proposed scheme.

14. AMENDMENTS TO REGISTER OF ELECTORS

The Clerk will report at the meeting.

15. CONSTITUTION OF THE COUNCIL

To note that only 4 of the 5 seats upon the Council are currently occupied and therefore there is a vacancy for another councillor who can be appointed by co-option.

16. BUCKINGHAM PALACE GARDEN PARTY -12TH MAY 2026

The following message has been received from the Shropshire Association of Local Councils:

"We are delighted to inform you that we have been allocated 4 tickets to attend this year's Buckingham Palace Garden Party, being held on 12th May 2026.

You are invited to nominate an individual within your Parish/Town Council who has made a considerable contribution to their community, together with their accompanying guest. Please return your completed nomination form by email to alc@shropshire.gov.uk by noon on Friday 13th February 2026.

The theme this year is diversity, this is the guidance:

When making nominations, you should consider diversity in all its forms. You should recognise front-line contributions, honouring the dedication, resilience and quiet heroism of those who serve their nation, often without public recognition. By shining a light on selfless efforts, we hope the Garden Parties will inspire future generations to uphold the principles of duty and care that strengthen the fabric of our society.

The successful two individuals and their guests will be required to produce photographic ID on arrival, to confirm their identity matches the name on their admittance card. The following ID documents can be used: Passport, UK Driving Licence, MOD90, UK Travel Document, Home Office issued Application Registration Card or Biometric Residents Permit.

We look forward to receiving your nominations".

17. REPORTS FROM OTHER MEETINGS

a) SALC

b) Village Hall Committee.

18. CORRESPONDENCE

19. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council will be held on Thursday 26th March 2026 in Quatt Village Hall (Meeting Room) at 7.30pm.